



# CENTER FOR TEACHING EXCELLENCE

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451

## FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

**DATE:** March 10, 2020

**LOCATION:** CTX Conference Room (LC-201)

**CALL TO ORDER:** 1:03 p.m.

**QUORUM MET:** Yes

**FACILITATOR:** Chad Greene

**MEMBERS PRESENT:**

Fernando Jimenez, HUM/SS  
Michael Arambula, PT Faculty  
MiaSarah Walsh, Counseling  
Kaitlin Scott, Library  
Monique Valencia, CSEA  
Sarah Pirtle, CSEA

Brandt Reiter, FA  
Jennifer Calisher, SEM  
Hillary Mennella, ACCME  
Chad Greene, CTX Coordinator/Chair  
Wendy Wright, BE

**MEMBERS ABSENT:**

Judi Holmes, DSPS  
Joana Mootz-Gonzales, LA  
Frank Vega, Technology

Valeria Christensen, HO  
Kari Hemmerling, HPEA

**MINUTES:** The minutes from February 11<sup>th</sup> Faculty Professional Development Committee (FPDC) has been tabled to the next meeting.

**AGENDA ITEMS:**

1. Introductions/Welcomed new members
2. Chad informed the committee that the Accrediting Commission for Community and Junior Colleges (ACCJC) Visiting Team Identified Center for Teaching Excellence (CTX) as an "Exemplary Program."
  - a. Visiting Team Chair Dr. Kathleen Rose called the CTX "a perfect place, a perfect place" for their base of operations at Cerritos College.
  - b. Dr. Rose also specifically complimented Monique Valencia for her work with the visiting team.
  - c. During subsequent report to Faculty Senate, CTX Coordinator Chad Greene credited FPDC members for their efforts to revise the sections of the Institutional Self-Evaluation Report (ISER) related to the CTX and FPDC to better reflect the work we do.
3. Statistics on Faculty Professional Development for 2019-20
  - a. As of last week, faculty have had 128 professional development opportunities throughout campus. Those represent a total of 227 hours of potential flex credit.



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4. The committee discussed one-time funds for Professional-Development opportunities for off-campus.
  - a. Chad informed the committee that the college added some funds to this year's budget for the CTX to pay for off-campus professional-development opportunities for faculty.
  - b. Our goal is to select opportunities that align with existing strands of professional development on our campus (such as AB 705, accessibility, equity/culturally responsive teaching and learning, and online teaching and learning).
  - c. We are currently considering the following events for full-time and part-time faculty:
    - i. California Great Teachers Seminar (Faculty Association of California Community Colleges) – 5 x \$1,500 = \$7,500 (plus mileage reimbursements)
    - ii. Reading Apprenticeship 101 (Strategic Literacy Initiative at WestEd) – 10 x \$750 = \$7,500
    - iii. Equity 101 (California Community Colleges' Success Network) – 10 x \$175 = \$1,750
    - iv. Equity and Culturally Responsive Teaching in the Online Learning Environment (Online Network of Educators) – 10 x \$85 = \$850
    - v. Creating Accessible Course Content (Online Network of Educators) – 10 x \$85 = \$850
  - d. The committee suggested to offer opportunities on Campus Safety (Active shooter scenario) and a Technology-Base conference for online learning.
5. Chad notified the members that the targeted date to replace *Flex Reporter* with *Cornerstone* is now targeted for December 2020.
  - a. *Cornerstone* has been licensed by the California Community Colleges Chancellor's Office (CCCC) for the entire system; has been implemented by 32 community colleges already and is being implemented by 21 more by end of this semester.
  - b. Would allow us to integrate with the CCCCC's Vision Resource Center, enabling our faculty and staff to take their online trainings – and for us to track that participation.
  - c. Because they are currently replacing their HRIS, our colleagues in Human Resources have requested that we wait to join implementation Cohort 4 – starting around August and ending with integration around December.
  - d. We have negotiated an extension of *Flex Reporter* through December with the developer.
6. The committee did not discussed the selected events for the committee members to promote.
  - a. Vet Net Ally Seminar – March 27
  - b. CRTL Othing and Belonging Series: Pedagogy of Belonging and the Power of Equity in Education – April 3
  - c. Getting to Know Our Students Using Culturally Competent Practices – April 17
  - d. Whine and Cheese About AB 705 – April 21
7. Items from the Floor



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- a. Chad shared the *Emergency Guide for Faculty* in the event of campus closure due to COVID-19 outbreak. This guide will define what it means to teach online, alternative options for teaching online, and resources for faculty.
  - i. Faculty must contain regular contact with their students. Administration would prefer faculty to use Canvas and Confer Zoom.
  - ii. If the course cannot transition to online, arrangements must be made to makeup hours at a different time. Students must complete a minimum number of hours to receive credit for a class.