

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED February 21, 2014**

PRESENT:

Lee Krichmar	Erik Duane
Patrick O'Donnell	Maricela Pedroza
Carlos Mera	Patrick Legaspi
David Boss	Pilar Mata
Carl Bengston	

ABSENT: Terri Lopez, Raquel Ramirez, James Byun, and Kenny Lou

1. CALL TO ORDER

Lee called the meeting to order at 9:02 am.

2. APPROVAL OF MINUTES

David Boss made a motion to approve the January 10th minutes and it was seconded, in unison, by Maricela Pedroza and Patrick O'Donnell. The minutes were approved with no changes and with (2) abstentions.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Lee Krichmar opened the meeting by introducing a guest, student Frankie Jimenez, which is representing the ASCC, (Associated Students Cerritos College), in a non-official capacity. Lee went on to speak about the need for the committee to establish a new "Notebook" standard to replace the Hewlett Packard ProBook 6560b which is no longer available in the purchasing channels. She suggested that the Hewlett Packard ProBook 655 would be a good replacement. She asked the group to review the handout that she provided in today's meeting and give feedback. Lee mentioned that Nick Real, Dean of Technology, has chosen to purchase 3 units of this model for his division. We can get feedback from him after setup and installation. Carlos Mera asked if the processor will be the same in the ProBook 655 as in the 6560b. Patrick O'Donnell replied by saying, "yes, Windows 8 with 64-bit will still be on H.P.'s laptops". Carlos mentioned that there are some software programs in his lab that won't run on 64-bit. They prefer to work on 32-bit. Patrick stated that Microsoft will be discontinuing the 32-bit eventually. The committee continued to discuss the pros vs. cons of this equipment. Lee asked the group if there were any concerns or questions regarding AMD. She also stated that the price for this model will run us \$809.00 and it will come with a three year warranty. The committee reviewed the details on the handout and compared it to the existing model. Lee assured the committee that she and Patrick reviewed the specifications closely and conferred with GST and HP. She and Patrick also reviewed the various IT survey instruments to make sure the input from those documents would be represented in our decisions. A discussion took place pertaining to "Bluetooth" features being included on this new model. With this model it is very configurable to each areas needs and as

always, Lee and her staff works with each areas users to assist with their unique needs. After considerable discussion and consideration, the committee unanimously approved the proposed notebook as the new standard. Lee does not anticipate many notebook purchases at this time.

Patrick provided the committee with his update on a recent meeting that he attended on the topic of; "Tablets and iPads" in the classroom environment. He will be attending the "CUE" Conference next month and will give the committee another update once he returns. Patrick answered questions that the group had about both meetings . Lee reminded the group that security risks are still a concern on Google accounts, as always. The committee went on to discuss the differences between iPads and ProBooks in the classroom. The STEM group has up to 180 iPads in its program and it is a prototype for the group. Pilar Mata asked if we have a standard on iPads? Lee said that there is not a standard but that Information Technology supports this equipment on campus.

Patrick gave information that he acquired on, the previously discussed subject of, "Short Throw" projectors. He stated that the size of the projector and any room vibrations can be the source of problems experienced in the classroom environment. Smaller classrooms might work better with a "Short Throw" projector but again, if there is any vibration in the room it will affect the quality of the picture. Patrick stated that at this time it does not seem to be a feasible solution.

Lee informed the committee that she posted the Podium survey, which this committee drafted through the "Daily Falcon". Lee said that there is not an end date to the survey. So far we have only had 8 individuals participate in the survey, which is disappointing. Pilar informed the group that she even shared the Daily Falcon survey notification at her division meeting. The group discussed the survey results that have been submitted thus far and will continue to monitor the effectiveness of the furniture through informal input.

A brief conversation took place pertaining to "Charging Stations" for students' portable devices on campus. Lee suggested that the topic be delivered to the Facilities Planning Committee in order to be properly addressed. This is not an Information Technology Standard issue and therefore we are not authorized to make any changes.

4. NEXT MEETING

The next scheduled IT Standards meeting is March 14th, 2014 at 9:00 am.

5. ADJOURNMENT

The meeting was adjourned at 9:47 am.