

11/13/2018

11:05 A.M.

Cheryl A. Epple Board Room

**MINUTES**

	LAST NAME	FIRST NAME	DIVISION	TERM
X	Beyene	Aemiro	SEM	2020
X	Boutin-Vitela	Lisa	Fine Arts ( <i>Secretary</i> )	2019
X	Cabuto	Froylan	Liberal Arts	2019
X	Casas	Ralph	Health Occupations	2018
	Falcon	Dennis	Humanities/Social Science	2019
	Garriott	Don	DSPS	2019
X	Greenberg	Bruce	Business Education	2019
X	Griffin	April	Liberal Arts ( <i>President</i> )	2020
X	Hammond	Robert	Part-Time Representative	2019
X	Hoppe-Nagao	Angela	Liberal Arts	2019
X	Hugen	Mark	SEM	2019
X	Jensen	Debbie	HPE/A	2019
X	Juntilla	Tim	Liberal Arts	2020
X	Krayer	Adelle	Health Occupations	2018
	Lou	Rena	SEM	
X	Loera	Diane	Health Occupations	2019
X	Lovejoy-Robold	Niki	Liberal Arts	2019
X	LoVetere	Crystal	SEM	2020
X	Lundeen	Brittany	Counseling	2019
X	Maz	Andrew	Fine Arts ( <i>Vice President</i> )	2020
X	Moore	Deb	Library	2019
X	Moriarty	Cindy	Business Education	2020
X	Mulleary	Joe	Technology	2019
X	Mullins	Terrance	Humanities/Social Sciences	2019
	Obasohan	Victor	Humanities/Social Sciences	2020
X	Richardson	Chris	HPE/Athletics	2018
X	Salgado	Martin	Part-Time	2019
	Soto	Armando	Counseling	2018
	Stieber	Michelle	SEM	2019
X	Ukita	Traci	Counseling	2019
X	Vega	Frank	Technology	2018
	Worrel	Dara	SEM	2019
X	Rosenblatt	Stephanie	CCFF Liaison ( <i>Non-Voting</i> )	
X	Johnson	Heather	Student Liaison ( <i>Non-Voting</i> )	

## **AGENDA**

### **1. CALL TO ORDER (11:05 A.M.)** Pledge of Allegiance

### **2. ANNOUNCEMENTS/INFORMATION ITEMS**

- A. There is a new boardroom computer. The new computer should lead to better presentations during faculty senate.
- B. Senator Lundeen reminded the senators about the CSU/UC application November 30, 2018 deadline. The Transfer Center continues to offer workshops for students and will be offering a Saturday application workshop for students who cannot come to campus during the week. The Saturday workshop will take place on November 17, 2018 from 8:30 am to 12:30 pm in BE 122.
- C. Senator Moore explained that the application for the Jack Kent Cooke scholarship is slightly different than in previous years. Faculty members should receive an e-mail if a student has requested a recommendation. This e-mail could end up in your junk folder.
- D. Senator Juntilla reminded faculty to take the climate survey. Faculty should have received a link to this survey via an e-mail message.

### **3. APPROVAL OF MINUTES**

#### **A. Minutes for 11/6/18**

- a. Motion for approval from Senator Huguen; seconded by Senator Ukita.
- b. Vote: approved
  - 1. Abstention: Senator Salgado.

### **4. APPOINTMENTS AND NOMINATIONS**

#### **A. HPEDA Dean Hiring Committee**

- a. The hiring committee from the previous failed search will remain the same as long as the members have no scheduling conflicts.
  - 1. Application for the position will close December 7, 2018.
  - 2. There were no objections to the committee remaining the same.

#### **B. Student Life Committee—Dr. Sheila Hill**

- a. There were no objections to this appointment.

### **5. STANDING COMMITTEE REPORTS**

#### **A. Coordinating Committee**

- a. The committee is currently reviewing Chapter 4 about Academic Affairs. Let President Griffin know if there is a specific board policy or administrative procedure that you are interested in reviewing. Edits are due back by November 28, 2018.

#### **B. Board of Trustees**

- a. A study session took place on November 7, 2018. The trustees were provided with an accreditation update and a bond construction program overview and update.
- b. The preliminary bid results for the Performing Arts Center exceed the budgeted amount. Vice President Maz met with facilities and will meet with architects to discuss methods for reducing costs.

### **C. Registration Timeline Taskforce**

- a. President Griffin attended the timeline taskforce meeting last week. There are many campus groups that are interested in establishing precise dates to create a more predictable schedule for registration. Faculty would like scheduling to take place within the 10-month schedule.

