

MINUTES

Regular Meeting ♦ November 14, 2017

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
E	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
E	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (Secretary)	2018
X	Hitch	Ryan	Part-Time Representative	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2019
E	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
X	Lacy	Tor	SEM	2018
E	Lewellen	Michelle	Humanities/Social Science (President)	2018
X	Lovejoy-Robold	Niki	Liberal Arts	2019
X	Lundeen	Brittany	Counseling	2019
X	May	Russ	HPE/A	2019
X	Maz	Andrew	Fine Arts	2018
X	Miller	Kirk	Fine Arts	2019
X	Moore	Deb	Library	2019
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Science	2019
E	Negrete	Bernie	SEM	2019
X	O'Neil	Scott	SEM (Vice President)	2019
E	Obasohan	Victor	Humanities/Social Sciences	2018
X	Richardson	Chris	HPE/Athletics	2018
E	Salgado	Martin	Part-Time	2018
X	Soto	Armando	Counseling	2018
X	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
E	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2019
E	Worrel	Dara	SEM	2019
	Fierro	Jose	College President (Non-Voting)	

X	Rosenblatt	Stephanie	CCFF Liaison <i>(Non-Voting)</i>	
X	Quesada	Alfred	Student Liaison <i>(Non-Voting)</i>	

GUESTS: Rick Miranda, Shawna Baskette, Bobbi Lee Smart (for Martin Salgado), Veronica Miranda

1. CALL TO ORDER (11:05 A.M.)
 - Pledge of Allegiance
2. ANNOUNCEMENTS/INFORMATION ITEMS
 - A. Senator Lundeen- the deadline to apply to CSU and UC is 11/30/17. Encourage students to come in and see counselors for application questions.
3. APPROVAL OF MINUTES
 - A. Minutes for 10/31/17 and 11/7/17
 - a. 10/31/17- motioned for approval by Senator Ukita, second by Senator Lundeen
 1. Motion passes
 2. Abstention from Senator Kraye
 - b. 11/7/17-Motioned for approval from Senator Ukita , second from Senator Moriarty
 1. Motion passes
4. APPOINTMENTS/ AND NOMINATIONS
5. STANDING COMMITTEE REPORTS
 - A. Enrollment Management –
 - B. Coordinating –
 - C. Student Equity – Dara Worrell/Brittany Lundeen
 - a. Presentations from groups who received funding are coming up
 - b. There will be a retreat in January
 - i. Focus will be on reviewing application screening processes
 - ii. Discussing the mission of the committee
 - D. Planning & Budget –
 - E. Board Meeting –
 - F. Chairs Council – Carl Stammerjohn & Amy Holzgang
 - a. NA
 - G. FHP – Angela Hoppe-Nagao
 - a. No meeting last week, meeting twice this week.
6. SENATE DISCUSSION/ACTION ITEMS
 - A. Integrated Plan – Shawna Baskette
 - a. For detailed goals please see the Integrated plan on the Falcon Information Exchange
 - b. Questions regarding the plan
 - i. How is goal 5 (strengthen partnerships between the college’s degree, transfer, and CTE programs with HS, adult school and the workforce) measured?
 1. Number of students in dual enrollment and Cerritos complete
 2. # of MOUs with local schools
 3. # of students enrolled
 - ii. Where is the data surrounding the success center coming from?
 1. IERP
 2. Comparison between students who use the success center and students who don’t
 3. Looks at completion, persistence, etc.

- c. Senators Ukita and Lovejoy-Robold complimented Shawna Baskette on her job as the lead on the integrated plan. Specifically citing her ability to collaborate, move forward on tasks, and combine the plans.
- d. Motion of approval from Senator Ukita, second by Senator Lacy
- e. Discussion
 - i. The integrated plan has the ability to create more accountability among the three groups. The plan increases transparency and requires all groups to be effectively measuring their successes
 - ii. Concern on the plan is that this is just another way to check the box and then continue with business as usual.
 - iii. Concern that there are groups that are underrepresented at committees that are making critical decisions for marginalized student populations
 - iv. We need to do a better job of creating collaborations off campus with groups that already effectively support and represent marginalized populations
 - v. The activities level of the plan offers ways to do this
 - vi. This plan helps us to move beyond our own knowledge base and to partner with people who are experts in their field.
- f. Passes unanimously

