

Employee Development Minutes
Thursday, April 12, 2018 1pm
Human Resources Conference Room

Committee Member	Constituent Group	Present	Absent
Dr. Adriana Flores-Church	Administration		X
Gary Pritchard	ACCME		X
Dr. Valyncia Raphael	ACCME	X	
April Griffin	Faculty Senate		X
Michelle Lewellen	Faculty Senate		X
Dr. Ni Bueno	Faculty Senate	X	
Kimberly Rosenfeld	CCFF		X
Nora Laredo	CSEA	X	
Lynn Laughon	CSEA	X	
David Ward	CSEA	X	
Rebecca Pang	Confidential	X	
David Betancourt	Flex Coordinator		X
Monica Acuna	Staff Development Assistant	X	

Welcome:

Introductions around the room.

Minutes:

Ni motioned to approve the minutes. Nora seconded the motion.

SanFACC Announcement:

A link to SanFACC has been added to the Employee Development page.

Compiling Professional Development Information - Valyncia

Valyncia demonstrated the Employee Development webpage

<http://www.cerritos.edu/staffdev/default.htm>

Suggestions on what to add to the page were made by the committee.

Linking the Keenan Safety Information. Monica will link it.

Add Woman hold up half the Sky?

Add CPR? CPR is listed under calendar.

Add RADD?

Continue Planning Professional Development Conference:

Valyncia and Monica submitted a proposed budget to Dr. Flores-Church

Around the Table:

Discussion on an employee orientation template.

Schedule Meeting Dates:

Next Meeting is scheduled for May 10 at 1pm if quorum can be met.