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**Cerritos College**  
Faculty Senate

December 6, 2016  
11:05 A.M.  
Cheryl A. Epple Board Room

**Meeting Summary**

Regular Meeting ♦ December 6, 2016

	LAST NME	FIRST NAME	DIVISION	TERM
E	Beyene	Aemiro	SEM	2018
E	Casas	Ralph	Health Occupations	2018
X	Clifford	Stephen	Liberal Arts	2017
E	Falcon	Dennis	Humanities/Social Science	2017
X	Fernandez	Christina	Fine Arts	2017
X	Griffin	April	Liberal Arts ( <b>Secretary</b> )	2018
X	Hoppe-Nagao	Angela	Liberal Arts	2017
X	Juntilla	Tim	Liberal Arts	2018
X	Krayer	Adelle	Health Occupations	2018
X	Lacy	Tor	SEM	2018
X	Lefebvre	Lyndsey	Part-Time Faculty Rep	2017
X	Lewellen	Michelle	Humanities/Social Science ( <b>President</b> )	2018
X	Lundeen	Brittany	Counseling	2017
E	Mc Cance	Ian	SEM	2017
X	May	Russ	HPE/A	2017
X	Miranda	Veronica	Part-Time Faculty Rep	2017
X	Moore	Deb	Library	2017
X	Moriarty	Cindy	Business Education	2018
X	Mulleary	Joe	Technology	2017
X	Mullins	Terrance	Humanities/Social Science	2017
X	Negrete	Bernie	SEM	2017
X	O'Neil	Scott	SEM ( <b>Vice President</b> )	2017
X	Obasohan	Victor	Humanities/Social Sciences	2018
E	Page	Elizabeth	Student Services	2017
X	Richardson	Chris	HPE/Athletics	2018
X	Soden	Barbara	Business Education	2017
E	Soto	Armando	Counseling	2018
X	Trager	Julie	Fine Arts	2018

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X	Ukita	Traci	Counseling	2017
X	Vega	Frank	Technology	2018
X	Voorhies	Ann	Health Occupations	2017
E	Worrel	Dara	SEM	2017
X	Namala	Solomon	CCFF <i>Liaison (Non-Voting)</i>	
E	Kang	Ryan	Student Liaison <i>(Non-Voting)</i>	

**GUESTS:** Lynn Serwin, Niki Lovejoy, Frank Gaik, Frank Mixson, Kimberly Duff, Nishi Shah-Williams, Kimberly Rosenfeld, Bill Sparks, Joann Sugihara-Cheetham, Debbie Jensen, Alice Miller, David Fabish, Amy Holzgang, Karla Enriquez (Talon Marks)

1. CALL TO ORDER (11:05 A.M.)  
Pledge of Allegiance
2. ANNOUNCEMENTS/INFORMATION ITEMS
3. APPROVAL OF MINUTES
  - A. Review, correct and approve minutes of 11/22/16 and 11/29/16
  - B. 11.22.16
    - B. Motion to approve by Senator Soden, seconded by Senator Ukita
    - C. Abstentions: Senators Kraye, Richardson, Lacy, and Fernandez
  - C. 11.29.16
    - B. Motion to approve by Senator Juntilla, seconded by Senator Soden
    - C. Abstentions: Senators Ukita, Soto, Mullins, Lefebvre
4. APPOINTMENTS AND NOMINATIONS/ACTION ITEMS
  - A. Web Standards – 1 faculty
5. STANDING COMMITTEE REPORT
  - A. Coordinating Cmte
  - B. Enrollment Management
    - B. President Lewellen requested
      1. Teacher TRAC be left as is and pulled out of EPP
      2. Remove the 71% success rate to encourage class growth
      3. All growth should NOT be tied to success and completion rates
  - C. Student Equity
  - D. Planning & Budget
6. SENATE DISCUSSION/ACTION ITEMS
  - A. Resolution in Support of Reaffirming the College's Commitment to and Support of Its Diverse Student Population
    - B. Motion to approve by Senator Hoppe Nagao, Seconded by
    - C. Abstentions: Senators Vega, Negrete, Soden, Mulleary

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### B. Class Cancellation Policy Spring 2017

