

**CERRITOS COMMUNITY COLLEGE  
INFORMATION TECHNOLOGY STANDARDS MEETING  
APPROVED Dec. 8, 2017**

PRESENT:                    Patrick O'Donnell                    Erik Duane  
                                  Mauricio Pedroza                    Barbara Soden  
                                  Javier Banuelos                    Bernie Negrete  
                                  Vykki Morgan

GUEST:

ABSENT:                    Shawna Baskette, Terri Lopez, Mayra Radillo, Michele Kingston

**1. CALL TO ORDER**

Patrick called the meeting to order at 9:05 am.

**2. APPROVAL OF MINUTES**

Bernie Negrete made a motion to approve the Dec. 3rd minutes and it was seconded by Barbara Soden. The minutes were approved with no correction, no abstentions and without discussion.

**3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION**

Patrick O'Donnell opened the meeting by mentioning that Javier Banuelos would be giving an update to the committee on the iPad Management Solution. Javier explained how this program works with a hand out full of details. He said that the cost of the program is \$9.00 per year, per device. It is a cloud based program and there is a \$750.00, one-time fee, to come out and set it up on campus. iPads have a 5 year age of life. Bernie Negrete asked if there are any negatives. Javier said that he does not see a lot of down sides to the program. He only sees many upsides with 8 carts and approximately 320 iPads. He said that he can bring a video to show more about it to the committee. A discussion took place with the group.

Patrick went on to discuss new printer and monitor standards. The HP M201DW printer has reached end of life and is being replaced by the M203D printer at a cost of approximately \$180.00. Erik Duane made a motion to approve the replacement and Javier seconded the motion. Patrick informed the committee that the HP E222 monitor is at end of life as well and will be replaced by the E223. Erik motioned to approve the change and Javier seconded the motion. Both standards were approved.

Patrick asked if there were any questions or comments, and there were none. He then asked if there were any items from the floor. None was given.

#### **4. NEXT MEETING**

The next scheduled IT Standards meeting is January 12, 2018 at 9:00 am in SS-16.

#### **5. ADJOURNMENT**

The meeting was adjourned at 9:33 am.