

1/29/2019

11:05 A.M.

Cheryl A. Epple Board Room

## MINUTES

ROLL	LAST NAME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts (Secretary)	2019
X	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (President)	2020
	Hammond	Robert	Part-Time Representative	2019
X	Hoppe-Nagao	Angela	Liberal Arts	2019
X	Hugen	Mark	SEM	2019
X	Jensen	Debbie	HPE/A	2019
X	Juntilla	Tim	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	2018
X	Loera	Diane	Health Occupations	2019
X	Lovejoy-Robold	Niki	Liberal Arts	2019
	LoVetere	Crystal	SEM	2020
X	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts (Vice President; CTE Liaison)	2020
X	Moore	Deb	Library	2019
X	Moriarty	Cindy	Business Education	2020
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Sciences	2019
X	Obasohan	Victor	Humanities/Social Sciences	2020
	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2019
X	Soto	Armando	Counseling	2018
	Stieber	Michelle	SEM	2019
	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2018
X	Worrel	Dara	SEM	2019
X	Rosenblatt	Stephanie	CCFF Liaison ( <i>Non-Voting</i> )	
X	Robles	Martha	Non-Credit Liaison ( <i>Non-Voting</i> )	
	Johnson	Heather	Student Liaison ( <i>Non-Voting</i> )	

# AGENDA

## 1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

## 2. APPROVAL OF MINUTES

- a. Review, correct, and accept minutes from 1/22/19
  - i. Minutes were corrected before meeting with additional information about the Guided Pathways timeline.
  - ii. Motion for approval from Senator Lundeen; seconded by Senator Juntilla.
    1. Vote: approved.
    2. Abstentions: Senators Mulleary; Cabuto, and Loera.

## 3. ANNOUNCEMENTS

- a. Welcome Non-Credit Liaison Martha Robles.
- b. Senator Lundeen announced the upcoming transfer awareness week. The kickoff event will be a Counseling Services Division Open House on Monday, February 4<sup>th</sup> from 11 am to 1 pm. Students can start in the Administrative Building Quad to learn about Counseling, Transfer Center, and Career Center services. Lunch will be provided. Transfer Awareness events will continue throughout the week.

## 4. INFORMATION ITEMS

- a. Teacher TRAC—Dr. Kimberly Rosenfeld
  - i. Dr. Rosenfeld provided an update about Learning Communities. The Learning Communities program is currently on hold, but the First Year Experience (FYE) program is continuing. These programs have a long history of student success and high retention, while generating good connections between faculty.
  - ii. Dr. Rosenfeld announced that they are currently looking for faculty coordinators to oversee each of these programs. She would like any interested full-time faculty to contact her or Colleen McKinley. One of the tasks of the learning communities' coordinator would be to reboot the program.
  - iii. They are currently creating FYE for Fall 2019, so coordinators are needed as soon as possible.
  - iv. There are 3 units of reassigned time for each coordinator position.
  - v. The task force, which includes UMOJA and the Puente Program, will meet on Thursday.
- b. Academic Excellence—Dr. David Betancourt
  - i. Dr. Betancourt announced that the Academic Excellence Awards will take place on April 4, 2019.
  - ii. Nominations for awardees are due Feb. 7, 2019 to division representatives.

- iii. The speaker will be Professor Carlos Mera, the 2018 Most Outstanding Faculty Member.
- iv. President Griffin asked if the committee might consider inviting distinguished alumni to speak at the awards ceremony in future years. Dr. Betancourt said he would bring this idea back to the committee.
- v. Dr. Betancourt announced that they are trying to revamp how faculty gain access to student data for nomination purposes. Many faculty members struggled to access the data this year.

## **5. DISCUSSION/ACTION ITEMS**

### **a. Full Time Faculty Hiring Committees**

- i. Dental Assistant—Lydia Cosio, Adelle Krayner, Diane Loera
- ii. Nursing (2 positions)—Kelli Brooks, Rachel Natividad, Jude Moreno
- iii. Physics—Janet Mclarty-Schroeder, Thad Szabo, Carlos Mera
- iv. Engineering—Janet Mclarty-Schroeder, Thad Szabo, Carlos Mera
- v. Speech—Angela Hoppe-Nagao, Kimberly Rosenfeld, Cynthia Lavariere
- vi. Speech/Forensics—Angela Hoppe-Nagao, April Griffin, Nicholas Matthews
- vii. Mass Communications—Christian Brown, Andrew Maz, Chad Greene
- viii. Math—Manuel Lopez, Dara Worrel, Ruben Leon
- ix. English—Steve Clifford, Lance Kayser, Linda Hua
- x. Chemistry—Dr. Linda Waldman, Dr. Rena Lou, Dr. Amy Moskun
  - 1. Committees were announced and approved.

