

MINUTES

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Casas	Ralph	Health Occupations	2018
X	Clifford	Stephen	Liber Arts	2018
X	Falcon	Dennis	Humanities/Social Science	2017
E	Fernandez	Christina	Fine Arts	2017
X	Griffin	April	Liberal Arts (Secretary)	2018
X	Henderson	Scottie	SEM	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2017
X	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
X	Lefebvre	Lyndsey	Part-Time Faculty Rep	2017
X	Lewellen	Michelle	Humanities/Social Science (President)	2018
X	Lundeen	Brittany	Counseling	2017
X	Mc Cance	Ian	SEM	2017
E	May	Russ	HPE/A	2017
X	Miranda	Veronica	Part-Time Faculty Rep	2017
X	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2017
X	Mullins	Terrance	Humanities/Social Science	2017
X	Negrete	Bernie	SEM	2017
X	O'Neil	Scott	SEM (Vice President)	2017
X	Obasohan	Victor	Humanities/Social Sciences	2018
X	Page	Elizabeth	Student Services	2017
X	Richardson	Chris	HPE/Athletics	2018
X	Soden	Barbara	Business Education	2017
X	Soto	Armando	Counseling	2018
X	Trager	Julie	Fine Arts	2018
X	Ukita	Traci	Counseling	2017
X	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2017

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X	Worrel	Dara	SEM	2017
X	Fierro	Jose	College President (<i>Non-Voting</i>)	
E	Namala	Solomon	CCFF <i>Liaison</i> (<i>Non-Voting</i>)	
	(Vacant)		Student Liaison (<i>Non-Voting</i>)	

GUESTS: Dr. Jose Fierro, Rick Miranda, Dr. Valyncia Raphael, Matt Covill

1. CALL TO ORDER (11:05 A.M.)

Pledge of Allegiance

2. ANNOUNCEMENTS/INFORMATION ITEMS

a. Tim Juntilla

B. Cerritos needs a new representative for the Jack Kent Cooke scholarship. This person will help spread the word and direct students to the website

C. Gilman International study abroad scholarship presentation Friday September 23 10-12pm. A student representative and Tim will present.

b. Dr. Valyncia Raphael

B. Director of Diversity, Compliance, and Title IX coordinator.

C. Faculty are required to have annual Title IX training. The office of HR is working to fit training into faculty schedules

c. Brittany Lundeen

B. University Mega Fair September 15

C. Many transfer workshops offered this semester

3. APPROVAL OF MINUTES

a. Review, correct and approve minutes of 5/10/16

B. Motion: Tim Juntilla

C. Second: Angela Hoppe Nagao

D. Abstentions: Steven Clifford and Liz Page

4. APPOINTMENTS AND NOMINATIONS/ACTION ITEMS

A. Coordinating Committee – April Griffin

B. Accreditation Faculty Co-Chair- Michelle Lewellen

C. Enrollment Management – 1 Faculty/2-Year Term

a. Craig Breit reappointed

b. Dr. Fierro

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- i. The enrollment management plan is very promising but we need to create stopgap measures in the meantime to address decline in enrollment
- ii. Asked senate to assist in finding a group of faculty (2+) to address the issues of declining enrollment and creating immediate stopgap measures

5. STANDING COMMITTEE REPORTS

- a. None

6. SENATE DISCUSSION/ACTION ITEMS

A. OER Push

- a. Senate leadership will go to division meetings to discuss OER.
- b. If you are engaging in OER please contact senate leadership so that those using OER can be present at division meetings as well.

B. 2016-17 Goals

- a. Professional behavior
- b. SLO disaggregation of data
 - i. Institutional effectiveness office
 - ii. SLO committee
 - iii. Department chairs
- c. Academic integrity policy
 - i. Similar to student code of conduct, but with a focus on affirmative wording
- d. Develop recommendations for non-tenured faculty service
 - i. Work to provide academic recommendations to CCFF for assignment article
 - ii. Working with CTX and chairs council for recommendations regarding first and second year orientation
- e. Prerequisite/recommendation discussion
- f. Cross listing process and requirements
- g. SB 1456
 - i. How will it affect students
 - ii. Better consistent and accessible tracking of students
 - iii. Student engagement
 1. Completion of classes and programs
 2. Degree and major push
 3. Push for serious students

h. Highlighting program excellence

C. Cancellation of Classes Policy

- a. Currently no written policy, but we are operating under idea that a class needs to fill to 60%
- b. This disadvantages larger class sizes
- c. Currently deans make decisions as to what happens in each department (what classes will make and which will be cancelled). This is inequitable across departments

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- d. Dr. Fierro wants to work with deans to create a process mapping so that everyone can see the process
 - e. The number of students needed for a class to make will have to fluctuate depending on the budget and financial forecast.
- D. Class Size
- a. If you have a class with a cap of 60+ you may move forward in curriculum to try to get the class size reduced.
7. REPORTS
- a. College President – Dr. Jose Fierro
 - B. Record transfer numbers for student athletes
 - C. Complete Cerritos has shown high promise as a program
 - D. No updated on the 16 week calendar
 - b. Student Senate Liaison – (Vacant)
 - c. CCFF Liaison (Solomon Namala)
 - d. Secretary (April Griffin)
 - e. Senate Vice President (Scott O'Neil)
 - f. President (Michelle Lewellen)
8. ADJOURNMENT (12:20 P.M.)