



# CENTER FOR TEACHING EXCELLENCE

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451

## FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

**Date:** January 11, 2022

**Location:** Zoom

**Call to Order:** 1 p.m.

**Quorum Met:** Yes

**Facilitator:** Chad Greene

### **Present**

Shawna Baskette, Dean of Academic Success

David Betancourt, FA

Valeria Christensen, HO

Chad Greene, CTX Coordinator/Chair

Whitney Griffin, PT Faculty

Kari Hemmerling, HPEDA

Judi Holmes, SAS

Fernando Jimenez, HSS

Joana Mootz Gonzales, LA

Asma Said, SEM

Kaitlin Scott, Library

Monique Valencia, CSEA

Wendy Wright, BE

Nicholas Matthews, DE (Guest)

### **Absent**

Kristine Aslanyan, Counseling

Sarah Pirtle, CSEA

Frank Vega, Technology

### **Agenda Items**

#### **1. Approving: Minutes for November 9 Faculty Professional Development Committee (FPDC) Meeting**

- a. Wendy Wright made a motion to approve the minutes for the November 9 FPDC meeting; Shawna Baskette seconded the motion. The minutes were approved with eight voting in favor. (Joana Mootz Gonzales abstained, and four members of the committee arrived after the vote to approve was taken.)

#### **2. Discussing: What Times and Dates of Popular Fall 2021 Professional-Development Events Suggest About Scheduling for Spring 2022**

- a. During the FPDC's November meeting, Chad Greene and Monique Valencia shared a list of the professional-development events that had had the highest attendance through that point in Fall 2021.



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- b. In November, the committee asked for information about the times and days when those events had been offered, to see if there were any patterns that could be kept in mind when scheduling future events. In January, Greene and Valencia shared that information:
    - i. How to Read Your Paystub\* – 11 a.m., Wednesday
    - ii. Understanding Emotional Trauma, Part 1 – 11 a.m., Tuesday
    - iii. Understanding Emotional Trauma, Part 2 – 11 a.m., Tuesday
    - iv. Pro Tips: Hybrid – Getting the Final Details Ready for Fall 2021 – 11 a.m., Tuesday
    - v. Pro Tips: Building Connection with Success Squads – 11 a.m., Tuesday
    - vi. The Video Club (Intermediate) – 10:30 a.m., Friday
    - vii. The Video Club (Intermediate) – 10:30 a.m., Friday
    - viii. Pro Tips: Leveraging Google Tools for Interaction (Intermediate) – 1 p.m., Friday
    - ix. Pro Tips: Designing a Liquid Syllabus – 11 a.m., Tuesday
    - x. Vet Net Ally Seminar – 9 a.m., Wednesday
    - xi. Adjunct Orientation 1: Welcome to Cerritos College – 9 a.m., Monday (FW)
    - xii. Academic Dishonesty – 2 p.m., Tuesday
  - c. Greene pointed out that noticeable patterns included that four out of the top five events – and a total of five out of the top ten – were all at 11 a.m. on a Tuesday. Three of the events were on a Friday – two at 10:30 a.m. and one at 1 p.m. So it appears that our past patterns of good times – mid-day on Tuesdays and late mornings/early afternoons on Fridays – are still present. However, there were also two well-attended events on a Wednesday morning – including the most popular workshop, “How to Read Your Paystub.”
  - d. FPDC member Whitney Griffin volunteered to present on a data-driven method for programming professional development events for the FPDC to consider at its February meeting. The committee expressed interest, and Greene promised to follow-up with Griffin.
- 3. Workshopping: Potential Questions for a Survey of Our Faculty**
- a. During its November meeting, the committee decided to conduct a survey of our faculty, to see what professional-development topics would be of interest to them at this time.
  - b. During the January meeting, Greene asked for the committee’s feedback on a handful of potential questions for that survey. The members made multiple suggestions for improving the draft and for adding questions. Specific suggestions included: adding potential topics to the first question on the survey; pairing text-entry boxes with certain topics, so respondents could specify what they were interested in; adding a question about preferences for delivery methods after the pandemic ends; and adding a question asking if respondents are interested in facilitating professional development events.
- 4. Reviewing: Tentative Timeline for Nomination and Selection Processes for Our Award for Outstanding Contributor(s) to Professional Development**



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- a. During the 2020-2021 academic year, the committee created a new award for Outstanding Contributor(s) to Professional Development. Janet Mitchell Lambert was the first winner of the award.
  - b. Greene and Valencia proposed a similar timeline for the nomination and selection process for the 2021-2022 award: Greene will email the faculty and deans to solicit nominations in February; nominations will close at the end of spring break, on Sunday, March 20; Valencia will email the nominations to the committee in advance of our meeting on April 12, when we will vote for the winner(s); and we will present the award during our meeting on May 10. Physical plaque(s) will be mailed to winner(s) during the summer.
  - c. The committee members agreed to this proposed timeline.
- 5. Informing: There Will Probably Be an Opening for a New Center for Teaching Excellence (CTX) Coordinator for the 2022-2023 Academic Year**
- a. Greene, the current CTX coordinator, informed the committee that he has applied for a sabbatical for the 2022-2023 academic year. His proposal has been approved by both the Sabbatical Leave Committee and the Faculty Senate.
  - b. So there will probably be an opening for a new CTX coordinator for the 2022-2023 academic year.
  - c. Greene invited any committee member who might be interested in applying for the CTX coordinator role to ask him questions about it.
- 6. Sharing: Professional Development Related to Distance Education (DE)**
- a. Nicholas Matthews, who is attending our Faculty Professional Development Committee meetings this year to serve as our liaison to the Distance Education Program, previewed upcoming professional development opportunities. Highlights included the Video Club, the *Small Teaching Online* Book Seminar, and workshops about the Hypothesis social annotation tool.
  - b. Committee members could find a more complete listing of events at: <https://docs.google.com/document/d/1gEXPag1RQRNMsfxdbx3wtmZhPdOjvBJ00AXdUIlwGcg/edit>
- 7. Previewing: Professional Development Related to Open Educational Resources (OER)**
- a. Betancourt, who is the open educational resources liaison for Cerritos College, previewed upcoming professional development opportunities from the Academic Senate for the California Community Colleges Open Educational Resources Initiative (OERI) – especially, its efforts to address SB 1359 (Public Postsecondary Education: Course Materials).
  - b. Committee members could find more information about the ASCCC OERI’s professional development offerings at: <https://asccc-oeri.org/webinars-and-events/>
  - c. Betancourt explained that the folks at the OERI are working toward getting these events listed on *Cornerstone* in the future.
  - d. He asked the FPDC members to share the link above with faculty members who are interested in OERs.



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## 8. Promoting: Selected Events – All on *Cornerstone*

- a. Greene asked the committee members to help spread the word about selected professional-development events scheduled to take place between the committee's meetings in January and February, including "Guided Pathways Presents: How to Create an Improvement Plan for SLOs," "SLO Showcase: Innovations and Practices at Cerritos College," "Collaborative Teaching Workshop," and "Safe Zone: Exploring the Gender Spectrum."

## 9. Items from the Floor

- a. Betancourt shared that he had been invited to contribute an article to the publication *The Best of the 2021 Teaching Professors Conference*. The article is available, for free, at: <https://magnapubs.lpages.co/best-of-the-2021-teaching-professor-conference/>