

MINUTES
OUTSTANDING CLASSIFIED EMPLOYEE SELECTION COMMITTEE
Tuesday, October 26, 2017
HR Conference Room
10:00 a.m.

Committee Member	Constituent Group	Present	Absent
Dr. Adriana Flores-Church	Administration	X	
Elizabeth Miller	ACCME	X	
Chad Greene	Faculty Senate	X	
Lori Thomas	Confidential		X
Jacqueline Mendez	ASCC	X	
Alva Acosta	CSEA	X	
Danylle Williams-Manser	CSEA		X
Kim Applebury	CSEA	X	
Monique Valencia	CSEA	X	
Maricela Pedroza	CSEA	X	
Robin Preece	CSEA	X	
Caitlin Mullins	CSEA	X	
Ronald Metz - Nick	CSEA		X
Lucy Self	CSEA	X	
Dave Ward	CSEA		X
Monica Acuna	Staff Development Assistant	X	

Welcome and Introductions:

Minutes: Maricela motioned to approve the minutes. Alva seconded the motion

Nomination Form Review:

The committee approved the changes made to the nomination form. Monica will request the new form be uploaded to the website.

Discussion:

Suggestions were made by the committee on how to increase nominations.

- CSEA announcement
- Faculty Senate announcement
- Jacqueline Mendez will announce it to students
- Comment boxes to be placed in visible locations to give employees the choice to write a nomination or submit electronically
- Committee members announcing it in staff meetings

The committee discussed reviewing nominations as a group if a nomination did not meet the criteria. The committee will designate two people to interview the nominator for more information and bring it back to the committee.

Voting

Nadia Benavidez was selected as the October Employee of the Month

Next Regular meeting: November 16, 2017
Adjourned at 11:00 a.m.