

MINUTES

	LAST NAME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts (<i>Secretary</i>)	2019
X	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
X	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (<i>President</i>)	2020
X	Hammond	Robert	Part-Time Representative	2019
X	Hoppe-Nagao	Angela	Liberal Arts	2019
X	Hugen	Mark	SEM	2019
X	Jensen	Debbie	HPE/A	2019
X	Juntilla	Tim	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	2018
X	Loera	Diane	Health Occupations	2019
X	Lovejoy-Robold	Niki	Liberal Arts	2019
	LoVetere	Crystal	SEM	2020
	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts (<i>Vice President; CTE Liaison</i>)	2020
X	Moore	Deb	Library	2019
	Moriarty	Cindy	Business Education	2020
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Sciences	2019
X	Obasohan	Victor	Humanities/Social Sciences	2020
	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2019
X	Soto	Armando	Counseling	2018
	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2018
X	Worrel	Dara	SEM	2019
	Rosenblatt	Stephanie	CCFF Liaison (<i>Non-Voting</i>)	
X	Robles	Martha	Non-Credit Liaison (<i>Non-Voting</i>)	
X	Gomez	Anthony	Student Liaison (<i>Non-Voting</i>)	

AGENDA

1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

2. APPROVAL OF MINUTES

- a. Review, correct, and accept minutes from 3/12/19
 - i. Motion for approval from Senator Ukita; seconded by Senator Soto.
 1. Vote: approved.
 2. Abstention: Senators Hoppe-Nagao, Casas, Worrel, and Hugen.

3. ANNOUNCEMENTS

- a. San FACC applications open through March 29, 2019. Please contact President April Griffin with any questions.
- b. Campus No Smoking Policy Town Hall—March 28, 2019 11-12:30 LC155

4. INFORMATION ITEMS

- a. Student Learning Outcome Committee—Mark Fronke
 - i. To access SLO data, visit the SLO committee webpage and look under “Reports and Data.” The most recent data is from 2015-2018. College-wide data is available, and it is also broken down by division. Individual division, department, and course data is also available. Improvement plans can be done for individual course SLOs. These assessments are part of a process for ACCJC. Improvement plans can be very simple. Think about how to improve performance on specific SLOs. Try to determine how to improve to assist students. Certain SLOs may need to be rewritten. Currently, the SLO committee is working on integrating eLumen and Canvas. The committee is reviewing data collected through a survey. The software will not change from eLumen. There are concerns about part-time faculty participation in the SLO process. Senator Worrel voiced concern about eLumen and FERPA, and Mark Fronke responded that the Vice President of Student Services will address any FERPA issues.

5. DISCUSSION/ACTION ITEMS

- a. Newspaper Kiosk Advertisement Contract Agreements – Dr. Elizabeth Miller, Christian Brown, Alicia Edquist.
 - i. There was concern about a conflict of interest due to an advertisement posted on the kiosks for another college program in our local area. The advertisements were covered and taken down. They are currently reviewing the contract language to include more specific explanations as to why some advertisements are not permitted.
- b. Grade Grievance Procedure AP 5530—Dr. Elizabeth Miller

- i. Dr. Miller reviewed the edits and additions to the Student Grade Grievance Procedure. Students are expected to contact the faculty member first before proceeding with the grade grievance process. The process can then continue to Division Dean, Vice President of Academic Affairs or designee, and finally to the Board of Trustees.
- ii. President Griffin and Dr. Miller discussed how the name may be changed to “Grade Challenge.” This process may become an independent procedure.
 - 1. Motion for approval of revised AP with modification to offer a hardcopy of form for accessibility (in addition to online option) from Senator Worrel, seconded by Senator Hugen.
 - 2. Vote: approved by acclamation.
- c. AP 4020 General Education—April Griffin
 - i. Language was updated and passed at Coordinating Committee on December 10, 2018: “the development of abilities in personal knowledge and responsibility, communication and expression, information literacy, critical thinking and quantitative reasoning, and civic engagement.”
 - ii. A Board of Trustees Advisory Committee proposed an additional statement at its February 28, 2019 meeting: “become informed about the complex realities of financial literacy.” President Griffin expressed that such an addition should involve faculty, and the language does not closely reflect Title 5. Within the current Cerritos College course offerings, Finance 125 would be the only course to fulfill this requirement.
 - iii. Many senators wondered if this is intended as an optional “opportunity” for learning about financial literacy or is it a requirement? Senator Juntilla voiced concern that requiring this proficiency may keep some students from completing their academic programs.
 - iv. There was discussion about increasing personal finance workshops through financial aid and the student success center. Senator Ukita suggested that the language about financial literacy be included in the values section of our college mission statement.
 - v. Senator Mullins voiced concern that this addition was not discussed in open session of the Board of Trustees meeting.
 - 1. Motion to strike the new language added by the Board of Trustees advisory committee by Senator Moore, seconded by Senator Ukita.
 - 2. Approved by acclamation
 - vi. Senator Mullins would like to revisit this issue. President Griffin added that she will work with Prof. Carrie Edwards to discuss how to incorporate the curriculum committee.
 - 1. Motion to revisit this issue based on what is in Education Code by Senator Mullins, seconded by Senator Soto.
 - 2. Approved by acclamation.

6. REPORTS

- a. Student Liaison—Anthony Gomez
 - i. ASCC approved Umoja reimbursement. There was also a discussion of the low participation in homecoming and if this activity is still worth supporting.
- b. CCFE President—Stephanie Rosenblatt (represented by Ralph Casas)

- i. Dr. Kimberly Rosenfeld will be meeting with district this week to finalize contract. Negotiating team is meeting with district about the RAF. If they do not agree on a formula by December, negotiations will return to traditional format.
 - ii. The candidate forum will take place on April 16, 2019 in LC134. Candidate statements will be posted.
- c. Senate Vice President—Andrew Maz
 - i. The 21st Annual CTE Advisory breakfast will take place on Thursday, March 28 at 7:30 am.
 - ii. Model curriculum is being developed at the state level for CTE programs, so there will be portability from one program to another. There has been resistance at the local level, so programs that participate now will have courses fast-tracked at the Chancellor's Office.
- d. Senate Secretary—Lisa Boutin-Vitela
 - i. Summer Session Study Abroad proposals for 2020 and 2021 are due to Julie Mun by March 29, 2019.
 - ii. 27 students are participating in the Florence 2019 Summer Program.
- e. Senate President—April Griffin
 - i. Dr. David Betancourt will conclude his term as CTX coordinator at the end of this academic year. President Griffin is working with Vice President Miranda, Vice President Flores-Church, and Dean Shawna Baskette to draft the job description and consider how to best support faculty development. The position provides 70% reassigned time.

ADJOURNMENT (12:20 P.M.)

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

President's Office – 11110 Alondra Boulevard – Norwalk, California 90650
(562) 860-2451, Extension 2204 – (562) 860-1104 – FAX
Copies of the agenda materials are available in the President's Office