

AGENDA

1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

2. APPROVAL OF MINUTES

- a. Review, correct, and accept minutes from 2/12/19
 - i. Motion for approval from Senator Ukita; seconded by Senator Soto
 1. Vote: approved.
 2. Abstentions: Senators Stieber and Vega.

3. ANNOUNCEMENTS

- a. San FACC applications open through 3/29/19.
 - i. This is an opportunity to be mentored for those interested in leadership opportunities.
- b. Tribute to Black Women Writers: 2/27/19 LC155 5pm-7 pm
- c. Shelter in place drill: 4/17/19 10:15 am
- d. Attend a Guided Pathways event where the community is invited to provide input to help future students explore major and career options at the college: 3/6/19 Library Sidewalk 11 am-1 pm and 5-7 pm; 3/7/19 Falcon Square 11 am-1 pm.
- e. SEA Program retreat: Student Center 3/1/19 8:30 am – 4:30 pm.
- f. Senator Greenberg reported that the Humanities and Social Sciences Division is doing a great job of hiring a new faculty member and requested confirmation that the hire would not be cancelled. President Griffin confirmed that there will be thirteen full-time hires, including the position Senator Greenberg referred to.
- g. University Fair with about 40 universities: Falcon Square (Student Center in case of rain) 3/7/19 10 am-1 pm.
- h. President Griffin introduced the new student liaison Anthony Gomez. Welcome Mr. Gomez!

4. INFORMATION ITEMS

- a. Study Abroad Proposal Form—Dr. Stephen Clifford
 - i. This new form will permit faculty to create study abroad program proposals for Summer 2020 and Summer 2021. Dr. Clifford was interested in feedback from senators about this new form. The preferred Cerritos College study abroad program partner is AIFS. Faculty are invited to review the AIFS website to determine locations for future study abroad programs. Ideally, Dr. Clifford would like to

see two faculty members from different disciplines partner in creating future programs. The goal is to offer students a variety of classes that fulfill GE requirements, so the study abroad programs garner interest from a large number of students. Vice President Miranda will review completed applications and decide which programs are approved.

- ii. Senator Ukita asked that the phrasing on the first page about “interdisciplinary courses” be clarified. Dr. Clifford agreed to edit that portion of the document.
 - iii. President Griffin asked why English 100 was a prerequisite for participating in study abroad programs. Dr. Clifford explained that it demonstrated academic preparation and that it was a best practice from other successful study abroad programs. He added that exceptions can be made on a case-by-case basis.
- b. Senate Committee on Faculty Professional Development—Dr. David Betancourt
- i. Dr. Betancourt presented the most recent revision of the new faculty orientation. The committee has recently reviewed and edited the mission. They have added accessibility and 508 compliance training. There are 25 hours of training for each of the first two years. There is now a checklist of programs and services that new faculty can visit. The details of this portion of the training are still being established.
 - ii. Senator Lundeen asked that the Transfer Center be included on the checklist.
 - iii. President Griffin suggested a scavenger hunt for new faculty, such as checking out a book in the library or taking a selfie with an administrator. This format is used at other colleges.
 - iv. Non-Credit Liaison Robles expressed her willingness to participate in the orientation.

5. DISCUSSION/ACTION ITEMS

- a. Hiring Committees
 - i. Assistant Director of Admissions and Records—Sheila Hill
 - ii. Dean of Counseling—Brittany Lundeen, Michael Miles, Dr. Chelena Fisher, Traci Ukita
 - iii. CIS- Dean Mellas, Kenny Lou, Phuong Nguyen
 - iv. PTA-Valeria Christensen, Angela Beck, Dani Carroll
 1. Committees were reviewed and approved.
- b. Resolution of Support for Program Review Recommendations
 - i. Two programs are not compliant with the Instructional Program Review process resulting in a recommendation that department requests for additional human resources, equipment and other physical resources, and Perkins funds be denied.
 1. Motion for approval from Senator Worrel, seconded by Senator Hugen
 - a. In addition to denial of Perkins funds, add edit of denial Strong Workforce funds to #3 on the resolution.

- b. The chair of the Instructional Program Review Committee Dr. Sunday Obazuaye explained that the goal is not punitive. The IPR process helps programs develop smart, measurable goals. The division dean supports this resolution. These programs have been granted extensions, but program review documents have not been submitted.
 - c. CCFF President Rosenblatt clarified that deans cannot remove department chairs and that it is the chair's role to coordinate the process, but not to create the whole Program Review document.
2. Vote: approved by acclamation

6. REPORTS

- a. Student Liaison—Anthony Gomez
 - i. There was a recent presentation about a tobacco-free campus campaign.
 - ii. ASCC is developing more inclusive Legacy awards, instead of the Man and Woman of the Year awards.
 - iii. Faculty Club advisors should plan to participate in the Falcon Games: March 11-13, 2019.
- b. CCFF President—Stephanie Rosenblatt
 - i. They are working on final changes to the contract. The ballot will go out to Cerritos College email addresses. The CCFF E Board has asked members to ratify this agreement.
 - ii. There will be elections coming up for CFT delegate elections and CCFF officers.
 - iii. Faculty should attend the March 6, 2019 Board of Trustees meeting to show support for the new contract. There will be pizza.
 - iv. The new contract now includes language for counselors, librarians, and coaches. Senator Soto voiced his appreciation of CCFF President Rosenblatt's more inclusive approach.
 - v. Senator Mullins inquired about PERB and just cause, and CCFF President Rosenblatt responded that the agency is understaffed and has been slow to respond.
- c. Senate Vice President—Andrew Maz
 - i. Vice President Maz shared that Professor Connie Mayfield is in the process of leaving the Music Department due to severe illness. Senators sent their best wishes to Professor Mayfield and inquired about ways to reach her.
- d. Senate Secretary—Lisa Boutin-Vitela

- i. Secretary Boutin-Vitela asked senators to review the study abroad proposal form and think about future Cerritos College study abroad programs. Contact her with any questions.
- e. Senate President—April Griffin
 - i. President Griffin announced that they are continuing to review enrollment data. In the next month, they hope to show a timeline for Fall 2020.

ADJOURNMENT (12:20 P.M.)

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

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