



**December 14, 2023**

**To:** Employees

**From:** The Office of Human Resources

**Subject:** COVID-19 Exposure Notice

Dear Employees:

California legislature passed AB 685: COVID-19 Infection Prevention Requirements. This law enhanced employer reporting requirements. Cerritos College is required to notify all employees who were present in a building at the same time as an individual who later tested positive for COVID-19, of the potential exposure.

We received notice on December 14<sup>th</sup>, 2023, that an individual who tested positive for COVID-19 was present on campus as follows:

Monday, December 11<sup>th</sup>, 2023 (Admissions and Records Building)

Tuesday, December 12<sup>th</sup>, 2023 (Admissions and Records Building)

Wednesday, December 13<sup>th</sup>, 2023 (Admissions and Records Building)

Please be advised, you may have been recently exposed to COVID-19 if you visited the location(s) aforementioned. Due to privacy laws, we cannot disclose the name of the individual who tested positive.

Regardless of your vaccination status, we are not requiring you to quarantine, and you may return to work. Appropriate cleaning and sanitization measures are being taken for the building. The District will follow up if we later receive information on this case that changes our recommendations for you. Please be aware that as an employee of the District, you *may* be entitled to leave and/or accommodations based on your potential exposure to COVID-19. These entitlements vary depending on your level of exposure and whether you develop symptoms or are positive for COVID-19. To review the applicable federal and state laws, negotiated leave provisions, and workers compensation information, follow the links below:

- [Family and Medical Leave Act/California Family Rights Act](#)
- [Classified Collective bargaining agreement](#)
- [Healthy Workplace Healthy Family Act](#) (for hourly employees)
- [Workers Compensation](#)

The District is committed to providing a safe and healthy working environment. Please visit the District's [COVID-19 Updates](#) page to learn more about the District's safety measures during this time. Please also be aware of the District's policies against COVID-19 related harassment/retaliation ([BP 3430](#) & [AP 3430](#)), and discrimination ([BP 3410](#) & [AP 3410](#)).



## Human Resources

Should you have any questions or concerns, please feel free to contact Human Resources or by emailing [HRAdministration@cerritos.edu](mailto:HRAdministration@cerritos.edu).