

**CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
JANUARY 17, 2019**

Present: Felipe Lopez
Dr. Adriana Flores-Church
Dr. Dilcie Perez
Dr. Kristi Blackburn
Dr. April Griffin
Rachel Mason
Patrick O'Donnell
Yvette Tafoya
Graciela Vasquez

Deb Moore
Stephanie Rosenblatt
Kathy Hogue
Etta Walton
Linda Kaufman

Absent: Rick Miranda
Angela Conley
Adelle Kraye

Michelle Lewellen
Martin Salgado
Michele Kingston
ASCC Student Rep

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:08 p.m.

2. APPROVAL OF MINUTES – November 15, 2018

It was moved by Ms. Moore and seconded by Ms. Mason to approve the November 15, 2018 minutes. Ms. Hogue and Ms. Tafoya abstained. The minutes were approved as presented.

3. BUDGET UPDATE

Mr. Lopez distributed the Joint Analysis of the State Budget, which was developed jointly by the Association of California Community College Administrators (ACCCA); Association of Chief Business Officials (ACBO); California Community Colleges Chancellor's Office (CCCCO); and the Community College League of California (League). Mr. Lopez highlighted the following:

- There are no new initiatives for community colleges
- The funding formula will stay at 70% FTES; 20% Supplemental; 10% Student Success for another year to continue review of data.
- There is no more one-time dollars in the budget. This includes all scheduled maintenance and instructional materials funds. Any department that is requesting instructional materials, please make sure these requests are in your unit plans. If they are not in the plan, it will not be eligible for funding.
- The Health Occupations modernization project did not make the Governor's Proposed Capital Outlay Projects. Hoping to set up meetings with legislators to

discuss further and find out what the college can do to have a better chance at qualifying for state funds.

- Relief of STRS Costs. The budget includes a STRS payment that would reduce the unfunded liability for teacher pensions. Mr. Lopez is preparing an analysis to see how this affects Cerritos College.
- The calculated COLA is 3.46%

4. REVIEW OF PLANNING AND SHARED CALENDAR

Dr. Blackburn reviewed the Planning and Shared Governance Committee calendar for 2018-2019. She highlighted the following upcoming planning dates:

- Unit Plans due: January 25
- Extract of Unit Plans to Division Managers: January 28
- Division Plans due: February 22
- Extract of Division Plans to Area Vice President/President: February 25
- Begin 2019-20 annual Area Plan: February 25
- Extract of Area Plans to Planning and Budget Committee Co-Chairs: March 25
- Vice President's present Area Plans to Planning and Budget: April 4
- Shared Governance Self Evaluations: Late March/Early April

A question was brought forward if the college could review when the unit plans are due as the institutional data was uploaded later than was scheduled. Can this year's planning cycle be delayed. Dr. Blackburn replied that in previous years, changes to delay the cycle have created a cascade of other challenges. A particular challenge this year was that IERP could not upload data until everyone had rolled their unit plans forward. The unit plans need to be rolled forward so there is a place for the data to be uploaded into. She also noted that PR+ contains six years of data within the program each year in the prior unit plans. Unless a department did something innovative and it would show in the data, then perhaps an extension may not be needed as previous data sets could be used. Dr. Blackburn recommended that if departments need an extension, work with their respective dean, and see if the dean can accommodate this request.

Mr. Lopez reminded the committee that all planning documents are located on the Planning and Budget website under the tab "Planning Documents".

5. OTHER ITEMS FROM THE FLOOR

Ms. Vasquez shared that the Student Equity Plan template was released and it is due in June.

6. NEXT MEETING – FEBRUARY 7, 2019

The next meeting is scheduled for February 7, 2019.

7. ADJOURNMENT

The meeting was adjourned at 2:48 p.m.