### **b. Universal Access Taskforce—Andrew Maz**

- i. The task force is working with Steve La Vigne to coordinate with DSPS and with Patrick O'Donnell to oversee Tim Kyllingstad's work on different software requests.
- ii. Faculty should always make software requests through the helpdesk ticket system.
- iii. Patrick O'Donnell now gets an alert when software has been requested, and he will be reaching out to faculty members waiting for software purchases.
- iv. CCFF Liaison Stephanie Rosenblatt announced that you should receive a confirmation email if your helpdesk ticket has been processed.
- v. When requesting a specific software, faculty should alert Patrick and Tim if the software is an industry standard. The more information faculty can provide, the better.
- vi. If your program uses a software, your program should develop technical standards (i.e. ability to read certain font; use a touch screen, etc.). President Griffin displayed the technical standards for the welding program as an example.
- vii. Vice President Maz is part of the Process and Compliance subcommittee of the Universal Access Taskforce. He is currently exploring an appeals process if a software purchase is denied.
- viii. CTE program board members should provide guidance to faculty members as to whether or not a certain software is the industry standard.
- ix. VPAT is critical. Larger companies (i.e. Adobe) already have VPATs publicly available.
- x. The task force is also looking at how to move toward accessibility as a campus, rather than fixing issues as they arise.
- xi. The chairs of the Universal Task Force are VP Miranda and VP Flores-Church.

- xii. President Griffin announced that there are only three or four outstanding software requests. Those faculty members will be contacted by Patrick O'Donnell today.

## 6. REPORTS

- a. College President—Dr. Fierro
  - i. Dr. Fierro thanked Vice President Maz for his work on the Universal Access Task Force.
  - ii. Enrollment is down about 1000 FTEs from last year. The impact will likely be around \$2 million based on new funding formula. Because the new formula encourages completion, Cerritos may be able to make up some funding decline through completions of certificates and degrees.
    - 1. CCFF Liaison Rosenblatt asked how many FTEs can be made up in the summer. Dr. Fierro responded that it is generally around 500-600 FTEs. Dr. Fierro continued that they are looking at numbers now and will be meeting with President Griffin.
  - iii. Dr. Fierro recently returned from meetings in Sacramento, where the following topics were discussed:
    - 1. Housing and food insecurity. Housing on community college campuses has been considered in some cases. This option, however, is very expensive. There is also discussion of partnering with local entities.
      - a. Senator Soto requested that the materials about food and housing insecurity be shared.
    - 2. AB 30 regarding dual enrollment.
    - 3. The funding formula and concerns about the instability of the funding formula.
    - 4. STRS and PERS. There is a big push for the state government to pay down the large liability.
    - 5. The current estimate for COLA 2018-2019 is 3.46%. COLA is becoming permanent in the budget.
- b. Student Liaison—Heather Johnson
  - i. Not present/no report.
- c. CCFF President—Stephanie Rosenblatt
  - i. The annual meeting took place on January 25, 2019.
  - ii. There was a change in the bylaws. The membership chair is no longer an elected position. Union members will be contacted regarding this change.
  - iii. It is time for nominations for CFT convention delegates. The convention will take place in Downtown Los Angeles March 22-24, 2019.
  - iv. The 2020 election season is not far away. COPE members should look for emails about planning for the upcoming election.
- d. Senate Vice President—Andrew Maz
  - i. Vice President Maz will hold an album release concert on Saturday February 9, 2019 at 7 pm in Burnight Center.
  - ii. The album is the result of collaborations with students. The concert also will involve collaboration with the dance department. Students are running the production
  - iii. Concert is free. It is being funded through Strong Workforce Funds.

- e. Senate Secretary—Lisa Boutin-Vitela
  - i. The Florence Summer Study Abroad Program contract is being finalized. About 40 students have been accepted into the program with additional students on the waitlist.
  - ii. The Student Center Pubic Art Project Request for Qualifications (RFQ) is due 2/28/2019. Please share with interested artists.
  - iii. The Faculty Art Show opening will take place in the Cerritos College Art Gallery on Tuesday, January 29 from 6 pm to 9 pm.
  - iv. Dr. Laura Llewellyn, Assistant Curator in the Paintings Department of the Getty Museum, will present a lecture on Thursday, January 31 at 12:30 pm in FA 134.
- f. Senate President—April Griffin
  - i. President Griffin and Senator Juntilla met with the Web Standards Committee about the social media policy update. They are moving forward with the shorter version and are currently working on line edits
  - ii. President Griffin is asking for more data about enrollment and class fill rates.
  - iii. The scheduling task force continues to meet. It includes DSPS, counselors, and department chairs. They are looking at November as a better time to begin enrollment for the Spring semester.

## **ADJOURNMENT (12:20 P.M.)**

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

President's Office – 11110 Alondra Boulevard – Norwalk, California 90650  
(562) 860-2451, Extension 2204 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office