

MINUTES

	LAST NAME	FIRST NAME	DIVISION	TERM
X	Babiar	Ryan	SEM	2021
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts (<i>Secretary</i>)	2020
X	Casas	Ralph	Health Occupations	2020
X	Falcon	Dennis	Humanities/Social Science	2019
X	Forsythe	Christopher	Part-Time Representative	2020
	Garriott	Don	DSPS	2019
	Gonzalez	Anthony	Part-Time Representative	2020
	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (<i>President</i>)	2020
X	Hoppe-Nagao	Angela	Liberal Arts	2020
	Hoyle	Sheela	Counseling	2020
	Jensen	Debbie	HPE/A	2019
X	Juntilla	Tim	Liberal Arts	2020
	Kelly	Edward	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	2020
X	Loera	Diane	Health Occupations	2019
X	Lopez	Monica	Library	2021
X	Lovejoy-Robold	Niki	Liberal Arts	2021
X	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts (<i>Vice President; CTE Liaison</i>)	2020
X	McCance	Ian	SEM	2021
X	Moriarty	Cindy	Business Education	2020
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Sciences	2020
X	Nikdel	Mojdeh	SEM	2020
X	Obasohan	Victor	Humanities/Social Sciences	2020
	Richardson	Chris	HPE/Athletics	2019
X	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2020
X	Worrel	Dara	SEM	2019
X	Rosenblatt	Stephanie	CCFF Liaison (<i>Non-Voting</i>)	
X	Robles	Martha	Non-Credit Liaison (<i>Non-Voting</i>)	
			Student Liaison (<i>Non-Voting</i>)	

AGENDA

1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

2. APPROVAL OF MINUTES

- a. Review, correct, and accept minutes from 9/24/19
 - i. Motion for approval of 9/24/19 minutes by Senator Ukita; seconded by Senator Hoppe-Nagao.
 1. Vote: approved.
 2. Abstentions: Senators Lundeen, McCance, Lopez, and Krayer.

3. ANNOUNCEMENTS

- a. All committee vacancies have been filled, including two noted below.
 - i. Planning and Budget – 2nd and 4th Thursdays 2-4pm
 - ii. SLO Committee – 2nd and 4th Mondays 3pm
- b. Dean of Student Services Elizabeth Miller announced the beginning of domestic violence awareness month. Dean Miller announced that they are making hygiene kits and accepting donations for the kits from October 1 to October 31. Supplies that can be dropped off include hygiene items and baby essentials. The kits are available in Heath Services and various division offices.
- c. On Friday October 4 from 9:30-10:30 am, there will be a campus clean air smoking forum hosted by Hillary Mennella.
- d. Non-Credit Liaison Robles announced that the room for her reading group is difficult to find. The room is AD 117 in the Admissions building. More information about future meeting dates can be found in “Information Items” below. Flex credit is available.
- e. On Saturday October 5, there will be Health Fair from 8:30am-2 pm on campus. If someone is interested in the health screening, it is recommended to arrive right at 8:30 am. There will be free parking in parking lot 1. Please direct any questions to Adult Education.
- f. Senator Lundeen announced that the Cal State application is now open. Students have until Nov. 30 to apply. The UC and Financial Aid applications are also open. Students should be sure to note transfer schools on financial aid application.

4. INFORMATION ITEMS

- a. Cerritos College Reads – AD 117. Flex credit is available for these programs.
 - i. *Educated* 9/24 2:30-3:30pm; 10/15 2:30-3:30pm; 11/19 2:20-3:30pm; 12/10 2:00-3:30pm

- ii. *The Distance Between Us* 9/26 11:30-12:30; 10/17 11:30-12:30; 11/21 11:30-12:30; 12/12 11:30-12:30

