



Cerritos College Employee Request for Antigen Test

Employees who wish to be cleared to return to work following a five (5) day modified quarantine can request an Antigen test from the Office of Human Resources. This form should be submitted via email to HRadministration@cerritos.edu at least one (1) business day prior to the requested Antigen test date. Walk-in/same day appointments are available pending the availability of supplies.

1. Employee Information

Employee Name: _____ Department: _____
Job Title: _____ Supervisor Name: _____
Phone: _____ E-mail Address: _____

2. Testing Information

Requested Date of Test Administration*: _____

Start time of shift**: _____

** It is the employee's responsibility to request a test to be administered on the date that is considered day five (5) of their quarantine.*

***A member from Human Resources will schedule the requested test within 30 minutes of the start of the employee's shift. Employees will be contacted via email to confirm their testing time and location.*

Employee Signature: _____ **Date:** _____

For Human Resources Use Only

Time test was administered: _____

Time results were confirmed (10 minutes from when test was taken): _____

Test Results: Negative Positive

Notes:

Name of Test Monitor: _____

Signature of Test Monitor: _____

Date: _____