

**CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
SEPTEMBER 21, 2017**

Present: Felipe Lopez
Dr. Adriana Flores-Church
Dr. Stephen Johnson
Rick Miranda
Dr. Kristi Blackburn
Michelle Lewellen
Rachel Mason
Stephanie Murguia
Patrick O'Donnell
Dr. Dan Smith
Angela Conley
Debbie Jensen
Stephanie Rosenblatt
Martin Salgado
Lynn Laughon
Miriam Tolson
Etta Walton
Linda Kaufman (Mun)
Ariel Diane Delos Santos

Absent: Adelle Krayner

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:05 p.m.

2. APPROVAL OF MINUTES – September 7, 2017

It was moved by Ms. Lewellen and seconded by Ms. Tolson to approve the September 7 minutes. Dr. Blackburn and Mr. O'Donnell abstained. The minutes were approved as presented. Ms. Mason, Ms. Conley, Ms. Rosenblatt were not present for the vote.

3. DRAFT OF COLLEGE'S STRATEGIC PLAN

Dr. Blackburn distributed copies of the draft 2017-20 Strategic Plan. She stated that she met with the Executive Council to determine the best alignment of current initiatives to the overarching goals from the Educational Master Plan (EMP). The Strategic Plan should be used concurrently with the EMP in order to provide the framework for unit plans, area plans, and resource allocation priorities. The plan also serves as a mid-cycle (3 years) working document for assessment of EMP goals and iterative input/goal refinement. The plan may also be referred to as our Strategic Goals.

Dr. Blackburn also stated that this is a draft, working document and committee members are welcome to propose additional strategic goals for discussion. Mr. Miranda stated that a task force with representatives from all constituent groups was appointed to plan the retreat and the feedback received was that it is too late in the semester to schedule a retreat. Therefore, we will forgo scheduling a planning retreat this year. The Executive Council reviewed the EMP goals to identify current priorities and draft driving points to work on this year. This draft is being shared with the committee today to provide all constituent groups with the opportunity to provide input before it is finalized to ensure that the goals accurately reflect the college's needs as a whole.

Approved 10/05/17

Dr. Blackburn reviewed the proposed strategic goals and the committee provided feedback. Due to time constraints, review of the draft will continue at the October 5 meeting.

4. ITEMS FROM THE FLOOR

Ms. Lewellen requested that the new Faculty Hiring Prioritization process be agendaized for the October 5 meeting.

5. NEXT MEETING – OCTOBER 5, 2017

The next meeting is scheduled for October 5, 2017

6. ADJOURNMENT

The meeting was adjourned at 3:59 p.m.