



# CENTER FOR TEACHING EXCELLENCE

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451

## FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

**Date:** November 9, 2021

**Location:** Zoom

**Call to Order:** 1 p.m.

**Quorum Met:** Yes

**Facilitator:** Chad Greene

### **Present**

Kristine Aslanyan, Counseling  
Shawna Baskette, Dean of Academic Success  
David Betancourt, FA  
Valeria Christensen, HO  
Chad Greene, CTX Coordinator/Chair  
Whitney Griffin, PT Faculty  
Fernando Jimenez, HSS  
Sarah Pirtle, CSEA  
Asma Said, SEM  
Kaitlin Scott, Library  
Monique Valencia, CSEA  
Wendy Wright, BE  
Nicholas Matthews, DE (Guest)

### **Absent**

Kari Hemmerling, HPEDA  
Judi Holmes, SAS  
Joana Mootz Gonzales, LA  
Frank Vega, Technology

### **Agenda Items**

- 1. Approving: Minutes for October 12 Faculty Professional Development Committee (FPDC) Meeting**
  - a. Shawna Baskette made a motion to approve the minutes for the October 12 FPDC meeting; David Betancourt seconded the motion. The minutes were approved with ten voting in favor; Valeria Christensen and Wendy Wright abstained.
- 2. Sharing: Results from Faculty Accessibility Survey**
  - a. Nicholas Matthews, who is serving as our liaison to the Distance Education (DE) Program, shared results from the faculty accessibility conducted in October, so we could discuss how they might suggest future professional-development opportunities.
  - b. Matthews reported that some the most popular topics for professional development related to accessibility were: accessibility basics, video accessibility, document/PDF



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accessibility, Canvas accessibility, Zoom accessibility, PowerPoint accessibility, and third-party courseware/applications.

- c. A significant number of survey respondents also expressed that they did not yet understand the process of requesting captions. The committee suggested that a video on that might be beneficial – especially for part-timers who were not present for past presentations at division meetings.

### 3. **Discussing: What Attendance Numbers for Fall 2021 Events Suggest About Current Faculty Professional-Development Interests**

- a. Chad Greene and Monique Valencia shared that, through the first week of November, these were the eleven professional-development events that had the highest attendance in Fall 2021:
  - i. Understanding Emotional Trauma, Part 1 – 28
  - ii. Understanding Emotional Trauma, Part 2 – 24
  - iii. Pro Tips: Hybrid – Getting the Final Details Ready for Fall 2021 – 19
  - iv. Pro Tips: Building Connection with Success Squads – 19
  - v. The Video Club (Intermediate) – 17
  - vi. The Video Club (Intermediate) – 14
  - vii. Pro Tips: Leveraging Google Tools for Interaction (Intermediate) – 13
  - viii. Pro Tips: Designing a Liquid Syllabus – 13
  - ix. Vet Net Ally Seminar – 13
  - x. Adjunct Orientation 1: Welcome to Cerritos College – 12
  - xi. Academic Dishonesty – 12
- b. The committee discussed what these attendance numbers might suggest about current faculty professional-development interests as we plan events for spring and summer – including our summer institute(s).
- c. The committee requested to also see information about the times and days when these well-attended events were offered, to see if there were any patterns that could be kept in mind when scheduling future events. Greene and Valencia promised to provide that information at the next FPDC meeting.
- d. Greene asked the committee if we should also conduct a survey of our faculty, to see what topics would be of interest to them at this time. The committee was supportive of conducting a survey. Betancourt recommended looking at similar surveys conducted in the past, for reference. Wendy Wright recommended asking about faculty preferences for not only topics, but also times/days for professional development. Greene promised to bring draft survey questions for the committee to consider at its next meeting.

### 4. **Informing: CTX Plans to Develop Short “How-To” Videos for *Cornerstone* by Spring Semester**

- a. Greene and Valencia informed the committee they will work to create a series of short “how-to” videos to guide faculty through the basic functions of *Cornerstone* – for example, how to register for an event, how to submit an individual proposal, or how to check completed hours.
- b. These are meant to complement our existing user guide, which faculty can find on our Center for Teaching Excellence site:

<https://www.cerritos.edu/ic/ includes/docs/Cornerstone User Guide ua.pdf>



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## 5. Previewing: Professional Development Related to Open Educational Resources (OER)

- a. Betancourt, who is the open educational resources liaison for Cerritos College, previewed upcoming professional development opportunities from the Academic Senate for the California Community Colleges Open Educational Resources Initiative (OERI) – especially, its efforts to address SB 1359 (Public Postsecondary Education: Course Materials).
- b. Committee members could find more information about the ASCCC OERI’s professional development offerings at: <https://asccc-oeri.org/webinars-and-events/>
- c. Valencia suggested that Betancourt could present to the Digital Learning Committee in the future, as well.

## 6. Promoting: Selected Events – All on *Cornerstone*

- a. Greene asked the committee members to help spread the word about selected professional-development events scheduled to take place between the committee’s meetings in October and November, including “International Education Week (IEW): Hope, Search, Resilience, Access, and Coming Full Circle,” “IEW: The Danger of a Single Story,” “Recording CSLOs in *eLumen* and *Canvas* SLO Update,” “Introduction to the Embedded Tutor Program,” “IEW: Jain Philosophy,” “How to Read Your Paystub,” “Guided Pathways Presents: Stepping into the Student Journey with Guided Pathways,” “Knowing IX: Faculty Rights and Resources Under Title IX,” “Equity: Using the CVC-OEI Rubric to Reflect,” and “Recognize and Refer: Addressing Student Behavior.”

## 7. Items from the Floor

- a. There were no items from the floor.