

**Cerritos College**  
Faculty Senate

**9/11/2018**

11:05 A.M.

Cheryl A. Epple Board Room

## MINUTES

	LAST NAME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts ( <b>Secretary</b> )	2019
X	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	<b>2018</b>
X	Falcon	Dennis	Humanities/Social Science	2019
	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts ( <b>President</b> )	2020
X	Hammond	Robert	Part-Time Representative	2019
X	Hoppe-Nagao	Angela	Liberal Arts	2019
	Hugen	Mark	SEM	2019
	Jensen	Debbie	HPE/A	2019
	Juntilla	Tim	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	<b>2018</b>
	Lou	Rena	SEM	
	Loera	Diane	Health Occupations	2019
	Lovejoy-Robold	Niki	Liberal Arts	2019
X	LoVetere	Crystal	SEM	2020
X	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts ( <b>Vice President</b> )	2020
X	Moore	Deb	Library	2019
X	Moriarty	Cindy	Business Education	2020
	Mulleary	Joe	Technology	2019
	Mullins	Terrance	Humanities/Social Sciences	2019
X	Obasohan	Victor	Humanities/Social Sciences	2020
X	Richardson	Chris	HPE/Athletics	<b>2018</b>
X	Salgado	Martin	Part-Time	2019
X	Soto	Armando	Counseling	<b>2018</b>
	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
	Vega	Frank	Technology	<b>2018</b>

X	Worrel	Dara	SEM	2019
X	Rosenblatt	Stephanie	CCFF Liaison ( <i>Non-Voting</i> )	
			Student Liaison ( <i>Non-Voting</i> )	

**Cerritos College**  
Faculty Senate

September 11, 2018  
11:05 A.M.  
Cheryl A. Epple Board Room

**AGENDA**

1. **CALL TO ORDER (11:05 A.M.)**  
Pledge of Allegiance
2. **ANNOUNCEMENTS/INFORMATION ITEMS**
  - A. **FHP update**
    - a. Forms to request a new hire due September 20, 2018 to Rebecca Rios.
    - b. Committee will score and rank list.
    - c. Deb Moore is faculty chair; Gary Pritchard is dean chair.
    - d. All divisions were present at first meeting.
  - B. **Falcon Day—November 2**
    - a. All-campus professional development day. Please mark calendar.
3. **APPROVAL OF MINUTES**
  - A. **Minutes for 9/4/18**
    - a. Motion for approval from Senator Ukita; seconded by Senator Hoppe-Nagao.
    - b. Vote: approved
    - c. Abstention: Senator Worrel.
4. **APPOINTMENTS AND NOMINATIONS**
  - A. **Web Standards—(3 positions) 2<sup>nd</sup> Thursday 10am**
    - a. Two faculty members still needed.
  - B. **Facilities Planning—11am, third Tuesday of the month**
    - a. One faculty member still needed.
  - C. **Student Life—First Thursday of the month, 1pm**
    - a. One faculty member still needed.
  - D. **Developmental Ed—1<sup>st</sup> and 3<sup>rd</sup> Tuesdays 2-3:30pm**
    - a. Marisol Aguilar—LINC Counselor
  - E. **Outstanding Classified—(substitute for fall semester only) One Thursday a month 10:00am-11:00am**
    - a. One faculty member still needed.
  - F. **Coordinating—every other Monday 1-3pm**
    - a. One faculty member still needed.
  - G. **Facilities Master Plan**

- a. Three faculty members needed. Meetings tentatively scheduled for Fridays from 10:00 am to noon. Meeting time may change.

5. **STANDING COMMITTEE REPORTS**

A. **Enrollment Management**

- a. Changing FTES base number to be detailed further in discussion item below.

B. **Coordinating**

- a. Committee is examining and revising board policies.
- b. Discussion as to whether students need an additional 18 units for multiple associates degrees (AP 4100). If not, catalog should be revised.

