

# SENATE COMMITTEE ON PROFESSIONAL RELATIONS

## Minutes

11 a.m., Tuesday, November 19, 2024

Zoom

**Call to Order:** 11:04 a.m.

**Quorum Met:** Yes

**Facilitator:** Chad Greene

### **Members Present:**

Sherryl Carter, ACCME – Adult Education

Kari Hemmerling, Kinesiology

Michelle Kim, Liberal Arts

Renee Le Febvrier, ASCC

Peter Moloney, Business Education

Phuong Nguyen, Science, Engineering, and Mathematics

Paula Pereira, Library

Rossi Petrova, Technology

Sarah Pirtle, CSEA – Media Services

Veronica Sanchez, Humanities and Social Sciences

Pamela Sepulveda, ACCME – Falcon’s Nest

Wendy Thomas, Confidential Employees – President’s Office

### **Members Absent:**

Robert Campolo, Fine Arts and Communications

Anne Contreras, Health Occupations

Berenice Gallardo, Counseling

Dahlene Holliness, Student Accessibility Services

### **1. Welcoming: Student Member Renee Le Febvrier**

- a. The Professional Relations Committee welcomed its newest member, Renee Le Febvrier, who is representing the Associated Students of Cerritos College (ASCC) for the 2024-2025 academic year.

### **2. Approving: Minutes from October 15 Meeting Professional Relations Committee Meeting**

- a. Rossi Petrova made a motion to approve the minutes from the committee’s meeting on October 15, which was seconded by Wendy Thomas. The minutes were approved, with Kari Hemmerling, Michelle Kim, Sarah Pirtle, Veronica Sanchez, and Pamela Sepulveda abstaining.

### **3. Reviewing: Timeline for Our Review of Nominations for Outstanding Faculty Awards**

- a. Chair Chad Greene reported that nominations for the 2024-2025 Outstanding Faculty Awards had been coming in consistently since October 15. As of November 15, the

committee had received approximately 160 nominations. (For perspective, in the 2023-2024 academic year, about 230 valid nominations were received.)

- b.** The committee reviewed the traditional timeline for the Professional Relations Committee's consideration of the nominations for the Outstanding Faculty Awards:
  - i. November:** Nominations for Outstanding Faculty Awards close at end of month; committee finalizes timeline for review of nominations
  - ii. December:** Committee members begin their review of nominations
  - iii. January:** Committee members discuss nominations and rank finalists for awards
  - iv. February:** Committee members cast final votes for award winners, including one Most Outstanding Faculty, up to ten full-time Outstanding Faculty, and up to ten part-time Outstanding Faculty; chair presents information on award winners to president of the Faculty Senate
- c.** After reviewing it, the members of the Professional Relations Committee did not recommend making any changes to that timeline for their review of the nominations for 2024-2025.
- d.** The members of the committee expressed a preference to receive the 2024-2025 nominations in the form of PDF files, shared on OneDrive in a folder that only they can access.

#### **4. Clarifying: Our Practice/Policy If a Committee Member Is Nominated for an Award**

- a.** To ensure clarity on an ethical issue related to the Outstanding Faculty Awards, the current members of the Professional Relations Committee discussed the past practices and/or policies if any of them are nominated for an award.
- b.** Last year, a majority of the Professional Relations Committee members present at the November 2023 meeting voted that a member of the committee could be eligible to receive an award. However, if they chose to accept their nomination, that would mean they could not participate in the consideration and discussion of all the nominations during the committee's January and February meetings. They could still, however, contribute to the committee's efforts to put together the Outstanding Faculty Awards ceremony in April. In this situation, the other option would be for the committee member to choose to decline their nomination, in which case, they could participate in the consideration and discussion of all the nominations during the January and February meetings.
- c.** The majority of the current committee members expressed a desire to continue with this practice/policy. Michelle Kim stated, for the record, that she respected that the committee had decided on this practice/policy last year, but her position on the issue continued to be that no member should be eligible to win an award during their time on the committee.

#### **5. Surveying: Members on Preferences for December Meeting**

- a.** The Professional Relations Committee typically meets on the third Tuesday of each month. Greene pointed out, in December 2024, that would be the 17th. Although that would be during the week of final exams, most of the committee members present expressed a desire to keep the meeting on that date.

**6. Soliciting: Items from the Floor**

a. Veronica Sanchez asked, on the behalf of her colleagues in the Humanities and Social Sciences Division, if it might be possible for the History Department to include a written remembrance of Professor John Haas in the program for the Outstanding Faculty Awards ceremony in April. Greene promised to ask Margot Winners, who designs the program, if there would be sufficient space.

**Meeting Adjourned:** 11:35 a.m.