

CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
March 8, 2019

PRESENT: Patrick O'Donnell Michelle Stieber
 Javier Banuelos Jamie Quiroz
 Mauricio Pedroza Mayra Radillo
 Michele Kingston Aemiro Beyene
 Erik Duane

GUEST:

ABSENT: Jaimie Quiroz, Shawna Baskette, Lee Anne McIlroy, Kathy
 Azzam, Andrew Maz

1. CALL TO ORDER

Patrick called the meeting to order at 9:07 am.

2. APPROVAL OF MINUTES

Erik Duane made a motion to approve the February 8th minutes and Mauricio Pedroza seconded it. The minutes were approved without discussion.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Patrick O'Donnell opened the meeting by asking Javier Banuelos to give a presentation on computer safety related matters. Javier began the Power Point presentation with explanations of each slide. Slides were shown pertaining to security, phishing, pharming, spear fishing, phone scams, etc. A conversation took place with all committee members. Michele Kingston made a suggestion to add something to the presentation warning end users about not clicking on links.

Patrick updated the committee on the computer replacement plan and reminded everyone that it is posted on the I.T. website. Also, the website is updated regularly.

Patrick asked if there were any questions or comments. He then asked if there were any items from the floor. Erik asked about USB cable length and printer cables. He requested that we order a minimum of 10ft A to B cables.

4. NEXT MEETING

The next scheduled IT Standards meeting is May 10, 2019 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting adjourned at 10:03 am.