

MINUTES

Regular Meeting ♦ November 8, 2016

| | LAST NME | FIRST NAME | DIVISION | TERM |
|---|-------------|------------|--|------|
| X | Beyene | Aemiro | SEM | 2018 |
| E | Casas | Ralph | Health Occupations | 2018 |
| E | Clifford | Stephen | Liberal Arts | 2017 |
| E | Falcon | Dennis | Humanities/Social Science | 2017 |
| X | Fernandez | Christina | Fine Arts | 2017 |
| X | Griffin | April | Liberal Arts (Secretary) | 2018 |
| X | Hoppe-Nagao | Angela | Liberal Arts | 2017 |
| X | Juntilla | Tim | Liberal Arts | 2018 |
| E | Krayer | Adelle | Health Occupations | 2018 |
| X | Lacy | Tor | SEM | 2018 |
| E | Lefebvre | Lyndsey | Part-Time Faculty Rep | 2017 |
| E | Lewellen | Michelle | Humanities/Social Science (President) | 2018 |
| X | Lundeen | Brittany | Counseling | 2017 |
| X | Mc Cance | Ian | SEM | 2017 |
| X | May | Russ | HPE/A | 2017 |
| E | Miranda | Veronica | Part-Time Faculty Rep | 2017 |
| X | Moore | Deb | Library | 2017 |
| E | Moriarty | Cindy | Business Education | 2018 |
| E | Mulleary | Joe | Technology | 2017 |
| X | Mullins | Terrance | Humanities/Social Science | 2017 |
| X | Negrete | Bernie | SEM | 2017 |
| X | O'Neil | Scott | SEM (Vice President) | 2017 |
| X | Obasohan | Victor | Humanities/Social Sciences | 2018 |
| E | Page | Elizabeth | Student Services | 2017 |
| X | Richardson | Chris | HPE/Athletics | 2018 |
| E | Soden | Barbara | Business Education | 2017 |
| X | Soto | Armando | Counseling | 2018 |
| X | Trager | Julie | Fine Arts | 2018 |
| X | Ukita | Traci | Counseling | 2017 |

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| X | Vega | Frank | Technology | 2018 |
| X | Voorhies | Ann | Health Occupations | 2017 |
| X | Worrel | Dara | SEM | 2017 |
| | | | | |
| X | Namala | Solomon | CCFF <i>Liaison (Non-Voting)</i> | |
| X | Kang | Ryan | Student Liaison <i>(Non-Voting)</i> | |

GUESTS: Don Garriott (For Liz Page), Sheila Hill (for Brittany Lundeen), Dr. Kristi Blackburn, Dr. Renee De Long, Colleen McKinley, Danylle Williams-Manser, Carla Yorke, Monica Castro Kimberly Rosenfeld, Sylvia Bello-Gardner

1. CALL TO ORDER (11:05 A.M.)
Pledge of Allegiance
2. ANNOUNCEMENTS/INFORMATION ITEMS
 - a. Senator Griffin: Gender Inclusive Restroom Forums
 - B. In the Student Center
 1. Tuesday November 15, 12:30-1:30
 2. Wednesday November 30, 5:00-6:00 PM
 3. Friday December 2, 6:15-7:45 PM (pizza and child friendly)
 - C. Please attend to discover where the gender inclusive restrooms will be, have a voice as to what the signs will look like, find out why the movement toward this now
 - D. If a student is in need of a gender inclusive restroom while the updates take place you can retrieve a key for the gender inclusive restroom in the CTX center (LC-201)
3. APPROVAL OF MINUTES
 - a. Review, correct and approve minutes of 11/01/16
 - B. To be approved at the next meeting
4. APPOINTMENTS AND NOMINATIONS/ACTION ITEMS
 - a. Planning & Budget – 1 Faculty
 - B. Meets the 1st and 3rd Thursday of the month at 2-3:30
 - b. Web Standards – 1 Faculty
 - B. Fridays: may be able to attend meetings virtually.
5. STANDING COMMITTEE REPORTS
 - B. None
6. SENATE DISCUSSION/ACTION ITEMS
 - a. Move to reorder discussion items to allow plenary information to come first
 - b. Senate Plenary
 - B. To see the full list of resolutions and what passed please visit:

