

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
April 13, 2012**

PRESENT:	Lee Krichmar	Maricela Pedroza (Michele Kingston)
	James Byun	Lamont Freeman
	Patrick O'Donnell	Kenny Lou
	Carlos Mera	Terri Lopez
	Mario Bermudez	Bernice Watson
	Mario Morales	Jack Wilson
ABSENT:	Carl Bengston	Israel Cruz

1. CALL TO ORDER

Lee called the meeting to order at 9:04 am.

2. APPROVAL OF MINUTES

It was moved by Patrick and seconded by James to approve the March 9th minutes without changes.

3. DISCUSS PROVIDING EMAIL FOR STUDENTS

Mario Bermudez, the student representative from the ASCC brought the results of the survey the students were conducting to find out how many of them would utilize a Cerritos.edu Email address. Mario noted it was a small number of survey participants. One of the survey questions asked was if the students would utilize a Cerritos.edu Email address. 20 of the 28 surveyed said they would use it and 8 said no. The other question asked was if the students would use the Email address for personal & school purposes, school purposes only or personal only. The results were 54% would use it for school and personal use and 46% said they would use it for school purposes only and 0% said they would use it for personal email only.

Lee explained that after more investigation it was decided that using the Student ID# for the Email address was not a good idea. Further investigation needs to be done to come up with the best possible solutions for this project and the level of support offered from the administration needs to be determined.

Mario asked about not every student being given an Email address and suggested maybe it could be done for certain disciplines such as CIS. Lee explained that they are considering more of an opt-in option where the students would request the Email

account and that she could see several students from different disciplines wanting to take advantage of this Email address if it's offered.

4. OTHER ITEMS

Lee explained that a couple of our current standards have come to their end of life and Mario Morales brought a handout outlining the equivalent options for their replacements. One of the standards coming to end of life is the lowest end printer we have as a standard. The replacement model is slightly less expensive with similar features. The other current standard that has been replaced is the wireless access point we use on campus to provide Wi-Fi to the staff and students. The access point has increased slightly in price but the benefits of the upgraded model outweigh the cost increase. Mario Bermudez asked if this new standard for the access points would increase cost for the student's project of installing Wi-Fi in the student activities area. Lee said it would increase the cost for their project and the new price quotes were forwarded to Israel Cruz, the Student trustee for IT and Jasmine Ramirez the ASCC President.

Lee asked if there were any other questions regarding the current standards or the changing standards are there were not.

At the next meeting HP will doing their annual presentation and introduce us to their upcoming products.

Lee asked Bernice if there were any new developments in digital signage and she said there were not. Bernice shared that Liberal Arts is going to purchase a 60" monitor and have it mobile. The quotes for the 60" monitor were acquired from Sharp, Samsung and NEC. NEC appears to be to highly priced and out of the current budget allocated to the project. Bernice also discussed the warranty if the monitor is bought from a retail chain such as Costco.

Mario Morales shared that he and Bernice Watson attended a furniture show and were impressed by some models available for the instructor workstations and e-podiums. Mario felt the construction was very sturdy and Bernice felt they were aesthetically appealing and that they are going to request the vendor to bring a couple different evaluation units for the campus to look at and provide feedback.

Patrick shared with the committee that over Spring break approximately 40 E-podium pc's were replaced with at least a DC7700 desktop which has a dual core processor. Jack said that he thought the graphics on the e-podium in BE4 were not as good or not set up correctly but he had not reported it to the help desk previously. Jack also said the experience index was only a 1.3 so Patrick will have it checked. Carlos shared that some of the cords are a problem in the Science area and Lee and Patrick were going to do a walk thru to check.

5. NEXT MEETING

The next scheduled IT Standards meeting is for May 11, 2012. Audio conference information will be made available for call-in attendance.

6. ADJOURNMENT

The meeting adjourned at 9:42 am.