

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED Oct. 13, 2017**

PRESENT: Patrick O'Donnell Bernie Negrete
 Mauricio Pedroza John Ella for Erik Duane
 Terri Lopez
 Mayra Radillo
 Shawna Baskette
 Javier Banuelos

GUEST: Ramona Mellgoza

ABSENT: Erick Rodriguez, Barbara Soden, Vykki Morgan, Michele
 Kingston

1. CALL TO ORDER

Patrick called the meeting to order at 9:02 am.

2. APPROVAL OF MINUTES

Bernie Negrete made a motion to approve the Sept 8th minutes and it was seconded by Shawna Baskette. The minutes were approved with 2 abstentions and without discussion.

3. INFORMATION TECHNOLOGY STANDARDS DISCUSSION

Patrick O'Donnell opened the meeting by showing the Committee members the new Hewlett Packard 800 G3 SFF computer. The members were able to view the opened computer thoroughly. The members discussed some of the new features. 8gb is the RAM standard.

Patrick went on to discuss the Information Technology Master Plan. He said that Felipe Lopez is working on Facilities Master Plan and including the I.T. Master Plan as part of it. Felipe is looking into hiring an outside consultant to help with the process and tying these plans into the Educational Master Plan. The committee discussed the topic and offered suggestions to help with the I.T. Master Plan.

A discussion took place about the AV systems for classrooms. The goal is to have all classroom at the digital standard across campus.

Patrick asked if there were any questions or comments, and there were none. He then asked if there were any items from the floor. None were given.

4. NEXT MEETING

The next scheduled IT Standards meeting is November 3, 2017 at 9:00 am in SS-16.

5. ADJOURNMENT

The meeting was adjourned at 9:29 am.