



Robert's Rules of Order

Chart of Motions & Procedures

These motions are listed in order of precedence.

A motion can be introduced if it is higher on the chart than the pending motion.

Purpose	You Say	Can Interrupt	Requires Second	Debatable	Can be Amended	Vote Required
Close the meeting	I move to adjourn	No	Yes	No	No	Majority
Enforce the rules	Point of order	Yes	No	No	No	None
Lay the motion aside temporarily.	I move to table the motion.	No	Yes	No	No	Majority
End debate	I call the question, OR I move to end the debate	No	Yes	No	No	2/3
Limit or extend debate	I move that debate be limited to...	No	Yes	No	Yes	2/3
Postpone to a certain time	I move to postpone the motion to...	No	Yes	Yes	Yes	Majority
Refer to a committee	I move to refer the motion to...	No	Yes	Yes	Yes	Majority
Modify the wording of the motion.	I move to amend the motion by...	No	Yes	Yes	Yes	Majority
Proposes an action or decision for the body.	I move to...	No	Yes	Yes	Yes	Majority

These motions arise incidentally and are decided immediately

(No order of precedence.)

Purpose	You Say	Can Interrupt	Second	Debatable	Can be Amended	Vote Required
Enforce the rules	Point of order	Yes	No	No	No	None
Suspend the rules (Does not apply to Constitution , Bylaws, or Brown Act)	I move to suspend the rules	No	Yes	No	No	2/3
Divide a motion into two or more parts to be considered separately	I move to divide the question	No	Yes	No	Yes	Majority
Ask a question about procedure.	Parliamentary inquiry	Yes	No	No	No	None
Request for information	Point of information	Yes	No	No	No	None

Introduce only when nothing else is pending before the group

(No order of precedence)

Purpose	You Say	Can Interrupt	Second	Debatable	Can be Amended	Vote Required
Take the matter from the table.	I move to take from the table	No	Yes	No	No	Majority
Reconsider a motion ⁱ	I move to reconsider the vote	No	Yes	Yes, if motion it applies to is also debatable	No	Majority

ⁱ Can be made only by someone who voted for the prevailing side in the previous vote on the motion and during the same meeting.