



# CENTER FOR TEACHING EXCELLENCE

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451

Coordinator: David Betancourt, [dbetancourt@cerritos.edu](mailto:dbetancourt@cerritos.edu)

## FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE - AGENDA OUTCOMES

October 26, 2017; 11:00am – CTX (LC-201)

Call to Order – 11:05am

1. NFOP: Overview of Program [EMP: C4.3]

- a. Faculty Senate suggestions: Update from report to senate
  - i. The first 2 weeks – what does a student go through registration until the 1<sup>st</sup> day of class?
  - ii. Pre-requisite and Requisite clearance process
  - iii. Accessibility (face to face)
  - iv. Course Outline of Record – why and what for?
  - v. End of Semester process and procedures
  - vi. Late Adds
  - vii. Grade Changes
  - viii. Grade Grievances

b. **CTX will work on developing tutorials for the next meeting.**

2. PLN Awareness Campaign: [EMP: C1.4, C1.8, **C3.2**, C4.2]

<https://prolearningnetwork.cccco.edu/>

- a. Update: PLN now on ABC Index and Faculty Resources
- b. Next Steps? **We will discuss next steps at the next meeting**

3. Expanding Mentor Program: Mentor Training for Class Visits [**C4.1**, C4.2]

- a. Update: Present to faculty senate and deans as informational
- b. Key components: Not part of evaluation, non-compulsory, for everyone, target NFOP, available to TA Program participants, available for flex credit, teams will be built
  - i. **Will both the observer and the instructor receive flex credit? FPDC needs more clarification.**

4. Online Certification

- a. **Faculty have express concerns about the Online Certification Program**
- b. **Faculty Senate is taking lead on Online Certification, but has not been discussed yet**
- c. **Faculty will like alternative training for Online Certification**
- d. **Faculty will like written policies for alternative certification processes**
  - i. **Training Example: Taking a graduate level course at a Cal State/University on introduction to teaching online or online teaching & learning that could be counted/equivalent to teach online at our campus.**
  - ii. **Faculty would like to have more content specific training rather than general information**
- e. **Request/collaborate with Academic Affairs to develop a survey to see how many faculty are interested in alternative training**

- Atherton, Amparo Classified
- Baskette, Shawna Manager
- Betancourt, David CTX
- Breit, Craig FA
- Calisher, Jennifer SEM
- Falcon, Dennis HUM/SS
- Greene, Chad LA
- Moriarty, Cindy BE
- Pestolesi, Kari HPEA
- Scott, Kaitlin Library
- Shore, Marlena HO
- Valencia, Monique Classified
- Vega, Frank Technology
- VACANT Counseling
- VACANT Student Services



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- f. **Concerns:**
  - i. If faculty are not required to certify to teach in general class, why are faculty required to be certify to teach online?
  - ii. Academic Affairs will need to create a rubric of what these alternatives can be so that faculty are not just attending any training
  - iii. Technology keeps changing and there is not one way to teach online
  - iv. Why change the current procedure if it already works and create a mismatch of various trainings?
- 5. Online Teaching: Office Mix
  - a. We need more clarification from the person who suggested Office Mix
  - b. It's added functionality to PowerPoint for online and in the classroom (Possible topic for a CTX workshop)
  - c. Will be discussed at the next meeting
- 6. Items from the floor: (TEDx applicant review committee)
  - a. FPDC will review the potential speakers for TEDxCerritos College using the rubric set in place.
- 7. Meeting Dates:
  - Thursday, October 26, 11am-12:30pm, CTX Conference Room
  - Thursday, November 30, 11am-12:30pm, CTX Conference Room
  - Thursday, January 25, 11am-12:30pm, CTX Conference Room
  - Thursday, February 22, 11am-12:30pm, CTX Conference Room
  - Thursday, March 22, 11am-12:30pm, CTX Conference Room
  - Thursday, April 26, 11am-12:30pm, CTX Conference Room

Adjournment – 11:36pm



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