CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
APPROVED MINUTES
March 12, 2010

PRESENT: Lee Krichmar   Bernice Watson

Carl Bengston   James Byun

            Harry Riegert   Wes Nance

Lamont Freeman   Michele Kingston (Morales)

Pilar Mata

ABSENT: M   arioMorales   Bernie Negrete

Student Rep   Lucinda Aborn

Patrick O'Donnell

1. CALL TO ORDER

Lee called the meeting to order at 9:05 am.

2. APPROVAL OF MINUTES

It was moved by Bernice to approve the minutes of February 05, 2010. Carl seconded the motion. The minutes were approved with no changes.

3. IT STANDARD ISSUES

The Z200 has been released and approved by the committee as a standard for areas where it would be appropriate. This model is not appropriate for all areas on campus. However, this is over a $2500 PC, which we are able to piggyback on a current bid to receive this PC at $1203. This would be an excellent choice for our CAD labs, CIS lab, and perhaps some other areas that can take advantage of the computing horsepower. We will not be advertising this PC choice on our IT Standards web site because it is overkill for the majority of our campus.

- VA206AV Product - HP Z200 Workstation
- VR944AV#ABA Operating systems - Genuine Windows® 7 Professional
- VB113AV Chassis configuration - HP Z200 320W 89% Efficient Chassis
- VX097AV Processor - Intel® Xeon™ X3430 2.40 8MB/1333 QC CPU
- VB231AV Video/graphics - NVIDIA Quadro FX580 512MB Graphics
- VB296AV Memory - HP 8GB (4x2GB) DDR3-1333 ECC RAM
- VB237AV 1st hard drive - HP 500GB SATA 7200 1st HDD
- VB281AV Optical drive - HP 16X DVD+-RW SuperMulti SATA 1st Drive
- VG956AV#ABA Keyboard - HP USB Standard Keyboard
- VB274AV Mouse - HP USB Optical Scroll Mouse
- VB109AV Additional accessories - HP FireWire IEEE 1394a 3-Port PCI Card
- VB270AV Additional accessories - HP 22-In-1 Media Card Reader
- VG958AV#ABA Warranty - HP5 year parts/labor/next business

4. TECHNOLOGY MASTER PLAN

Carl submitted revisions to the IT Master Plan. These revisions will be updated in the IT Master Plan. Discussion took place regarding accessibility issues with iTunes U. Lee informed the committee that in the past it had not been ADA compliant. Carl was unaware of that and will check into it and bring an update to the next meeting. Pilar asked if the committee wanted to be consistent with web links in the document and it was agreed they should be consistent throughout. The web links will be updated for uniformity.

Pilar updated the committee on the Enrollment Management Section that she has been reviewing. She has found several issues with that section of the document and would like an English professional to review and update it so the content has a better flow and is more understandable. She will bring revisions to the next meeting.

5. FREE WI-FI FOR STUDENTS & STAFF

Lee updated the committee on the progress of free Wi-Fi for the students. Lee met with Holly Bogdonavich and presented her with two requests: 1) a survey to find out where the students would like free Wi-Fi to be put on campus. 2) A budget of $5,000.00 requesting she try to locate funding for the next site. Free sites have been added to the library and the student center. The Automotive Partners building will have one area and that is being funded through the construction project. Wes inquired about the costs and Lee explained that the wireless access points are $593.00 each and a controller is needed for every 10 access points and the cost of that controller is approximately $10,000.00 with a 5-6 year life span.

The students requested signage within the areas to identify and advertise the availability of Wi-Fi; Carl's area has produced them and they will be put up next week.

6. OTHER ITEMS

Pilar asked why Enrollment Management is under the IT Master Plan. Lee explained that it was a hot topic and surrounded by a lot of confusion and in an effort to help with an understanding it was put in the IT Master Plan.

7. NEXT MEETING

The next meeting is scheduled for April 9, 2010 at 9:00 am in LC62.

8. ADJOURNMENT

The meeting was adjourned at 9:40 am.