

**MINUTES**

Regular Meeting ♦ September 13, 2016

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Casas	Ralph	Health Occupations	2018
X	Clifford	Stephen	Liberal Arts	2017
X	Falcon	Dennis	Humanities/Social Science	2017
X	Fernandez	Christina	Fine Arts	2017
X	Griffin	April	Liberal Arts ( <b>Secretary</b> )	2018
X	Henderson	Scottie	SEM	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2017
X	Juntilla	Tim	Liberal Arts	2018
E	Krayer	Adelle	Health Occupations	2018
X	Lefebvre	Lyndsey	Part-Time Faculty Rep	2017
X	Lewellen	Michelle	Humanities/Social Science ( <b>President</b> )	2018
X	Lundeen	Brittany	Counseling	2017
X	Mc Cance	Ian	SEM	2017
E	May	Russ	HPE/A	2017
X	Miranda	Veronica	Part-Time Faculty Rep	2017
X	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2017
X	Mullins	Terrance	Humanities/Social Science	2017
X	Negrete	Bernie	SEM	2017
X	O'Neil	Scott	SEM ( <b>Vice President</b> )	2017
X	Obasohan	Victor	Humanities/Social Sciences	2018
X	Page	Elizabeth	Student Services	2017
E	Richardson	Chris	HPE/Athletics	2018
X	Soden	Barbara	Business Education	2017
X	Soto	Armando	Counseling	2018
X	Trager	Julie	Fine Arts	2018
X	Ukita	Traci	Counseling	2017

## OFFICIAL

X	Vega	Frank	Technology	2018
E	Voorhies	Ann	Health Occupations	2017
X	Worrel	Dara	SEM	2017
X	Namala	Solomon	CCFF <i>Liaison (Non-Voting)</i>	
E	Lopez	Saul	Student Liaison <i>(Non-Voting)</i>	

**GUESTS:** Dr. Jose Fierro, Gary Pritchard, Ali Delawalla, David Moore, Shawna Baskette, Kaitlin Scott, Cynthia Alexander, Bob Livingston, Randy Morales

1. CALL TO ORDER (11:05 A.M.)  
Pledge of Allegiance
2. ANNOUNCEMENTS/INFORMATION ITEMS
  - a. Welcome Instructional Specialist/Librarian—Kaitlin Scott
  - b. Spring Schedule Announcement--Gary Pritchard
    - B. Move the add/drop table from the course catalog to online in order to keep sure it is updated and maintained.
    - C. Recommendation to also attach the add/drop calendar to specific course sections.
    - D. Question to move completely from paper copies of schedule to a completely online schedule. This was not recommended. Possibility to print fewer catalogs. One reason to keep the catalog is that it houses the student handbook and the course schedule.
    - E. This could be a PDF on the admissions website. Additional recommended places to post: Faculty/staff portal, important dates calendar, admissions website, student portal.
    - F. This is not an action item, bring back to senate September 27 for a formal vote.
  - c. Sexual Assault Awareness Workshops--Julie Trager
    - B. September 21 Break the Cycle: know your rights, resources, and responsibilities about sexual abuse prevention 5:00-7:00 FA 43
    - C. September 28: Part 2 of Know your rights, resources, and responsibilities about sexual abuse prevention 5:00-6:30 FA 43
3. APPROVAL OF MINUTES
  - a. Review, correct and approve minutes of 8/30/16
    - B. Senator Juntilla moves to approve, senator Soto Second
    - C. Minutes approved
    - D. Senator Fernandez abstained
4. APPOINTMENTS AND NOMINATIONS/ACTION ITEMS

## OFFICIAL

- A. TBLC and Professional Relations Chairs
    - a. Still no chairs for these committees
    - b. Please encourage faculty on these committees to consider chairing.
  - B. ASL Hiring Committee—Lovejoy-Robold
  - C. Grievance Committee Training
    - a. Senator Trager volunteers
    - b. Still in need of six faculty to participate in the training
  - D. New website training
    - a. Moving to a new website by Fall 2017 per Dr. Fierro
    - b. All authors need to be trained
    - c. Training takes approximately 45 minutes
    - d. Could a training take place during a senate meeting.
      - i. It would be preferable to have computers in front of you BE 121 would be a possibility for this training.
  - E. Planning and Budget Committee – 1 Faculty Member
    - a. Still needed: Three year term
    - b. Meets the first and third Thursdays from 2:00-4:00pm
  - F. Senate Plenary—Lewellen, O’Neil, Griffin
  - G. Falcon Leadership Academy applications due September 23
- STANDING COMMITTEE REPORTS

- B. Board meeting—Michelle Lewellen
  - 1. Study Session: encouraged to listen to the reports at the end of the meeting
- C. Coordinating Committee—Michelle Lewellen
  - 1. Website movement was the big discussion

## 5. SENATE DISCUSSION/ACTION ITEMS

- a. Budget Presentation: Ali Delawalla
  - B. Budget forums
    - 1. September 20 11:00-12:30 LC 155 and 5:30-7:00 PM Board Room
    - 2. How the budget is prepared
      - a. Examine historical data:
      - b. COLA is calculated at the state level but it is not necessarily given
        - i. Over the past 8 years we have received an average of .43% COLA
        - ii. The 16-17 COLA is 0%. This is mainly because gas prices are down. When gas prices are down the economy is in a good state.
        - iii. Originally the LAO assumed 2-3% for the COLA, but the Governor in May announced there would be no COLA
    - 3. Key assumptions for the budget
      - a. FON
        - i. FON was frozen from 2012-2014

