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**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CERRITOS COMMUNITY COLLEGE DISTRICT AND THE
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS CERRITOS CHAPTER 161**

August 4, 2022

13 The Memorandum of Understanding is hereby entered into between the Cerritos Community College
14 District and the California School Employees Association and its Cerritos Chapter 161, pursuant to the
15 Educational Employment Relations Act and the Collective Bargaining Agreement between the parties.
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REMOTE WORK & TELECOMMUTING

23 Notwithstanding and in addition to the provisions of the Collective Bargaining Agreement, the parties
24 agree that the development of a District policy and procedure for the facilitation of remote working
25 arrangement (also known as telecommuting) is in the best interest of the District, its staff, and students.
26 In pursuit of those ideals, the parties agree as follows:
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- 29 1. Following execution of this Agreement, and during the Fall semester of 2022, the District
30 Superintendent-President or designee will empanel a Task Force for the purposes of developing
31 a remote work/telecommute policy and procedures, with the express intent of developing a
32 comprehensive plan that meets the needs of the District and its students.
 - 33 2. The Task Force shall include no less than three (3) representatives from CSEA for purposes of
34 directly informing the recommended parameters of the remote work/telecommute policy.
 - 35 3. A Task Force recommendation is expected to be completed as soon as reasonably possible, and
36 will be referred to the Coordinating Committee for final review before a recommendation is
37 advanced to the Board of Trustees.
 - 38 4. Once a final recommendation to the Board has been approved, the parties mutually agree to meet
39 and negotiate the impacts and effects of implementing the remote work/telecommuting policy.
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41 It is expressly understood that this is a one-time agreement, and this memorandum of understanding
42 shall not be considered precedent setting, nor will it establish a status quo, but instead shall sunset and
43 have no force or effect once a policy recommendation has been advanced to the Coordinating Committee
44 by the Task Force.
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FOR THE DISTRICT

Mercedes Gutierrez
Mercedes Gutierrez (Aug 4, 2022 14:51 PDT)

Dr. Mercedes Gutierrez
Vice President, Human Resources

Joshua Taylor

Joshua Taylor
District Counsel

FOR THE ASSOCIATION

Erik Duane
Erik Duane (Aug 4, 2022 14:33 PDT)

Erik Duane
CSEA Lead Negotiator

Irlanda Lopez
Irlanda Lopez (Aug 5, 2022 09:05 PDT)

Irlanda Lopez
CSEA President

Jerome Wilson

Jerome Wilson, LRR
CSEA Representative












MOU-RemoteWork 2022-08-04


Final Audit Report


2022-08-05


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