C. **Student Equity**

- a. OER/OEI: Faculty are asking for additional support in these areas.

D. **Planning & Budget**

E. **Board Meeting**

F. **Accreditation**

G. **CAPS—Lisa Boutin-Vitela**

- a. The committee is reviewing an estimate for a concrete pad for installation of donated Gustavo Godoy sculpture. The Godoy sculpture will be installed near the baseball field due its references to the former Dodger player, Fernando Valenzuela.
- b. Committee is currently developing a request for qualifications (RFQ) for artists to design art installations to replace of the deteriorating tile work on the student center.
- c. Committee is reviewing possible purchases of small artworks by local artists for display in buildings across campus.

6. **SENATE DISCUSSION/ACTION ITEMS**

A. **Professional Relations Committee—Clara Ross**

- A. Amendment to bylaws to adjust number to part-time faculty that may be recognized as outstanding faculty. Previously, there could be up to two part-time faculty members. The revised bylaws would permit up to ten part-time faculty members.
- B. Goal of amendment is to recognize more part-time faculty members.
- C. Senator Falcon asked what percentage of classes part-time faculty members teach, but this exact percentage was not known at the time of the presentation.
- D. Motion for approval from Senator Worrel; seconded by Senator Ukita.
- E. The senate voted unanimously to pass the motion. No abstentions.
- F. Representatives from Fine Arts, Liberal Arts, and P.E. are needed on the Professional Relations committee. The meeting takes place at 11:00 am on the third Tuesday.

*Goal D – Improving Internal and External Communication*

*Goal C—Promoting leadership and staff development*

B. **Enrollment Management Plan—April Griffin**

- A. **Changing goal 1 of the EMP from 18000 FTES to 16800 FTES**

- i. 168000 reflects the current enrollment. The college's goal is to maintain this base, especially in light of declining enrollment at other colleges.
- ii. Motion for approval by Senator Greenberg; seconded by Senator Soto.
- iii. The senate voted unanimously to pass the motion. No abstentions.

*Goal F – Enhancing Organizational Effectiveness*

*Goal D – Improving Internal and External Communication*

**C. Review of Integrated Planning Document Figure 1. Integrated Program Review, Planning and Resource Allocation Process**

- A. Senator Ukita mentioned an error in the document: Career Services should be under Counseling Services, not Student Services. Senator Ukita will send the corrections to Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research, and Planning.
- B. Motion for approval with changes by Senator Lundeen; seconded by Senator Moriarty.
- C. Vote: approved
- D. Abstention: Senator Worrel

*Goal F – Enhancing Organizational Effectiveness*

*Goal D – Improving Internal and External Communication*

**7. REPORTS**

**A. Student Senate Liaison**

**B. CCFF Liaison (Stephanie Rosenblatt)**

- a. Please wear red shirts on Wednesdays to demonstrate that the faculty is unified.
- b. Faculty presence needed at board meetings.

**C. Secretary (Lisa Boutin-Vitela)**

- a. 2019 Summer Session A Study Abroad (Florence, Italy) information sessions will take place Tuesday, September 18, 2018 at 11:00 am in FA 134 and Thursday, September 20, 2018 at 4:00 pm in FA 133.
- b. Additional information sessions will take place in October.
- c. Students will be able to take ART 102 and/or ENGL 102 or ENGL 110.

**D. Senate Vice President (Andrew Maz)**

- a. CTE TOP meeting will take place on Tuesday, September 18, 2018 at 11:00 am in Woodworking ME 1.
- b. There are only two meetings per semester.

**E. Senate President (April Griffin)**

- a. The next Faculty Senate meeting will take place September 25, 2018.
- b. Dr. Kristi Blackburn will review scorecard data at that time. This will be the last year for scorecard. There will be new metrics in the future.
- c. Felipe Lopez will give his budget presentation. The presentation will be available for review before the meeting.

**8. ADJOURNMENT (12:20 P.M.)**