

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
August 17, 2012**

| | | |
|-----------------|-------------------|-------------------------------------|
| PRESENT: | Lee Krichmar | Maricela Pedroza (Michele Kingston) |
| | Carl Bengston | Bernice Watson |
| | Patrick O'Donnell | Terrie Lopez |
| | Carlos Mera | Mario Morales |
| | Lamont Freeman | |

| | | |
|----------------|-------------|-------------------------------|
| ABSENT: | James Byun | Israel Cruz or Mario Bermudez |
| | Jack Wilson | Kenny Lou |

1. CALL TO ORDER

Lee called the meeting to order at 9:05 am.

2. APPROVAL OF MINUTES

It was moved by Terrie and seconded by Patrick to approve the May 11th minutes without changes.

3. REVIEW CURRENT IT STANDARDS

Lee asked the committee to refer to the new 8300 Standard and explained that we are getting a better PC for less money. Our standard 20" monitor also went down in price to \$150 from \$159. We started purchasing with the reduced pricing since July 1st. Lee shared that she has received approval from David El Fattal to replace PC's for staff and faculty, which include the faculty and staff computer replacements in Social Science, Liberal Arts, and Fine Arts. She also explained that it's by physical building and not by division so for example, the Fine Arts staff that reside in Burnight Center or elsewhere will not be replaced. Lee also received approval for student labs, SL101 and CE 2 are being replaced first. Four Auto and four Forensics student replacements, which are very small student labs, will also be done. Faculty and staff PC's will be delivered with base images in place; however, student labs usually get unique images installed prior to delivery. Lee stated that we are in good shape and are continuing to move forward at a rapid pace. Users who will be impacted were advised by Patrick.

Ten notebooks for Physiology (small student lab) will also be replaced; the notebooks are currently on order. Carlos asked about a couple of podium PC's in the Science building that had very small hard drives. Patrick explained that not all podiums are being funded under the current computer replacement plan, but funding sources for replacing 40 of the oldest podiums have been approved this year by David El Fattal. Our podium PC's are in pretty good shape because we have been using hand-me-down PC's from other

areas whenever they become available. Our podium PC's are minimally a DC7800, which is a dual core machine. Patrick advised Carlos to open a help desk ticket for the podiums with small hard drives, and we will replace those drives ASAP.

Carl Bengston informed us that Perkins Funding will replace the student lab in AT-54 and Patrick brought that to Nick Real's attention. Carl Bengston said the order will be placed soon. Patrick O'Donnell shared that Perkins funded a few student labs last year.

Patrick shared that we now have access to Windows 8 and IT will start testing. Not available to public until Oct. but is for us due to Microsoft agreement. Lee would like to offer a demo. Lee shared her concern that anyone who has difficulty with change could possibly be apprehensive to it. She thinks that we should invite Bryan Reece, David Bettencourt, and Amparo Atherton to the demo in order to help with the roll out of the product to our users so they can train users with learning the new Windows 8 interface. We need to work out the bugs before we roll out campus wide to evaluate the way our commonly used applications work with it, especially PeopleSoft.

Lee stated that users can begin to request Windows 8; Patrick mentioned to email the helpdesk if you're interested and we will schedule it. He also stated that we would like to roll out to power users first, which is normal. Carl Bengston asked about Internet Explorer 9, which was rolled out to many users during summer. Patrick shared that the menu toolbar was not set by default so some users could not find their toolbar. Arlene assisted several users that called for help.

Patrick informed the committee that Pearson would not support Internet Explorer 9 until a couple months ago. Terrie Lopez said that PeopleSoft gave her an error on her screen, but that it worked fine. Terrie Lopez asked about Internet Explorer 9 working with Accuplacer and Patrick said it should work better. Carl Bengston asked if RSMART should be contacted for compatibility. Patrick said that it was not necessary to do so since most users are being advised to use Firefox instead of Internet Explorer from Dave Gunn. Carl Bengston stated that the TalonNet vendor recommends Firefox. Patrick shared that the user experience will be better with Internet Explorer 9 rather than version 8, but still agrees that Firefox is the best option. Carlos gets an error with using TalonNet when performing certain functions with anything except Firefox.

Patrick O'Donnell stated that Internet Explorer 10 will be released with Windows 8 but the Information Technology department will put a hold on the push until we've tested and are ready. Bernice Watson asked if it works with Spiceworks and Patrick responded with "yes". The group discussed the pros and cons of Internet Explorer 8, 9, and 10, which covered many issues and it was stated by Patrick that Firefox is the solution for resolving problems with TalonNet.

Lee asked the committee if they would like a Window's 8 demonstration at the next meeting, and the group unanimously agreed.

Bernice Watson stated that she has spoken to Tami Reid of GST to get a notebook demo to evaluate Wi-Di and possibly eventually demonstrate this at a future IT Standards meeting. Bernice Watson explained what Wi-Di (wireless display) was and shared the details with the group about that technology.

Lee asked Lamont if the student Wi-Fi access point and network port was setup yet; Lamont responded that it will be installed by August 20th.

4. NEXT MEETING

The next scheduled IT Standards meeting is for September 14, 2012. Audio conference information will be made available for call-in attendance; however, because there will be a Windows 8 demonstration a phone conference will not be very effective.

5. ADJOURNMENT

The meeting adjourned at 9:33 am.