## OFFICIAL

1. 2011 FON: 287
  2. 2014 FON: 258
  3. Fall 2016 FON: 298
  4. Added 40+ positions in the past few years.  
This is an increased expense
  5. The positions include counselors, librarians  
and classroom faculty
- b. STRS contribution increased two years ago to close the STRS deficit. This means that Cerritos went from contributing 8.5% to 19% in 2021
- i. For every dollar spent .19 will go to STRS retirement
  - ii. 9 Million dollars will be spent on retirement
  - iii. The 19.1% increase is not the cap, STRS reserves the right to increase that each year, automatically
  - iv. Additional liability to employer will be 5.1 Million dollars by 2021 for CalPers
  - v. These numbers do not include health and welfare
- c. 15.33% of the budget goes to statutory faculty
- d. FTES 17,741
- i. Budget was adopted at 18000 FTES
  - ii. Budget ended at 17,741 FTES
  - iii. 490 FTES were rolled over into this year from 2014-2015 year
  - iv. If we keep at the same level in 16-17 we will be at 17,251 FTES
    1. We want to meet or exceed this number
- e. This means we are in a stabilization. Stabilization is only for one year.
- i. We will be funded at the 15-16 FTES (17741)
  - ii. Not meeting that level would mean that we are funded at the 16-17 FTES (17251)
  - iii. We can grow to about 18100 FTES and earn additional funding
4. What does it mean moving from the 15-16 budget to the 16-17 budget
- a. Hiring 5 classified
  - b. Hiring 2 managers (bridge program and psychologist)
  - c. Hit 304 faculty (including counselors, librarians, and classroom faculty)
  - d. The increases in salary for all constituent groups add up to about 1 million additional expenditures
  - e. 91% of expenditures is salary
  - f. 9% is utilities, services, supplies, etc.

- g. This next year 94% of revenue will go to salary across campus. This is because there is retroactive pay with the faculty contract.
  - h. Because of this jump, we will be deficit spending in 16-17 about 3.3 million dollars to ensure services are not affected.
  - i. Ended the 15-16 year with a 4.9 million surplus.
  - j. With the 4.9 Million surplus in 15-16 and the 3.3 million deficit in 2016-2017, we are projected to end the 2016-2017 year with 1.5 million from the 15-16 surplus.
  - k. Moving forward (after 16-17) it is projected that 17-18 will have a 4 million deficit. 18-19 will end at a 4.7 million dollar deficit.
    - i. This number is calculated with the idea that there will be the 1% increase in COLA. If this does not happen or the amount is lower, the deficits for the next couple years will grow.
  - l. There is currently 27 million dollars in reserves that can be used to cover the deficit spending.
5. Items to be considered moving forward
- a. Prop 30 ends. The November ballot has a measure to continue this
    - i. What will happen if this doesn't pass
    - ii. We receive about 14 million from prop 30
  - b. State minimum wage increases
    - i. 10.5 in 2017
    - ii. This will increase each year until 2022 until \$15 is reached
  - c. Compressed calendar has not been considered in the budget
- C. What does this do to hiring
- 1. Dr. Fierro's response
    - a. Immediate action is as long as we are meeting FON we are not hiring.
    - b. We need to look to the budget and how to ensure we cushion the budget first.
  - 2. What happens when the projections are inaccurate, are we looking at the actual numbers or just projections
    - a. Revenue projections are not always accurate
    - b. Added monies for equity, SSSP are not accurately calculated in advance
    - c. It is recommended that when the projections change it All come back to the board and the faculty senate to discuss the changes in projections

## OFFICIAL

- i. This information is updated to the board periodically. Commitment to coming to the faculty senate when changes occur
  - b. Facilities Plan—David Moore
    - B. Coming back September 27
    - C. Moving forward on the SS elevator. DSA approved, should be 6-8 months.
  - c. Canvas Update—Cynthia Alexander/Shawna Baskette
    - B. Coming back September 27
  - d. Tutoring center hours—Shawna Baskette
    - B. Coming back September 27
- 6. REPORTS
  - a. Student Senate Liaison
    - B. Not here
  - b. CCFF Liaison (Solomon Namala)
    - B. Voting starts tomorrow, you had to have been a union member 9-13-16 before noon
  - c. Secretary (Dr. April Griffin)
    - B. No meeting next week (9/20)
  - d. Senate Vice President (Scott O'Neil)
    - B. No report
  - e. President (Michelle Lewellen)
    - B. Hiring process meeting
      - 1. There was only one faculty present
      - 2. Chairs meeting open but deans meeting is not open. Currently at an impasse as to if the Dean's meeting will be open
      - 3. Spring semester of the previous year will be presentations to chairs/deans. Then in the fall the FON is released. Hiring process can begin more quickly
      - 4. Only replacement positions will be hired this year.
- 7. ADJOURNMENT (12:20 P.M.)