Instructions – How to submit a video to YouTube

Below are the instructions to upload a YouTube video using a computer. For instructions to upload a YouTube video using a mobile device, please visit: YouTube: Mobile Device Upload.

- 1. Sign into your YouTube account.
- 2. Click on Upload at the top of the page.
- 3. Before you start uploading the video you can chose the video privacy settings. Please note, videos must be made public or unlisted.
- 4. Select the video you would like to upload from your computer.
- 5. As the video is uploading, you can edit both the basic information and the advanced settings of the video.
- 6. Click Publish to finish uploading a public video to YouTube or Done for an unlisted video.

Once the upload is completed YouTube will send you an email to notify you that your video is done uploading and processing. You can then forward that email to friends or family for easy sharing. For more additional assistance: YouTube: Upload videos.