



Request to Manually Terminate SEVIS Record

Name: _____ **Student ID Number:** _____
SEVIS NO: _____ **U.S. Phone Number:** _____
Email: _____

This form is used to request the Office of International Student Services to request for the termination of your SEVIS record. The action of this will not only terminate your record but also terminate your status as an F-1 student.

Please note the following reasons that may be used to terminate your SEVIS record:

Change of Status: If you have received an I-797A Notice of Action and/or any other notification stating USCIS approval of your new status. Note: If you have received an I-797C and/or EAD card stating "Advanced Parole", this does not warrant and/or guarantee of your change of status

Program Withdrawal: If you have decided to withdraw from your program and/or return to your home country. Note: Please make sure to cover any balances you may have with Cerritos College should you need access to documents (i.e. Transcripts, etc.)

Pending Status: If you have a current pending case for a change of status and wish to terminate your record prior to the pending approval. Note: Should you receive a denial of your case, returning to F-1 status is a difficult task that may result with you filing for reinstatement if applicable.

Student Acknowledgement: *(Initial next to each statement below)*

- _____ I have provided documentary evidence to the Office of International Student Services and Designated School Official (DSO) regarding my change of status.
- _____ I understand that once my SEVIS record has been terminated, I am no longer in F-1 status.
- _____ I understand that once my SEVIS record has been terminated and I do not fall under change of status nor pending change of status, I am expected to leave the U.S. within 15 days to avoid accruing unlawful presence in the country.
- _____ I understand should my SEVIS record be terminated due to pending case of a change of status, I am aware of the risks of terminating my record before such approval which includes but is not limited that should my case be denied, the extreme difficulty of reversing back to F-1 status and/or any nonimmigrant status in the future.

Student Signature: _____ **Date:** _____

Date Received: _____

Term Petitioning to be Terminated: _____

DSO Signature: _____

Date: _____

SEVIS Termination Date: _____

The information on the Cerritos College Office of International Student Services (OISS) is intended only for current and prospective international students, faculty, and staff affiliated with Cerritos College. All matters related to the immigration status of the student is the student's responsibility, not the responsibility of Cerritos College. If a student has an immigration issue that requires legal advice, the student is encouraged to seek professional services from a qualified immigration attorney. Any information on OISS's website is subject to change at any time and without notice and may not apply to individuals outside Cerritos College. Nothing contained herein should be construed as giving legal advice as contemplated under any statute, regulation, or other law.

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Request to Manually Terminate SEVIS Record: Pending Status Change Case

Name: _____ Student ID Number: _____
SEVIS NO: _____ U.S. Phone Number: _____
Email: _____

If you have filed the I-485 and/or I-589 and received the receipt for notice of action, you can choose to request your SEVIS record to be terminated for "Authorized Early Withdrawal". While we are not notified that you have a filed such application, it is your responsibility as an F-1 student to notify of this. If you are not maintaining your F-1 status, you are in violation of F-1 regulations, which may result but is not limited to the termination of your SEVIS record.

Upon the termination of your record, you will not be required to purchase Student Health Insurance for requirement for attendance in school. You will also not be required to be enrolled in a full-time course load.

If you have been issued an Employment Authorization Card (EAD) on the basis of your pending Permanent Residence, and/or Asylum application, you are able to use such authorization to work off-campus in any field/job.

Note: If you are on OPT and have an Advanced Parole EAD card, you can choose to switch employment authorization to the EAD card attached to your Permanent Residency or Asylum application. Upon this decision, you will no longer be required to report to our office, can be employed less than full-time, and be unemployed for longer than the allowance under OPT for F-1 students.

Should your pending application be ultimately denied, you will be out of status and not have legal presence and/or status in the U.S. Upon this scenario, please be advised of the extreme difficulty you may experience should you wish to see any nonimmigrant visa and/or status in the US in the future and that you may need to seek the counsel of an immigration attorney.

Student Acknowledgement: (Initial next to each statement below)

- I have read and understood the statement above and acknowledge the risk of terminating my SEVIS record while Permanent Residence and/or Asylum application is pending.
I understand that upon termination I will no longer be considered under F-1 status.
I understand that with the request of this termination, my SEVIS record will be terminated for "Authorized Early Withdrawal".
I understand that I will no longer be required to report to the Office of International Student Services nor the Designated School Official to report such updates that include but are not limited to employment and contact information.

Student Signature: _____ Date: _____

Date Received: _____ Term Petitioning to be Terminated: _____
DSO Signature: _____ Date: _____
SEVIS Termination Date: _____

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