

**CERRITOS COMMUNITY COLLEGE
INFORMATION TECHNOLOGY STANDARDS MEETING
MINUTES
OCTOBER 8, 2009**

PRESENT:	Lee Krichmar	Patrick O'Donnell
	Pilar Mata	Carl Bengston
	JamesByun	Wes Nance
	Lamar Mills	Bernie Negrete
	Bernice Watson	Kim Westby (Aborn)
	Harry Riegert	
ABSENT:	Lamont Freeman	Mario Morales

1. CALL TO ORDER

Lee called the meeting to order at 9:07 am.

2. APPROVAL OF MINUTES

It was moved by Patrick to approve the minutes of September 11, 2009. Lee seconded the motion. The minutes were approved as presented with abstentions from Bernie, Kim, Pilar and James.

3. INTRODUCTION OF NEW MEMBERS

Lee introduced the new members of the committee. James Byun replaced Dean Mellas and Pilar Mata replaced Deb Moore. Lee went over the September 11th minutes to familiarize the new members with what the committee has been discussing and working on. The committee was updated the on the installation of Windows 7 across campus.

4. IT STANDARD ISSUES

Discussion took place regarding the benefits of Windows 7 and the compatibility between Windows 7 accounts and Windows XP accounts in association with the Smart Podiums. A handout was given on Windows 7 Hardware Assessment and was discussed. Patrick explained some of the data that was in the handout.

5. TECHNOLOGY MASTER PLAN

Lee informed James and Pilar that updating the IT master plan was part of the committee responsibility and discussed the new item recently added regarding green IT initiative.

6. ESTABLISH EVALUATION GUIDELINES FOR WEB-BASED APPLICATIONS

Lee explained to the committee that Dean Mellas asked for the committee to consider setting a standard for web-based applications and that he was going to gather some information and bring it to the committee. Lee explained that she didn't comprehend the benefits for this committee to establish this standard as presented by Dean at the last meeting. Lee explained that the different areas on campus decide which application will best suit their needs and the IT department reviews it and lets the areas know if it's something IT can support. The consensus was to not to establish this standard at this time but it can be re-visited if the need arises.

7. OTHER ITEMS

Bernie asked about a demonstration that was given to the committee regarding N Computing and what had come of it. Lee explained that they currently have over 20 of the devices in Financial Aid. However, due to the cost and number of Microsoft licenses required for them they are not cost efficient as a campus standard any longer.

8. NEXT MEETING – December 11, 2009

Lee and other members of the committee are unable to meet in November so the committee agreed to not hold the November 2009 meeting. The next meeting is scheduled for December 11, 2009.

9. ADJOURNMENT

The meeting was adjourned at 10:12am.