

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CHAPTER #161
AND
CERRITOS COMMUNITY COLLEGE DISTRICT**

April 21, 2023

Cerritos Community College District and California School Employees Association and its Chapter #161, hereinafter known as the parties, have met, and conferred regarding reclassification procedure timelines.

Whereas, Article 5.13.1 addresses reclassification procedures timelines, the Parties have a longstanding practice of recommending reclassification requests to the Executive Council no later than April 30, 2023.

Notwithstanding that the parties are to be trained by a professional consultant in job analysis to review and support the process as needed, a new vendor had to be identified as the Ewing company which previously facilitated the process is no longer in business. While this process is finalized, the Parties have agreed to continue using the established model of the Ewing Job Analysis.

The Parties acknowledge that they will not be able to complete the review of several requests by April 30, 2023.

The Parties have agreed to extend the timeline by mutual agreement in order to complete the committee review process by May 15, 2023, and provide their recommendations to Executive Council by May 26, 2023 for the June 2023 Board meeting, if any.

For the District:



**Dr. Mercedes Gutierrez
Vice President, Human Resources/Assistant
Superintendent**

For CSEA:



Irlanda Lopez (Apr 24, 2023 13:56 PDT)

**Irlanda Lopez
CSEA President**



**Jerome Wilson
CSEA Labor Relations Representative**










MOU_CSEA_Reclassification_Timeline_Waiver 04212023

Final Audit Report

2023-04-24

Created:	2023-04-24
By:	Kelly Rios (krios@cerritos.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA5SyLjASkUcjJe9FiadmluFGaUKeBLbUK

"MOU_CSEA_Reclassification_Timeline_Waiver 04212023" History

-  Document created by Kelly Rios (krios@cerritos.edu)
2023-04-24 - 7:59:45 PM GMT- IP address: 198.188.96.4
-  Document emailed to Irlanda Lopez (ilopez@cerritos.edu) for signature
2023-04-24 - 8:00:08 PM GMT
-  Email viewed by Irlanda Lopez (ilopez@cerritos.edu)
2023-04-24 - 8:56:23 PM GMT- IP address: 198.188.96.4
-  Document e-signed by Irlanda Lopez (ilopez@cerritos.edu)
Signature Date: 2023-04-24 - 8:56:36 PM GMT - Time Source: server- IP address: 198.188.96.4
-  Document emailed to jwilson@csea.com for signature
2023-04-24 - 8:56:37 PM GMT
-  Email viewed by jwilson@csea.com
2023-04-24 - 10:41:29 PM GMT- IP address: 97.90.34.102
-  Signer jwilson@csea.com entered name at signing as Jerome Wilson
2023-04-24 - 10:42:46 PM GMT- IP address: 97.90.34.102
-  Document e-signed by Jerome Wilson (jwilson@csea.com)
Signature Date: 2023-04-24 - 10:42:48 PM GMT - Time Source: server- IP address: 97.90.34.102
-  Agreement completed.
2023-04-24 - 10:42:48 PM GMT

Names and email addresses are entered into the Acrobat Sign service by Acrobat Sign users and are unverified unless otherwise noted.