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C. SLO the move is to weigh how you are using the data instead of just collecting the data

1. This may be something that the union starts to investigate
2. There was discussion of bringing SLOs into evaluation

c. Enrollment Management Plan

B. Goal 3 Identify New programs to offer/develop

1. Concerns as to where the instructional programs and faculty have a voice in this process
2. Where is it decided that these programs will happen and the departments need to have voices in the process and determination of where/what resources will be allocated
3. Where are the program decisions being made
4. What types of programs are discussed in the enrollment plans, are these academic, success driven, etc
5. Senator Lacy recommends changing the column to Individuals who need to be involved in creation
6. Senator Ukita recommends that feasibility of programs needs to be evaluated by department constituents such as deans and chairs
7. Kristi Blackburn recommends that we should create another goal to establish processes to create programs
8. Senator Moore says the overall goal is to identify the programs but the plan takes action. Data should be examined first
9. Senator Juntilla cites AP 4020 as a place to find who needs to be involved in the program creation process
 - a. This has the steps where the programs needs to go through to be created
10. Senator Mullins reaffirms that the goal should read "New Programs to Offer/Develop"

C. Goal 4: Reorganization of the offices to accomplish alignment of "front door" activities as well as coordinated resource allocation

1. Senator Soto would like to keep the relationship that counseling has with Teacher Trac instead of moving it to an academic program
 - a. This recommendation was put in place in order to ensure that maximum funding was available. Therefore it could get equity and SSSP funds
 - b. Kimberly Rosenfeld supports keeping Teacher Trac as an educational partnership reporting directly to academic affairs
 - c. Colleen McKinley-still learning the ins and outs of how Teacher Trac was run. There was concern in the EPP department since there has been little time to discuss the goals in that office. Aligning resources is important but there has not been time to discuss the move.

- d. Will there be a faculty coordinator, or is this a complete change in program structure
 - e. Intent is to take services that are not considered front door out of EPP and then move into Academic Affairs.
 - f. There are front door services in Teacher Trac. There are strong ties to local high schools and an MOU with CSULB
 - g. This makes Teacher Trac come back to how it was originally run. This takes a step backward from where the program has worked to become institutionalized and supported in the college.
 - h. This decision all goes back to funding and how moving it can free up resources for other programs.
 - i. EPP, counseling, VPs, and the enrollment management plan should meet together to discuss the best practices. Also take this information back to your departments to discuss what works for your constituents.
 - j. Data to back enrollment plan is on the website.
- D. Goal 5: Improving fiscal reporting to guide enrollment management planning
- 1. Any discussion about what the breakeven number for number of students before we cancel a class
 - a. There is no clear recommendation
 - b. Looking at cost effectiveness and cost efficiency there was no clear way to determine what that break-even point was.
 - c. That is the driving impetus for this goal
 - d. Senator Mullins recommends changing the goal name to reflect the need to address this
 - i. The goal needs to be broad, but that is a part of the goal
 - ii. The specific action is added to academic infrastructure
 - e. Some contracts/colleges have a specific number they have identified as the minimum for a class to make.
 - 2. It may be that we need a consultant to assist in the understanding of what money belongs to what programs. It is not that the college is mishandling money, but there isn't clear data available.
- d. Overall Comments
- B. Goal three needs to include assisting new and existing programs with development and success
 - C. Concern with the 71% success rate and prioritizing sections.
 - 1. Will there be resources available to programs to help reach this number

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2. These discussions need to happen during program review cycles
3. We need to look at the ACCJC goals to determine how to use the data meaningfully
4. This can actually hurt programs and pathways and hurt student success
5. What about programs that have high demand and low success rates. This is a catch 22.
6. Senator Juntilla recommends removing the words “will” and “prioritize” from this goal

7. REPORTS

- a. Student Senate Liaison (Ryan Kang)
 - B. Go vote
- b. CCFF Liaison (Solomon Namala)
 - B. Go Vote
- c. Secretary (April Griffin)
 - B. No meeting next week
- d. Senate Vice President (Scott O’Neil)
 - B. No Report
- e. President (Michelle Lewellen)
 - B. Not present

8. ADJOURNMENT (12:20 P.M.)