

**CERRITOS COMMUNITY COLLEGE**  
**INFORMATION TECHNOLOGY STANDARDS MEETING**  
**February 19, 2021**

PRESENT:                    Patrick O'Donnell                    Cezar Montero  
                                  Javier Banuelos  
                                  Erik Duane                            Michelle Stieber  
                                  Andrew Maz                           Aemiro Beyene  
                                  Rebecca Pang                        Michele Kingston  
                                  Kathy Hogue for Shannon Estrada

GUEST:                    None

ABSENT:                    Randy Diaz, Jaimie Quiroz, Nick Real

**1. CALL TO ORDER**

Patrick O'Donnell called the meeting to order at 9:04 am.

**2. APPROVAL OF MINUTES**

Michele Kingston made a motion to approve the Nov. 13, 2020 minutes and Javier Banuelos seconded it. The minutes were approved with 1 abstention.

**3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION**

Patrick opened the meeting by asking Javier Banuelos to give the committee an update on the computer lab replacements. He mentioned that the deliveries of Hewlett Packard All-in-Ones are taking a long time. Currently, LC-40 lab is being updated with replacements. Patrick and Javier gave updates on the status of all lab replacements. Michelle Steiber asked if small study labs, ie Science Bldg., would be included in the list of replacements and Patrick answered yes. Patrick said that a request will be made for more money to cover the added cost of Mac's for next fiscal year. Javier said that displays are holding up orders on HP computers and laptops and Macintosh as well.

Patrick spoke to the committee members about the I.T. Master Plan. He said that we would get an update from Plante Moran soon.

Patrick asked if there were any questions or comments. There was none. He then asked if there were any items from the floor. Michele Kingston asked if there has been discussion or a plan to get all computers on campus cleaned after Facilities has disinfected areas frequently.

**4. NEXT MEETING**

The next scheduled IT Standards meeting March 12, 2021 at 9:00 am via Zoom conference.

**5. ADJOURNMENT**

The meeting adjourned at 9:58 am.