

Employee Development Minutes
Tuesday, November 2, 2017
LC-51
1:00 p.m.

Committee Member	Constituent Group	Present	Absent
Dr. Adriana Flores-Church	Administration	X	
Gary Pritchard	ACCME		X
Dr. Valyncia Raphael	ACCME		X
April Griffin	Faculty Senate		X
Michelle Lewellen	Faculty Senate	X	
Dr. Ni Bueno	Faculty Senate		
Kimberly Rosenfeld	CCFF	X	
Nora Laredo	CSEA		X
Lynn Laughon	CSEA	X	
David Ward	CSEA	X	
Rebecca Pang	Confidential	X	
David Betancourt	Flex Coordinator	X	
Monica Acuna	Staff Development Assistant	X	

Welcome:

Introductions around the room.

Professional Development Campus Conference

Adriana shared with the committee a one-day conference idea for the college. The campus would close to the public, with exceptions. The day would start with a keynote speaker.

Proposed date is January 3, 2018

Committee suggestions for workshops:

- o Tech device syncing
- o Title IX
- o Reading a Cerritos College pay check stub
- o CAIR presentation
- o Conflict resolution
- o Customer service
- o Effective communications
- o Active shooter
- o Change in management

The committee scheduled a follow up meeting for November 14, 2017 from 2:00-3:00 pm.

Adjourned at 11:00 a.m.
 Submitted by: Monica Acuña