### **D. FHP—Deb Moore**

- a. The committee met last Tuesday and the FHP committee final rankings list was approved.
- b. Senator Moore indicated there are elements of the process that could be improved. The committee will use a survey to receive input about ways to improve the process. There is a Faculty Hiring Prioritization website that provides more information about the 2018 submissions and rankings.
- c. The committee will meet again on the fifth Thursday of January at 11:00 am (January 31, 2019).
- d. The rankings approved by the FHP committee will now go to the executive council. If the executive council makes any changes to the ranking, they will provide an explanation.
- e. Senator Krayter voiced concern about the way points were allotted for positions required for accreditation. Senator Moore responded that the committee needs to be clearer in the future about how those points will work. She added that the number of points will vary based on whether it is a growth or replacement position. Senator Hoppe-Nagao also added that there may be a range developed for points.
- f. Senator Moore reminded faculty to include request for faculty in their unit plans in the spring. Once the request is included in a unit plan, faculty can complete the forms in the spring and the whole process can begin earlier.
- g. Senator Cabuto would like to make sure that department chairs receive the needed data in time to complete the faculty request forms.
- h. Senator Juntilla asked if there has been an update to the FON number, and President Griffin reported that there has not been a recent update.

## **6. SENATE DISCUSSION/ACTION ITEMS**

### **A. Social Media Policy**

- A. President Griffin has been in contact with Miya Walker about the proposed policy and has identified other social media guidelines that may be preferable.
  - i. President Griffin identified Los Rios Community College District's policy as a good example of protecting first amendment rights, while also providing general guidelines for supporting a productive use of social media.
  - ii. President Griffin displayed the MiraCosta College social media directory and the MiraCosta guidelines for use of the college logo.
  - iii. Student Liaison Johnson encouraged the development of a simple social media policy.
  - iv. Senator LoVetere voiced concern that the proposed guidelines may discourage the use of technology by students.
  - v. Senator Moore is concerned that the restrictions listed in the proposed guidelines are too vague.
  - vi. Senator Juntilla feels the policy is too long. He is concerned about the office being responsible for so many social media accounts. There is concern that response time for setting up accounts may be too slow.

- vii. Senator Hoppe-Nagao encouraged faculty to edit the document, so it can be returned to Miya Walker with productive feedback.
- viii. Student Liaison Johnson is concerned that these proposed guidelines may function as a type of censorship that would discourage students from sharing information on social media.
- ix. CCFF Liaison Rosenblatt believes that the creation of a social media directory will help the Office of Public Relations oversee the college's social media sites in the single location.

*Goal D – Improving Internal and External Communication*

*Goal F—Enhancing Organizational Effectiveness*

**B. Plenary Report—April Griffin/Traci Ukita/Deb Moore**

A. President Griffin and Senators Ukita and Moore attended the 2018 Fall Plenary Session. President Griffin is reaching out to different units to discuss relevant issues that she learned about at the Plenary Session. Issues discussed at the Plenary Session include:

- i. Directives coming from the Chancellor's office
- ii. The new funding formula
- iii. Basic Skills, Student Equity, and Student Success and Support Program
- iv. AB 705
  - 1. Senator Ukita explained that more information should be shared about the multiple measures.
- v. Guided Pathways

*Goal F – Enhancing Organizational Effectiveness*

*Goal D – Improving Internal and External Communication*

*Goal C—Promoting Leadership and staff development*

**7. REPORTS**

**A. Student Senate Liaison (Heather Johnson)**

- a. There was a senate meeting last Wednesday.
  - 1. One new senator was inaugurated.
  - 2. The student senate revised standing rules.
- b. At the upcoming meeting, they will introduce a senate bill in support of CCFF negotiations.

**B. CCFF Liaison (Stephanie Rosenblatt)**

- a. Liaison Rosenblatt requested that faculty attend the Board of Trustees meeting on Wednesday, November 14, 2018. Faculty will speak at the meeting. There will also be guests in attendance who to provide additional support.

**C. Secretary (Lisa Boutin-Vitela)**

- a. Secretary Boutin-Vitela will be in attendance at the Board of Trustees meeting tomorrow.
- b. She attended the "I am Frida Kahlo" production (written and directed by Senator Cabuto), and it was a great success.

**D. Senate Vice President (Andrew Maz)**

- a. Vice President Maz is working with the curriculum team to assess the amount of cleanup that will be required within the course outlines on eLumen

**E. Senate President (April Griffin)**

- a. There will be a memo sent out in the near future about curriculum cleanup.
- b. President Griffin is working with different campus initiatives to publicize their activities to the campus community. Please encourage the individuals in

charge of campus initiatives to contact President Griffin about presenting at upcoming faculty senate meetings.

**8. ADJOURNMENT (12:20 P.M.)**