EMP Goal A – Strengthening the Culture of Completion

EMP Goal F – Enhancing Organization Effectiveness

B. Q & A with Academic Affairs – Rick Miranda

- a. EMP
 - i. Committees and meetings should align goals with those of the EMP
 - ii. Leads will be reporting on their specific goals
 - iii. Dr. Johnson and Rick Miranda will be who we report to and who are ultimately responsible for ensuring that we are completing the goals
 - iv. Question: will this mean that Program Review + will be updated?
 - 1. We are moving toward including a space where you can intuitively include the goals, discussion has begun to add new trainings to the Program Review +, this will be an evolution.
- b. AB705
 - i. Recommend to read the actual legislation
 - ii. Leaves a lot of the decisions up to local control
 - iii. It is not illegal to offer remediation, it is illegal to force students into remediation
 - iv. Multiple measures will replace accuplacer
 - v. Dr. Johnson is on a taskforce at the Chacellor's office that is studying how AB705 impacts how we advise students, on-board students, etc.
- c. FHP
 - i. Making progress in the past month
- d. Accreditation
 - i. The accreditation coordinator position is up and open for application
 - ii. The office of academic affairs will be clerical support for accreditation
 - iii. The accreditation coordinator is NOT the editor
 - iv. What has administration done to help with recruiting for the faculty accreditation coordinator position?
 - 1. This is a faculty process.
- e. Guided Pathways
 - i. Faculty reassigned position to work with administration
 - ii. Right now, this is on a volunteer basis. We need someone who can do more review and oversight
 - 1. There could be

2. Curriculum could just be a repackaging or curriculum overhaul we don't know yet
3. We are eligible for 2.4 million dollars. We have to meet the criteria.
 - a. We have sent people to workshops
 - b. We sent out a survey
 - c. Mid-March turn in a 5 year plan. First year is implementation.
 - i. This is where the time will really be needed; it is here we can discuss reassigned time possibilities.
 - ii. Will there be a standing director, coordinator, or someone from management
- iii. What about IT support to help with guided pathways and revamping websites/online teaching
 1. Developing guided pathways is not a guarantee that we are a full online campus
 2. Guided pathways does not say we have to expand online
- iv. A redirection of the question: will the VP of AA office provide additional IT support if we need it? This is not just a guided pathways issue, or a curriculum issue, or a classroom issue. This is a college wide issue.
 1. There is the President's innovation fund (one million dollars) that can offset costs. But we need an outline of what the money will go for. The conversation has already been had with Michelle that we will support this.
- v. Redirection of the questions: it is not about OER. Counselors developed something several years ago and IT can't get it to work and we haven't seen progress on it. IT is understaffed.
 1. It has been worked on. Cerritos Complete is hoping to use the software. IT has moved and made it more functional.
 2. Dr. Johnson is more looped in on this
- vi. Coding needs to happen within people soft and other technology so students are able to register themselves for co-requisites. It is an infrastructure issue. Will the infrastructure be financially supported?
 1. We are examining finances to see if we have funding to hire
 2. There is a policy that doesn't allow us to hire two people for the same position name a the same time
 3. The CSEA contract does not allow for people to be hired beyond the first step which makes us less competitive
 4. We are leaner than other districts in some areas like IT support. Maybe we should be focusing more on those areas.
- vii. There is a prioritization group that makes decisions that decide what order IT issues will be addressed. There needs to be equitable discussion on these issues. We need executive council, senate, and constituency groups to be included in this process. Or at least be told what the process is. The number of initiatives coming from the Chancellor's office requires us to move quickly and without all the knowledge as to what is being worked on it can put us in direct conflicts with other initiatives. But we should work together with other initiatives to share resources, but we can't do that with understanding and knowing what the process is.
 1. The frustration is shared. There are things that the office of AA have had to set aside because they were not prioritized.
 2. There are things that are being worked on in people soft that are being worked on by outside individuals, but they don't fall into any job descriptions on campus

- viii. Schedule + has gotten more and more unorganized. Listing for course times are all over the place. What is the criteria for the listing organization? Can this be fixed?
 - 1. Probably not. Since we roll ticket numbers it looks at historical data.
- ix. It is not sorted by ticket data. This is very inconsistent. It is difficult for students to find classes. The order varies by department.
- x. What is the update on the class cancellation policy
 - 1. When Michelle comes back next week I will have the final document for her
- xi. Will that include a timeline for when classes will get cancelled?
 - 1. They shouldn't cancel after the start of the semester.
 - 2. We are trying to become more efficient in the scheduling and staffing of the classes.
 - 3. If there are classes with wait lists let's add sections, or if there are empty classes we should cancel them and/or turn them into other classes now.
 - 4. It is about right sizing the course offerings.

EMP Goal D – Improving Internal and External Communication

7. REPORTS

A. Student Senate Liaison (Alfred Quesada)

- a. Approved the loan to the music department to get the Elton John fundraiser going

B. CCFF Liaison (Stephanie Rosenblatt)

- a. If we don't like AB705 we can change it. We can vote for the individuals who support what we want.
- b. There are CFT lobbyists in Sacramento. We can draft resolutions to push the legislative agenda.
- c. The initiatives are in faculty purview, we should be included in the discussion .
- d. The Chancellor's Office sent out a memo asking for feedback on the three choices for FLOW. This is not a done deal. We need to be heard and we need to voice our opinions on the FLOW project.

C. Secretary (April Griffin)

D. Senate Vice President (Scott O'Neil)

E. Senate President (Michelle Lewellen)

8. ADJOURNMENT (12:20 P.M.)