

MINUTES

Regular Meeting ♦ November 29, 2016

	LAST NME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2018
X	Casas	Ralph	Health Occupations	2018
X	Clifford	Stephen	Liberal Arts	2017
X	Falcon	Dennis	Humanities/Social Science	2017
E	Fernandez	Christina	Fine Arts	2017
X	Griffin	April	Liberal Arts (Secretary)	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2017
X	Juntilla	Tim	Liberal Arts	2018
E	Krayer	Adelle	Health Occupations	2018
E	Lacy	Tor	SEM	2018
X	Lefebvre	Lyndsey	Part-Time Faculty Rep	2017
X	Lewellen	Michelle	Humanities/Social Science (President)	2018
E	Lundeen	Brittany	Counseling	2017
X	Mc Cance	Ian	SEM	2017
X	May	Russ	HPE/A	2017
X	Miranda	Veronica	Part-Time Faculty Rep	2017
X	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2017
X	Mullins	Terrance	Humanities/Social Science	2017
X	Negrete	Bernie	SEM	2017
X	O'Neil	Scott	SEM (Vice President)	2017
X	Obasohan	Victor	Humanities/Social Sciences	2018
X	Page	Elizabeth	Student Services	2017
E	Richardson	Chris	HPE/Athletics	2018
X	Soden	Barbara	Business Education	2017
X	Soto	Armando	Counseling	2018
X	Trager	Julie	Fine Arts	2018
X	Ukita	Traci	Counseling	2017

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X	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2017
X	Worrel	Dara	SEM	2017
E	Namala	Solomon	CCFF <i>Liaison (Non-Voting)</i>	
E	Kang	Ryan	Student Liaison <i>(Non-Voting)</i>	

GUESTS: Dr. Valyncia Raphael, Dr. Kristi Blackburn, Rick Miranda, Renee De Long, Damon Cagnolatti,

1. CALL TO ORDER (11:05 A.M.)
Pledge of Allegiance
2. ANNOUNCEMENTS/INFORMATION ITEMS
 - a. Professional Relations – Joe Van De Mortel
3. APPROVAL OF MINUTES
 - a. Review, correct and approve minutes of 11/1/16 and 11/8/16
 - B. 11/1 minutes moved to approve by Senator Soden and seconded by Senator Ukita.
 1. Abstentions: Senator Casas
 - C. 11/8 minutes moved to approve by Senator Ukita and seconded by Senator Soto.
 1. Abstentions: Senators Worrel, Mc Cance, and Mulleary
4. APPOINTMENTS AND NOMINATIONS/ACTION ITEMS
 - a. Planning & Budget – Deb Jensen
 - b. Web Standards – 1 Faculty
 - c. Student Complaint Taskforce – Senators Richardson and Lefebvre
 - d. VP of AA Hiring Committee – there is some discussion as to whether or not there would be 4 or 2 faculty appointed to this hiring committee
 - B. There is not a procedure in place for hiring contracted managers.
There needs to be some sort of procedure created so that we do not have this issue in the future
 1. Senator Juntilla offers to assist in the creation of a procedure process
 - C. Faculty participating in the hiring committee: Michelle Lewellen, April Griffin, Stephen Clifford, and Ralph Casas
5. STANDING COMMITTEE REPORTS
 - a. Board Meeting

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- B. Study session
 - 1. Bob Arthur offers a speech on no longer serving on board
 - 2. There was discussion of having in a tobacco free campus. No movement was made on this.
 - 3. Discussion using phones in closed session.
 - b. Planning & Budget
 - B. Hiring and ranking procedures are in place and should have been used.
 - 1. There was no time for departments to discuss in this round because of the tight turn around
 - 2. There should be a couple of weeks for the department to discuss before it goes to the division
 - 3. Justification for hiring should be in the unit plan and we should rank in the spring
 - 4. All of this will continue discussion in January
 - C. Went over how we plan
 - 1. What are committees supposed to be doing
 - 2. What are we doing
 - 3. Discovered that enrollment management plan does not come to faculty senate
6. SENATE DISCUSSION/ACTION ITEMS
- a. Enrollment Management Plan
 - B. Not going over the plan today
 - C. Shared concerns with Rick Miranda and Dr. Fierro
 - b. iFALCON – Damon Cagnolatti
 - B. What are some of the better avenues we can travel to better prepare students especially as they are coming more unprepared to college
 - C. Strategy of transfer to bridge between personal experience and college success
 - D. High school and community outreach
 - 1. Meet me halfway
 - a. Teach a 6-week series of workshops
 - b. The workshops help to introduce them to concepts of being college ready and success in the employment sphere
 - 2. Falcon Kids
 - a. Developing good habits of mind and encouraging reading
 - b. Focus on third grade
 - c. Want to move to “Falcon for a Day” where students from the elementary school pair with individuals from different clubs
 - E. New banners are going up to replace the old ones around the library
 - F. Workshops on Cerritos Campus
 - 1. 8 week long workshops for current students. These are in the success center.

