
FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE (FPDC) MINUTES

DATE: September 8, 2026

LOCATION: Zoom

CALL TO ORDER: 1:12 PM

QUORUM MET: Yes

FACILITATOR: Crystal LoVetere

PRESENT

Christopher Ingstad, HO
Fernando Jimenez, HSS
Crystal LoVetere, CTX Coordinator/Chair
Sarah Pirtle, CSEA
Jorge Ramirez, BE

Judy Salas, Confidential
Nishi Shah, LA
Jennifer Calisher, SEM
Chris Wilson, FAC

ABSENT

Shawna Baskette, Manager
Angela Cho, SEM
Kari Hemmerling, KIN
Elizabeth Page, SAS

Kaitlin Scott, Library
Monique Valencia, CSEA
Frank Vega, TECH

COMMITTEE GOALS

- A. Encourage the adoption of policies and procedures that will facilitate faculty professional development. (Lever 1, B1, B2, B4, B7, C1, C2, D2).
- B. Expand awareness among faculty of available professional development opportunities. (Lever 1, B1, B2, B4, B7, C1, C2, D2).
- C. Facilitate the creation of professional development opportunities meant to help our faculty – and, by extension, our students – meet the overall educational goals of Cerritos College. (Lever 1, B1, B2, B4, B7, C1, C2, D2).
- D. Facilitate the creation of professional development events that encourage the strengthening of an equity mindset as well as foster a culture of respect that reflects the college's commitment to diversity and inclusion. (Lever 1, B1, B2, B4, B7, C1, C2, D2).
- E. Advocate for the college to hire the position of Instructional Technology Designer to assist faculty with best practices for designing online courses, including technical standards for accessibility. (Lever A, B1, B2, B4, B7, C1, C2, D2).

AGENDA ITEMS

1. **Approval of Minutes** – Postponed to October 13 meeting.
2. **Committee Check-In: What's Your Professional Development Superpower** - The committee members provided individual updates, with some members also sharing their personal superpowers.
3. **CTX Highlights since June** – The committee reviewed current CTX initiatives, including the Access at Cerritos badge and training campaign, and reaffirmed its commitment to accessibility. The discussion highlighted the college's accessibility expectations for websites and course materials, with a goal of achieving a 90% UDOIT score by the end of the year.

a. **ACCESS @ Cerritos (ADA Title II)**

- i. **ACCESS @ Cerritos Badge (5 hours Flex)** - The Access @ Cerritos training offers five hours of Flex credit and a badge upon completion but is not required.



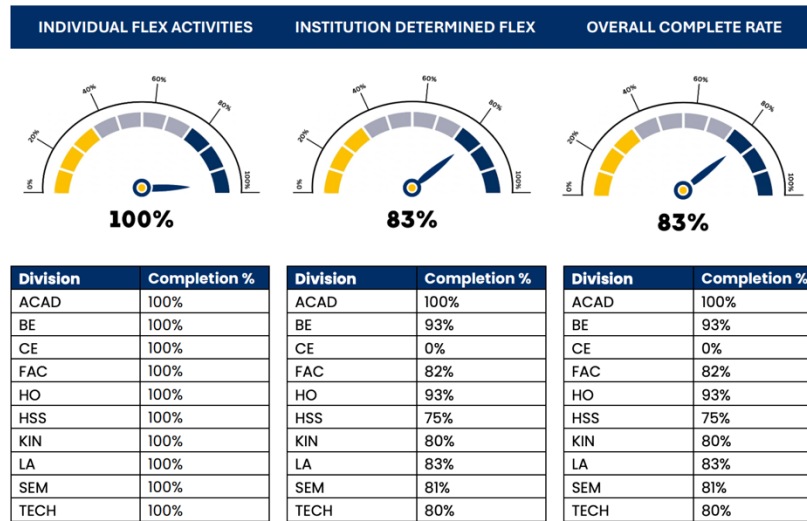
The ACCESS @ Cerritos professional development series focuses on six essential accessibility principles that every instructor can apply:

- ▶ **A**lternative Text
- ▶ **C**lear Descriptive Links
- ▶ **C**aptioned Videos
- ▶ **E**asy Structure
- ▶ **S**upportive Styling
- ▶ **S**tudent-Ready Documents

- ii. **UDOIT Canvas score to 90% by end of Fall 2026** - The UDOIT campaign is required for faculty to support the college's goal of meeting accessibility requirements. The DE coordinators offer resources and provide support. The committee discussed distributing a UDOIT guide to assist faculty.

UDOIT Support and Accessibility – The committee discussed questions and challenges related to the UDOIT beta and available options for addressing accessibility issues. Members reviewed examples in Canvas and shared guidance on using UDOIT. The discussion emphasized the need for Canvas courses and website pages to be accessible to all students and noted that accessibility requirements are connected to federal regulations and potential audits.

4. **Flex Completion for 2025-2026** - For the 2025–2026 academic year, faculty completed 100% of Individual Flex Activities and 83% of Institutionally Determined Flex.
 - a. **Suggestions on ways to improve completion rates?** – The committee did not discuss this agenda item.



5. **Flex Requirements 2026-2027** – It is important for faculty to complete 100% of their required Flex credit. We are being compensated for our required Flex obligation. Any incomplete requirements may need to be addressed with Human Resources (HR).
 - a. **16 hours of Flex**
 - i. 12 hours of Individual Flex Activities
 - ii. 4 hours of Institution Determined (Keenan)
 1. Cerritos College Workplace Violence Prevention Training
 2. Cybersecurity Awareness for Employees of Educational Institutions
 3. Title IX: Roles of Employees
 4. Disability Compliance Training – AB 2821
6. **Meeting Logistics** - Postponed to October's meeting.
 - a. Confirm recurring schedule (2nd Tuesday, 1–2pm via Zoom)
 - b. Confirmation of Committee Member's Terms
7. **Open Forum/Additional Items** – Nothing to report.
8. **Adjournment** – The meeting was adjourned.