

**MINUTES**

	LAST NAME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts	2019
X	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	2018
X	Falcon	Dennis	Humanities/Social Science	2019
	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts (President)	2020
X	Hammond	Robert	Part-Time Representative	2019
X	Hoppe-Nagao	Angela	Liberal Arts	2019
X	Hugen	Mark	SEM	2019
X	Jensen	Debbie	HPE/A	2019
X	Juntilla	Tim	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	2018
	Lou	Rena	SEM	
X	Loera	Diane	Health Occupations	2019
X	Lovejoy-Robold	Niki	Liberal Arts	2019
X	LoVetere	Crystal	SEM	2020
X	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts (Vice President)	2020
X	Moore	Deb	Library	2019
X	Moriarty	Cindy	Business Education	2020
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Sciences	2019
X	Obasohan	Victor	Humanities/Social Sciences	2020
X	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2019
X	Soto	Armando	Counseling	2018
X	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2018
	Worrel	Dara	SEM	2019
X	Rosenblatt	Stephanie	CCFF Liaison (Non-Voting)	
			Student Liaison (Non-Voting)	

**MINUTES**

- 1. CALL TO ORDER (11:05 A.M.)**  
Pledge of Allegiance
- 2. ANNOUNCEMENTS/INFORMATION ITEMS**
  - A. FHP update—Forms to request a new hire due September 20, 2018**
  - B. Falcon Day—November 2**
- 3. APPROVAL OF MINUTES**
  - A. Minutes for 5/8/18**
    - a. Motion for approval from Senator Ukita, second by Senator Juntilla
    - b. Vote: unanimous.
    - c. Abstentions: Senators LoVetere, Beyene, and Loera.
  - B. Minutes for 8/28/18**
    - a. Motion for approval from Senator Ukita, Seconded by Senator Hoppe-Nagao
    - b. Vote: unanimous.
    - c. Abstentions: Senators LoVetere, Lundeen, and Beyene.
- 4. APPOINTMENTS AND NOMINATIONS**
  - A. Hiring Committee for Captain of Police—Judi Holmes (DSPS)**
  - B. Enrollment Management**
    - a. Daniel Gardener (LA)
  - C. IT standards— (3 positions) 2<sup>nd</sup> Friday 9am can be teleconferenced in via zoom**
    - a. Lee Anne McIlroy (LA)
  - D. Web Standards—(3 positions) 2<sup>nd</sup> Thursday 10am**
    - a. Michelle Stieber volunteered.
  - E. Food Services RFP Evaluation—Joann Sugihara-Cheetham (LA)**
  - F. Facilities Planning—(2 positions) 11am, third Tuesday of the month**
    - a. Crystal LoVetere volunteered.
  - G. Employee Development Committee—One Thursday a month 1pm**
    - a. Lynn Wang
  - H. Student Life—First Thursday of the month, 1pm**
  - I. Developmental Ed—1<sup>st</sup> and 3<sup>rd</sup> Tuesdays 2-3:30pm**
  - J. DEEOAC**
    - a. Nick Matthews
  - K. Outstanding Classified—(substitute for fall semester only) One Thursday a month 10:00am-11:00am**
  - L. Coordinating—every other Monday 1-3pm**
    - a. President Griffin advised the Senate to seek representatives from their divisions.
- 5. STANDING COMMITTEE REPORTS- *postponed until 9/11/2018***
  - A. Enrollment Management – April Griffin**
  - B. Coordinating – April Griffin**
  - C. Student Equity – April Griffin**
  - D. Planning & Budget – April Griffin**
  - E. Board Meeting – April Griffin**

## **6. SENATE DISCUSSION/ACTION ITEMS**

### **A. Planning and Budget Document Presentation—Kristi Blackburn**

#### *Goal D – Improving Internal and External Communication*

- i. Dr. Blackburn presented to the Senate a draft revision of the planning document. The draft was shortened considerably, from 20 to 6 pages. The intent of the revision was to highlight the process' major components and allow for easier comprehension and mindfulness of the process. Dr. Blackburn asked for Senate feedback of the draft. The Senate agreed to review the document and provide feedback.

### **B. Jobspeaker Presentation—Randy Morales**

#### *Goal B—ensuring program alignment by strengthening partnerships*

#### *Goal F – Enhancing Organizational Effectiveness*

#### *Goal D – Improving Internal and External Communication*

- i. Randy Morales presented the Senate with information and a request to approve the release of a list of SLOs for all courses to the Jobspeaker platform. The request did not include actual assessment data of the SLOs, only the SLOs as written by faculty.
- ii. Randy informed the Senate of the “Jobspeaker” app ([cerritos.jobspeaker.com](http://cerritos.jobspeaker.com)), which is a project that Cerritos College is involved with alongside 5 other community colleges. The app is designed to provide students and employers a platform for job searching and applications. The app team is currently working with Cerritos College to implement an import of data that will help the app become more relevant for both student groups and employers. Part of this data is course SLOs. When a student registers with the service, Cerritos College gives information to the app regarding course history. Jobspeaker wants to import Cerritos College CSLO data so that employers can identify specific skills that Cerritos College students have learned based on the courses they have taken.
- iii. Questions were raised by senators who wanted to know more about the planned Cerritos College administrative use of data and the use of data with third parties by consent of a student user. Randy Morales stated he would be happy to inform the senate of any future developments.
- iv. Senator Kraye made a motion to approve the release of all Course Student Learning Outcomes as written by faculty to Jobspeaker for use on their mobile application. Senator Beyene seconded. The motion passed with opposing votes from Senators Juntilla, Lovejoy-Robold, and Jensen. No abstentions.

### **C. Management Hiring Procedures – April Griffin**

#### *Goal C—Promoting leadership and staff development*

#### *Goal F – Enhancing Organizational Effectiveness*

#### *Goal D – Improving Internal and External Communication*

- i. President Griffin informed the committee that page 7 of the document specifies that if no voting member of a selection committee has “Selection Process Monitor” training, then a non-voting monitor will be appointed by HR.

### **D. Senate Secretary Nominations/Election—April Griffin**

#### *Goal C—Promoting leadership and staff development*

- i. Vice President Maz nominated Senator Lisa Boutin-Vitela for Secretary. Terrence Mullins seconded the motion. No other nominations were made.

Senator Boutin-Vitela accepted the nomination. The senate voted unanimously to pass the motion. No abstentions.

## **7. REPORTS**

### **A. Student Senate Liaison**

### **B. CCFF Liaison (Stephanie Rosenblatt)**

- a. Rosenblatt asked the senate to continue wearing red shirts until a contract is finalized.

### **C. Secretary (Lisa Boutin-Vitela)**

- a. Secretary Boutin-Vitela thanked the senate for confirming her as secretary and looks forward to serving.

### **D. Senate Vice President (Andrew Maz)**

- a. Vice President Maz informed the senate of Carrie Edwards and Phally Lay's willingness to meet with any faculty in a working meeting to resolve any eLumen and curriculum related issues.

### **E. Senate President (April Griffin)**

- a. President Griffin reminded the senate that the Rwandan Debate Team will be on campus September 19 and 20.
- b. President asked the senate to consider joining vacancies for senate representatives on committees, and furthermore, to seek divisional representatives for vacancies.

## **8. ADJOURNMENT (12:20 P.M.)**