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2. For more information go to the IFalcon page on the Cerritos College website.
 - a. Resources for students on the new webpage
- c. Service Animals & Gender Inclusive Restroom Policies – Dr. Valyncia Raphael/Judi Holmes
 - B. Gender Inclusive Bathrooms
 1. Governor signed a bill requiring all single stall user bathrooms have signage that identify them as gender neutral
 2. Working on a campus map to indicate where the single stall restrooms are
 3. All staff restrooms that are single users will remain staff but the signage will change
 4. Even if it wasn't a legal obligation the gender inclusive bathrooms will foster a safe space for all students
 5. The cost has not been calculated at this point
 6. Is there an expectation as far as training
 - a. There is training in the pipeline for counseling and admissions/records to assist with front end services
 7. A transgender student can use any facility congruent with their gender identity and we cannot require them to provide documentation. We will not police individuals.
 8. Students would not have access to staff restrooms that are opened with a key. Staff restrooms won't change without discussion with departments.
 9. The current gender inclusive restroom/new mother's comfort room is in the library and was a staff restroom
 10. We would like to come back to faculty senate in January and change the signs by March
 - C. Service animal policy
 1. Only dogs and miniature horses
 2. Only questions you may ask of the student:
 - a. Is the animal a service animal?
 - b. Is this animal required because of disability
 - c. What work or task has the animal been trained to perform
 3. The animal must perform tasks. If the animal does not perform any task it is not considered a service animal
 4. The owner is liable if the animal bites someone
 5. The expectation is that if there are service animals you should not touch them
 6. If there is an issue contact Dr. Raphael and DSPS to begin the process of resolving questions and/or issues
 7. Cannot require individuals to register service animals on campus
 8. We must work together on this. Persons can be sued individually if they do not comply with the legislation according to DOJ.

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9. Can you come to the divisions to explain this process and policy?
10. DOJ FAQ on service animals:
https://www.ada.gov/regs2010/service_animal_qa.html

7. REPORTS

- a. College President (Dr. Jose Fierro)
 - B. There is a bill that asks us to post which courses are using OER and low cost textbooks so that students are able to easily see that.
 1. The legislative PowerPoint from the board meeting is online
 - C. On Campus showers should be open at least two hours per day for homeless students.
 - D. We have asked for more money than we are being offered by the State.
 1. Some of the increase was due to the increase in STRS/PERS increase and part time faculty insurance.
 2. There is a projected surplus on the prop 98 fund but the governor may decrease funding from there which could put us in a mid-recession scenario.
 - E. Three pieces we are focusing on
 1. Education quality
 - a. We are the lowest funded compared to K-12 and Universities (CSU and UC)
 2. Protection of one-time funding
 - a. Clear categorical funds being used for student services becomes permanent for student services.
 3. Restructure in CalWorks so that students get more than just tuition fees
- b. Student Senate Liaison (Ryan Kang)
 - B. absent
- c. CCFF Liaison (Solomon Namala)
 - B. Absent
 - C. Senator Mullins
 1. The Union and senate will not sign any MOUs on the calendar as long as the 16-week calendar is not discussed.
- d. Secretary (April Griffin)
- e. Senate Vice President (Scott O'Neil)
- f. President (Michelle Lewellen)

8. ADJOURNMENT (12:20 P.M.)

9.