



# CENTER FOR TEACHING EXCELLENCE

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## Cerritos College Part-Time Faculty Orientation

August 10, 2016

Register for this Orientation at <https://goo.gl/forms/w2gpKpWKpisP3CWG3> or by contacting Monique Valencia in the CTX at [mvalencia@cerritos.edu](mailto:mvalencia@cerritos.edu)

### **8:30am-2:30pm Part-time faculty; Business Education Building BE-121**

8:30-9:00 Welcome and Introductions, Icebreaker

CTX, CTX link & Adjunct Resources link

<http://cms.cerritos.edu/ic/>

<http://cms.cerritos.edu/hr/orientation/>

9:00-9:30 Student Conduct and CAIR

<http://cms.cerritos.edu/activities/judicial-affairs.htm>

9:30-10:00 Classroom Management

<http://www.facultyfocus.com/topic/articles/effective-classroom-management/>

10:00-10:15 Break

10:15-11:15 Course Management System: Canvas; <http://cerritos.instructure.com>

11:15-12:00 iFALCON and your Syllabi

<http://cms.cerritos.edu/ifalcon/>

12:00-12:45 Working Lunch (provided)

Explore websites and software, work on syllabi, ask questions, etc.

12:45-2:00 Roosters+, Email, Attendance, Grading

<https://secure.cerritos.edu/rosters/login.cgi>

<http://www.cerritos.edu/>

2:00-2:15 DSPS (Disabled Students Programs and Services)

2:15-2:30 CCFF (Union)

*Please complete and submit the workshop survey so we may continue to improve offerings to faculty*

CTX Coordinator, David Betancourt: [dbetancourt@cerritos.edu](mailto:dbetancourt@cerritos.edu), extension 2631