

Process Essay Format

Writing Prompt: Write an essay in which you describe a process.

Pick one of the following subjects:

1. How to improve a school or a place of work
 2. How to fall out of love
 3. How to make someone like you
 4. How to break a bad habit
 5. How to cook a favorite dish
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Paragraph 1: This is the introduction. Begin with a hook (question, quote, startling fact, etc.) Then write three or four sentences of background information. Complete the paragraph by mentioning the specific process you plan to discuss in your essay and a preview of three categories of steps that are important for students to follow. This sentence is your thesis statement.

Example: In order to [**Name the Process**], you should [Name **Category of Steps 1**], [Name **Category of Steps 2**], and [Name **Category of Steps 3**].

Similar Example: In order to make a cake, you should prepare the ingredients, mix and bake, and decorate the cake.

Paragraph 2: Provide specific examples regarding **Category of Steps 1**. Begin with a topic sentence that uses the wording from **Category of Steps 1**. Write four or five sentences about **Category of Steps 1**, using specific examples.

Paragraph 3: Provide specific examples regarding **Category of Steps 2**. Begin with a topic sentence that uses the wording from **Category of Steps 2**. Write four or five sentences about **Category of Steps 2**, using specific examples.

Paragraph 4: Provide specific examples regarding **Category of Steps 3**. Begin with a topic sentence that uses the wording from **Category of Steps 3**. Write four or five sentences about **Category of Steps 3**, using specific examples.

Paragraph 5: Mention the specific process you plan to discuss in your essay and a review of three categories of steps that are important for students to follow IN DIFFERENT WORDS FROM THE FIRST PARAGRAPH. Briefly summarize the points from the essay. Add a graceful personal component to wrap up your essay.