



Faculty Senate



Individual Faculty Plans for FLEX Reporting

Approved: November 12, 2024

Overview

In accordance with the ASCCC Guidelines for the Implementation of the Flexible Calendar Program, all 10-month Cerritos College faculty members are required to complete an Individual Faculty Contract as part of their annual FLEX obligations:

Each faculty member is responsible for the development of his or her individual plan for professional and/or personal growth for the purpose of instructional improvement (title 5, section 55726(a)). This individual plan may encompass any combination of individually designed activities, institutionally planned workshops, conferences, and/or academic courses. These activities must be appropriate within the regulations that govern the flexible calendar program (title 5, section 55724 (a) (4) (A through G))

Cornerstone as the Approved Platform for Individual Faculty Plans

As voted on by the Faculty Senate on November 12, 2024, the use of **Cornerstone** — Cerritos College's official FLEX tracking system — fully meets the requirement of creating an Individual Faculty Plan. Faculty members meet the ASCCC's individualized plan requirements by submitting their professional development activities through Cornerstone, which will serve as both:

- A record of planned activities
- The means for reporting completed FLEX obligations

This system ensures compliance with ASCCC guidelines while simplifying the planning and reporting process for faculty.