- B. There is still no cancellation policy
- C. Dr. Fierro has instructed Rick Miranda and Ali to come up with a class cancellation policy that does not rely on the 60%. There has been no movement on this
- D. The union has calculated that 15 students is the minimum where the college collects revenue
  - 1. If the section is taught by a part time instructor then the break even point is 10 students
  - 2. We have cancelled sections with 36 students enrolled (60% of high enrollment classes)
  - 3. Other colleges have the following student participant requirement
    - a. Chaffey: 17 students
    - b. Glendale: 15 students
    - c. Long Beach City: 20 students
    - d. Other colleges have exceptions for different types of classes ie. Basic skills courses will not be cancelled for low enrollment
- E. Some colleges have this number written into their contracts
- F. Some colleges have left this decision up to the senate
- G. Since the decision is not being made by administration President Lewellen recommends that Faculty Senate recommend a number to the administration
- H. Proposed numbers
  - 1. 60% or 20 students whichever is the lowest number
  - 2. 20 students
  - 3. 16 students
  - 4. 50% or 20 students whichever is the lowest number
  - 5. 50% or 15 students whichever is the lowest number
- I. Senator Soden motions: The cancellation policy be 50% or 15 whichever is lower
  - 1. Senator Mullins Second
  - 2. Voted in by acclamation
- J. Senator Soden motions that President Lewellen be allowed to have leeway on the 15 number (up to 20) when discussing with administration
  - 1. Senator Hoppe Nagao seconds
  - 2. Voted by acclamation

### C. Faculty Hiring Ranking

- B. Rankings could have potentially been based on success rates
  - 1. This process encourages grade inflation
  - 2. This process ignores the voices of department chairs and faculty in order to favor dean approval
  - 3. Divisions did not have uniformity in ranking process
- C. Senator Hoppe Nagao motions

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1. Faculty senate create a task force that will research new full-time faculty ranking procedures used by other colleges with the intention to develop a campus-wide mutually agreed upon process.
  - a. Senator Soden seconds
2. Discussion
  - a. ACCJC standard 7 requires written policy and procedure available for information and review. Such policies and procedures are fair and equitable and consistently administered
  - b. Ed Code 87360(b) specifies that policies for faculty hiring shall be developed and agreed upon jointly by the governing board and the academic senate
  - c. Success rates should not be considered when looking to hiring. The trend is to include success rates in decision making.
    - i. Is there a rubric as to who is responsible for student success? How much is faculty responsible for? Students? Administration?
    - ii. Faculty should not hold all of the student success burden if they do not have control over resources.
  - d. The hiring process needs to reflect hiring needs and not the bottom line. This should not be a fight for resources but an opportunity to build up the most comprehensive full time faculty base
  - e. Retirements should not be in the ranking process. Those should be automatic.
  - f. The Dean's Council needs minutes, a rubric, and to be held accountable for changes made in the Dean's meeting
  - g. Transparency needs to be included in the Dean's meeting.
  - h. It was agreed upon in Planning and Budget that if the Dean's Council changed the rankings as proposed from the divisions they would release a statement justifying the change. When President Lewellen asked administration for the Dean's statement she was told they would try to see if they could get it. This violates the process that was set up.
  - i. Is there recourse for the fact that his process was not followed?
    - i. It will be discussed in Planning and Budget Thursday December 8, 2016.
3. Abstentions: Senators Lacy, Lefebvre, and Miranda
4. Volunteers: Angela Hoppe Nagao, Deb Moore, Stephen Clifford

D. Professional Development Senate Cmte

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### 7. REPORTS

- A. Student Senate Liaison (Ryan Kang)
- B. CCFF Liaison (Solomon Namala)
  - B. 1:30 Tuesday December 6, 2016: Retro check explanation meeting in Teleconference center
  - C. Solomon is stepping down as union president. Terrance will fill in next semester and then there will be an election for the next school year.
  - D. 16 week calendar update: Dr. Fierro recommends taking some time to collect more data on the financial impact of the 16 week calendar and a vote in late January would be more effective
- C. Secretary (April Griffin)
  - B. No senate meeting until January 24, 2016
- D. Senate Vice President (Scott O'Neil)
  - B. Math department scheduling is completed
- E. President (Michelle Lewellen)
  - B. Enjoy your break
  - C. TalonNet is available through the end of spring

### 8. ADJOURNMENT (12:20 P.M.)