

# AGENDA

## 1. CALL TO ORDER (11:05 A.M.)

- a. Pledge of allegiance

## 2. APPROVAL OF MINUTES

- a. Review, correct, and accept minutes from 4/2/19
  - i. Motion for approval from Senator Ukita; seconded by Senator Lundeen.
    1. Vote: approved.
    2. Abstentions: Senators Cabuto and Salgado.

## 3. ANNOUNCEMENTS

- a. Shelter in Place Drill 4/17/19
- b. Speech Department Name Change
  - i. Senator Hoppe-Nagao announced that the department is changing to “Communications Studies.” This change has been approved by curriculum and by the Chancellor’s Office. This change may happen as soon as Fall 2019.
- c. College Rebranding Sessions Today 4/9/19 1 – 3 pm
- d. CCC MYPATH
  - i. Senator Ukita shared the features of this tool. It is free, and we may begin using this tool at Cerritos College. 1.5 million students submit applications to the CCC and do not enroll (approx. 70%). This tool presents students with a customized set of steps to help students move towards college enrollment. It also includes Career Coach, which will help students identify if certain colleges have programs to fit their interests.
- e. National College Signing Day 5/1/19 11 am – 1 pm in Falcon Square.
  - i. Senator Lundeen announced that this event allows students to commit to the university of choice. The event will include a photo. It is intended to encourage students to commit to transferring. This initiative was started by former First Lady Michelle Obama in 2014.
- f. Identified Themes of Student Equity Challenges
  - i. Vice President Miranda shared the themes: Data; Culturally-Deficit Thinking; Lack of Equity-minded infrastructure; Marginalization, Mattering, and Sense of Belonging; Silos; Resources; Leadership.
- g. Enrollment
  - i. Vice President Miranda shared the latest enrollment update. There was a small increase second nine-week FTES (approximately 100 FTES). This change is not enough to adjust the FON. There will be additional reports in the future. Vice President Miranda also shared that Cerritos College was selected as an IEPI strategic enrollment management campus. The Cerritos College theme is data and technology.
- h. Non-Credit Liaison Martha Robles thanked President Griffin for including her on a committee to select the architect for the new Administration Building. It was a

positive experience, and she was pleased that Adult Education was able to participate.

- i. Dr. Lewellen announced that a representative from Proctorio testing software will be visiting campus on Tuesday 4/23/19. The representative will attend faculty senate. There will also be vendor sessions.

#### **4. INFORMATION ITEMS**

- a. ACCJC Accreditation Update— Dr. Michelle Lewellen
  - i. Faculty should have received an email about the ISER Draft. The Canvas Accreditation site provides an explanation about the report. The draft is available to download. There are some sections and evidence references missing, but the draft is well underway.
  - ii. ACCJC Senior Vice President Dr. Stephanie Droker introduced herself and asked if there were any questions. Senators inquired about her role to support the Cerritos College ISER and accreditation process and how to best approach the writing of the ISER. Dr. Droker recommended not referring to other colleges' ISERs when writing the report in order to make the report more authentic. The way each college addresses the standards should be unique. Dr. Droker and Dean Baskette will hold office hours from 1:30 – 3 pm in the office of Academic Affairs on 4/9/19.

#### **5. DISCUSSION/ACTION ITEMS**

- a. CTX Coordinator Description
  - i. President Griffin shared updates to the Coordinator, Center for Teaching Excellence (CTX) description, including the addition of a references to “equity mindset” and “equity frameworks.” Also, language was added to conditions of employment, so it is similar to what was used for the Student Conduct Coordinator position.
  - ii. Senators voiced concern that the 70% reassigned time would not fit well with most faculty members' teaching schedules, thus forcing faculty to teach overload.
  - iii. Senator Hammond asked that language be included about the coordinator being welcoming and supportive of new faculty. Senators agreed with his request. This language may be added to the “Summary” or “Distinguishing Career Features” section.
  - iv. The requirement for the Master's degree will be removed.
    1. Motion for approval of description with changes to reassigned time percentage, addition of language about coordinator being welcoming and about coordinator being a full-time faculty member, and removal of Master's degree requirement by Senator Juntilla; seconded by Senator Lovejoy-Robold.
    2. Approved by acclamation.
- b. Resolutions for Spring Plenary
  - i. Resolutions include rejection of new language in Title V due to concerns about privacy rights and rights under the Americans with Disabilities Act, improvements to funding of guided pathways, improvement of data accuracy, support for Student Parents' Success, and no-cost designation for course textbook. Senators voiced approval of resolutions as currently presented. Secretary Boutin-Vitela will attend the Plenary.

## **6. REPORTS**

- a. Student Liaison—Anthony Gomez
  - i. No report/not present
- b. CCFF President—Stephanie Rosenblatt
  - i. There will be a Candidate Forum on Tuesday 4/16/19 11 – 12:30 in FA 134. Another Candidate Forum has been added and will take place on Friday 4/12/19 from 2 – 3 pm in S-102. Questions at the 4/12 forum will be tailored to part-time faculty issues. Candidate information is available on the CCFF website. Elections will begin on April 16, and faculty will receive an email.
  - ii. Payroll has until May 9 to issue retroactive checks.
- c. Senate Vice President—Andrew Maz
  - i. No report.
- d. Senate Secretary—Lisa Boutin-Vitela
  - i. Contact Secretary Boutin-Vitela with any questions/comments about the resolutions for the upcoming Spring Plenary.
- e. Senate President—April Griffin
  - i. Outstanding Faculty Awards will take place on 4/25/19.
  - ii. No senate meeting next week. The Facilities Master plan will be presented at the 4/23/19 meeting.

## **ADJOURNMENT (12:20 P.M.)**

### **REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

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