

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED August 15, 2014**

PRESENT:

Lee Krichmar	Erik Duane (Sara Ramirez)
Patrick O'Donnell	Maricela Pedroza
Carlos Mera	David Boss
Terri Lopez	

ABSENT: Pilar Mata, Raquel Ramirez, Kenny Lou, Carl Bengston, Patrick Legaspi, James

1. CALL TO ORDER

Lee called the meeting to order at 9:06 am.

2. APPROVAL OF MINUTES

Terri Lopez made a motion to approve the May 16th minutes and it was seconded by Patrick O'Donnell. The minutes were approved, with no changes and two abstentions.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Lee Krichmar opened the meeting by asking Patrick O'Donnell to give the committee an update on Digital Signage Standards along with a demonstration of the cloud software for displaying presentations. Sarah Ramirez, Multimedia Specialist I, joined the group to give input on the subject as well. She has been participating on the sub-committee regarding digital signage with Patrick and Erik. Patrick spoke about a software company that he found to assist in the content display on television screens across campus. The company is "Rise Vision". Patrick and Sarah have tested the program and have had very positive results. One of the test presentations was shown on the new Liberal Arts building during the ribbon cutting ceremony. This cloud program will allow the campus to maintain a more centralized ability for all displays across campus, without having to actually go to the display itself to make modifications. And, it can be used with any type of display, such as Sharp, Samsung, NEC, etc. The software has been easy to learn and has a centralized ability for all displays so it can be used across the college campus. The software allows the campus to display many things in many different ways. Sarah suggests that we maintain a cohesive template across campus. Lee Krichmar and the other committee members agreed that a universal template would be best for the college. iFALCON has purchased ten televisions and some additional Lenovo Tiny computers to go with the televisions. This will allow them to display their branded content via the cloud software. There is currently no cost to run this software. Patrick gave extensive information on the product and demonstrated the template that Sarah designed. The committee liked the professional appearance and that multiple formats could be combined. Meaning that video, MS PowerPoint, Twitter feeds, and images can be combined into one visual presentation. Patrick discussed his testing using a Raspberry

Pi computer, which would be a very inexpensive approach for running any TV with this cloud software. The current issue is that Flash video, which is very popular, won't work yet. Information Technology will keep an eye on this and hopefully we can take advantage of this hardware in the future.

Lee asked to establish a current cloud choice, "Rise Vision" as the digital signage software standard for the campus. She received a consensus on this request. Overall, the committee members were impressed with this solution. Lee moved forward to review existing PC standards with the group. She gave an explanation of Information Technologies PC standards, reviewed pricing, and discussed them in detail. Lee asked if there were any questions on the current standards. She then moved on to update the group on the student lab replacement list. She explained the locations, quantities, and the types of computers to be replaced. She mentioned that the Journalism department prefers to wait until Summer 2015 for their replacement computers. Terri Lopez, mentioned that she would prefer the all-in-one's for the Assessment Center and that Sept/Oct install date would be good for her area. Lee agreed to meet that target. Below is the plan that was presented:

			D e s c r i p t i o n					R e c o m m e n d e d U n i t
			L A S C (R e a d i n g) L a b					all - in- on es
			C A					all -

		D L a b					in- on es
		H C S k i l l s L a b					all - in- on es
		J o u r n a l i s m					iM ac
		M a t h S u c c e s s C e n t e r					all - in- on es

			L a n g u a g e L a b					all - in- on es
			A s s e s s m e n t					all - in- on es
			L i b r a r y F l o o r					all - in- on es
			A S C					all - in- on es

Lee asked if there were any final questions or agenda items for our next meeting. No response given.

4. NEXT MEETING

The next scheduled IT Standards meeting is September 12th, 2014 at 9:00 am. We will be meeting in S.S.-16 from now on.

5. ADJOURNMENT

The meeting was adjourned at 9:40 am.