

SENATE COMMITTEE ON PROFESSIONAL RELATIONS

Agenda

11 a.m., Tuesday, November 19, 2024

Zoom

1. Welcoming: Student Member Renee Le Fevrier

2. Approving: Minutes from October 15 Meeting Professional Relations Committee Meeting

3. Reviewing: Timeline for Our Review of Nominations for Outstanding Faculty Awards

a. Nominations for the 2024-2025 Outstanding Faculty Awards have been coming in consistently since October 15. As of November 15, we had received approximately 160 nominations. (Last year, we received about 230 valid nominations.)

b. As we discussed during our first two meetings for the 2024-2025 academic year, the traditional timeline for the Professional Relations Committee's review of the nominations for the Outstanding Faculty Awards has been:

i. November: Nominations for Outstanding Faculty Awards close at end of month; committee finalizes timeline for review of nominations

ii. December: Committee members begin their review of nominations

iii. January: Committee members discuss nominations and rank finalists for awards

iv. February: Committee members cast final votes for award winners, including one Most Outstanding Faculty, up to ten full-time Outstanding Faculty, and up to ten part-time Outstanding Faculty; chair presents information on award winners to president of the Faculty Senate

c. Would the committee like to make any changes to that timeline for our review of the nominations for 2024-2025?

d. How would the members of the Professional Relations Committee like to review the nominations? By reading them in our ProfRelations@cerritos.edu email account on Outlook? By receiving PDFs of the nominations? (Last year, the consensus we reached was to receive the nominations in the form of PDF files, shared online in a folder that only we can access.)

4. Clarifying: Our Practice/Policy If a Committee Member Is Nominated for an Award

a. So we have clarity on an ethical issue related to the Outstanding Faculty Awards, we will discuss the Professional Relations Committee's past practices and/or policies if any of its members are themselves nominated for an award.

b. Last year, a majority of the Professional Relations Committee members present at the November 2023 meeting voted that a member of the committee could be eligible to

receive an award. However, if they chose to accept their nomination, that would mean they could not participate in the consideration and discussion of all the nominations during the committee's January and February meetings. They could still, however, contribute to the committee's efforts to put together the Outstanding Faculty Awards ceremony in April. In this situation, the other option would be for the committee member to choose to decline their nomination, in which case, they could participate in the consideration and discussion of all the nominations during the January and February meetings.

c. Do the current members of the committee want to continue with this practice/policy? Or do we want to change it for the 2024-2025 awards cycle?

5. Surveying: Members on Preferences for December Meeting

a. Our committee typically meets on the third Tuesday of each month. In December, that would be the 17th. However, that is the week of final exams. Does the committee want to consider a different meeting date in December?

6. Soliciting: Items from the Floor

Our Next Meeting: 11 a.m. on Tuesday, December 17, 2024?