5. DISCUSSION/ACTION ITEMS

- a. Dean of Student Equity and Success Selection Committee – Felipe Salazar; Lynn Wang; Marisol Aguilar; Nellie Hernandez-Garcia.
 - i. Motion for approval of selection committee appointments by Senator Boutin-Vitela, seconded by Senator Ukita.
 - 1. Vote: Approved
 - 2. Abstentions: None.
- b. Committee Appointments
 - i. Enrollment Management–Sheila Hill (counselor)
 - ii. Coordinating Committee–Dean Mellas
 - iii. Outstanding Classified/Confidential—Lance Kayser
 - 1. Motion for approval of all committee appointments above by Senator Lundeen, seconded by Senators Mullins and Lovejoy-Robold.
 - a. Vote: approved
 - b. Abstentions: None.
- c. Physical Abilities Job Description Language—Dr. Flores-Church
 - i. Dr. Flores-Church was invited to senate, but she was unable to attend.
 - ii. President Griffin discussed the physical abilities job description language at the universal access task force.
 - iii. President Griffin shared language used at other campuses with the senate. She explained that this type of language about abilities is more common for classified and managerial positions. Job descriptions also often include an accommodations statement.
 - iv. This physical abilities language was previously used for the CTX Coordinator and the Student Conduct Coordinator.
 - v. Senator Mullins and Hoppe-Nagao voiced support for striking the physical abilities section of the job descriptions.
 - vi. Motion to strike “Physical Abilities” section from all faculty release time positions and add language about accommodations by Senator Ukita; seconded by Senator Hoppe-Nagao.
 - 1. Vote: Approved
 - 2. Abstention: Senator Lopez
- d. SLO Coordinator Job Description
 - i. The senate requests changes to include an accommodations statement and reference to teaching 7.5 units or comparable, as well as striking “Physical Abilities” section as noted above.
 - 1. Motion to approve by Senator Lundeen, seconded by Senator Ukita.
 - 2. Vote: Approved.
- e. Guided Pathways Co-Coordinator Job Description

- i. The senate requests changes to include an accommodations statement and reference to teaching 6 units or comparable, as well as striking “Physical Abilities” section as noted above.
- ii. Senator Worrel asked for the word “each” be added in front of coordinator to ensure that each coordinator is allotted the reassigned time and it is not split at a later date. Senator Hoppe-Nagao noted another instance to suggest separate release time positions.
 - 1. Motion to approve with the suggested changes from Senator Worrel and Hoppe-Nagao by Senator Ukita; seconded by Senator Mullins.
 - 2. Vote: Approved
- iii. President Griffin is meeting with Vice Presidents Flores-Church and Miranda this week to ensure that these jobs are listed in a timely fashion to allow faculty to plan for their spring schedules.

6. REPORTS

- a. Student Liaison—
 - i. Not present/no report.
- b. CCFF President—Stephanie Rosenblatt
 - i. At next week’s division meeting, there should be discussion of election for the division’s CCFF representatives. The protocol will be established at the meeting. There should be a full-time representative and a part-time representative for each division.
 - ii. New grievance chair is faculty member Mike Binning from the paralegal program.
 - iii. Be sure to apply for travel reimbursement if leaving campus for job-related travel. It is now part of the contract. Let the union know if you have any questions.
 - iv. Senator Hoppe-Nagao inquired about how the union pursues grievances, and CCFF Liaison Rosenblatt explained the grievances are often pursued based on the likelihood of winning and the cost of pursuing the grievance in arbitration.
 - v. Non-Credit Liaison Robles explained that she would like to have division representation, as was previously the case for her program. President Griffin responded that she would like to meet with their faculty about strategies to pursue.
- c. Senate Vice President—Andrew Maz
 - i. No report.
- d. Senate Secretary—Lisa Boutin-Vitela
 - i. The award of contract for the Student Center front wall mural will go before the board tomorrow evening at the October 2 meeting.
- e. Senate President – April Griffin
 - i. We will continue to discuss the chancellor’s visit and related discussion items next week.
 - ii. There will be survey about accessibility coming out soon.

7. ADJOURNMENT (12:20 P.M.)

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

President's Office – 11110 Alondra Boulevard – Norwalk, California 90650
(562) 860-2451, Extension 2204 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office