

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CERRITOS COMMUNITY COLLEGE DISTRICT AND  
THE CERRITOS COLLEGE FACULTY FEDERATION (Local 6215, CFT/AFT, AFL-CO)**

Part Time Health Care Reimbursement Spring 2020 Deadline Extension

The parties agree to this Memorandum of Understanding (MOU) regarding the Spring 2020 deadline to submit Part-Time Faculty Medical reimbursement request forms.

Whereas Article 10.7 of the CCFF states:

The District shall maintain a pool of funds up to \$100,000 per fiscal year toward the reimbursement of medical and dental insurance expenses for eligible part-time faculty. Eligible part-time faculty can request reimbursement for up to \$1,000 for medical and dental insurance expenses per semester (fall and spring).

The District will establish the application and reimbursement procedure and will post it on the Human Resources website.

Whereas the District and CCFF agreed on January 30, 2020 to add the following statement under Article 10.7:

Requests for reimbursement must be submitted by the last day of the semester in which they are applying for reimbursement. Reimbursement for fall requests will be paid in February and Reimbursement requests for spring will be paid in July.

Whereas Cerritos College has already closed its financial records for 2019-2020 fiscal year.

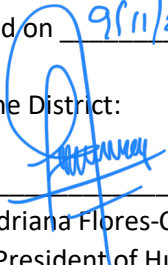
The Parties agree to the following:

1. Due to COVID-19, the Spring 2020 deadline to submit medical reimbursement request is extended from May 22, 2020 to August 31, 2020.
2. Because the District's 2019-2020 fiscal year already closed, medical reimbursement requests received between May 23, 2020 through August 31, 2020, shall be processed from the \$100,000 pool of funds from 2020-2021 fiscal year.
3. Eligible Spring 2020 medical reimbursement requests submitted by August 31, 2020, will be paid in October.

The undersigned parties represent that they have read and understand the terms of this memorandum of understanding and that they are authorized to execute this memorandum of understanding.

Signed on 9/11/2020

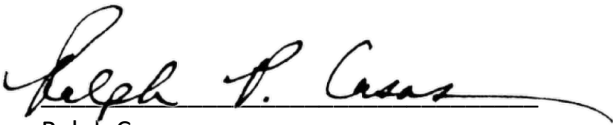
For the District:

  
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Dr. Adriana Flores-Church  
Vice President of Human Resources

Signed on 9.11.2020

For the Cerritos College Faculty Federation:

  
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Veronica Miranda  
Co-CCFF President/Vice-President, Part-Time

  
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Ralph Casas  
Co-CCFF President/Vice-President, Full-Time