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**MEMORANDUM OF UNDERSTANDING
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT AND
CERRITOS COLLEGE FACULTY FEDERATION, AFT Local 6215
December 8, 2022**

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This Memorandum of Understanding between the Cerritos Community College District to the Cerritos College Faculty Federation, AFT Local 6215 ("CCFF") is expressly made pursuant to the Education Employment Relations Act and the current Collective Bargaining Agreement between the parties. This Memorandum of Understanding ("MOU") is intended to address the implementation of a subsequent study on the impact of the implementation of a 16-week calendar. This agreement supersedes all prior 16-week calendar MOUs executed by the parties.

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1. The District and CCFF agree to establish an ad hoc committee to study the feasibility and impact of a compressed calendar. The District and the CCFF agree that the number of faculty (whether appointed by the CCFF or Academic Senate) members who serve on the ad hoc committee shall be no fewer than the total number of managers and/or administrators serving on the ad hoc committee. The ad hoc committee shall convene within 30 days of this Memorandum, and its members shall, by majority vote, elect one faculty representative and one representative from the District to Co-Chair the ad hoc committee
 2. The ad hoc committee charge will be to review and analyze all issues, services, and activities related to the possible transition to and maintenance of a compressed academic calendar to support student success and completion rates. The ad hoc committee will also review and update the recommendations of the joint District-CCFF Compressed Calendar Report dated February 1, 2009, and the report dated May 14, 2015.
 3. In addition, the ad hoc committee shall address the following issues identified at the District Board of Trustee meeting on March 1, 2017, which were memorialized in the MOU of December 11, 2017, and which include the following:
 - a. CCFF and District are in agreement on the 18-week academic calendars for the next two years (2022-2023 and 2023-2024). These Academic Calendars shall be used to develop examples of draft 16-week academic calendars for the subsequent three academic years (2024-2025, 2025-2026, 2026-2027).

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Both parties agree that in the event the Board of Trustees authorizes implementation of the 16-week calendar starting any of these academic years, the District will follow the 16-week calendar pattern and specific calendar dates as agreed and signed through formal negotiations.

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- b. There shall be an independent financial analysis of the transition costs;
 - c. There shall be an independent financial analysis on ongoing operational costs and revenues needed to support the 16-week calendar.
 - d. There shall be an independent financial analysis based on the assumption that the college would offer the same number of course sections per semester on a 16-week calendar as on an 18-week calendar.

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4. The tentative schedule is as follows:
- a. Early June 2022: Financial analysis report is submitted to the District
 - b. July/August 2022: Presented to Executive Council and Board of Trustees
 - c. April 2023: The task force will complete its study including its written findings and recommendation(s) and make a presentation to the Board of Trustees.
 - d. If the Board of Trustees approves the 16-Week Academic Calendar, the Academic Calendar committee will gather the required documents and information as appropriate to submit to the State Chancellor's Office. The Academic Calendar Committee shall meet to work on the final 16-week calendar for the years it is implemented.

This MOU shall expire in full without precedent on May 19, 2023, unless shortened or extended by mutual written agreement of the Parties.

This Agreement is non-precedential, will not bind the Parties in any future action, whether under similar circumstances or not, and cannot be introduced in any grievance, arbitration, complaint, administrative or legal proceeding as evidence of past practice or intent of the parties or meaning or application of the collective bargaining agreement.

For the District:


For the Cerritos College Faculty Federation
AFT Local 6215:


Mercedes Gutierrez (Dec 8, 2022 10:21 PST)



Dr. Mercedes Gutierrez
Vice President, Human Resources/
Assistant Superintendent

Dr. April Bracamontes
CCFF/Lead Negotiator



Dr. Lynn Wang
CCFF President












MOU_16-Week-Calendar_Sp23-Extension

Final Audit Report

2022-12-08

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