

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
MAY 2, 2019

Present: Felipe Lopez
Dr. Adriana Flores-Church
Rick Miranda
Armando Soto (Griffin)
Patrick O'Donnell
Yvette Tafoya
Graciela Vasquez
Dr. Michelle Lewellen

Adelle Krayer
Deb Moore
Kathy Hogue
Eric Duane (Kingston)
Etta Walton
Linda Kaufman

Absent: Dr. Dilcie Perez
Dr. Kristi Blackburn
Rachel Mason

Angela Conley
Stephanie Rosenblatt
Martin Salgado

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:03 p.m.

2. APPROVAL OF MINUTES – April 18, 2019

It was moved by Ms. Hogue and seconded by Ms. Vasquez to approve the April 18, 2019 minutes. Mr. Duane, Ms. Krayer, Mr. Miranda, Mr. Soto and Ms. Walton abstained. The minutes were approved as presented. Mr. O'Donnell was not present for the vote.

3. BUDGET UPDATE

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez distributed Dr. Fierro's April 29, 2019 email message regarding the latest budget information, along with Exhibit C- Page 1, the Chancellor's Office 2018-19 First Principal Apportionment. Mr. Lopez noted the following:

- Based on the new funding formula, the college was expecting to receive \$107.6 million
- The latest dollar amount the college is expected to receive is \$96.9 million
- There are two reasons why the expected amount is less
 - shortfall in property taxes;
 - and the cost of the implementation of the new funding formula
- It is hoped that the deficit gap in property taxes will be corrected by the time P2 comes out
- What the college did not anticipate is the cost of the new funding formula. The Chancellor's Office arbitrarily reduced the 2018-19 apportionments for districts

who received more than their 2017-18 revenues. They limited the amount of revenues that we could grow from last year to this year. Put a cap at 8.13%. Our revenue increase was 12 1/4%. With the implementation in that cap, the college lost approximately \$6 million.

Mr. Lopez will continue to monitor the budget information and will provide the committee with the latest information.

4. TIMELINE REPORTING PROGRESS: FACILITIES MASTER PLAN; EEO/DIVERSITY; TECHNOLOGY PLAN

EMP Goal D: Improving Internal and External Communication

Facilities Master Plan: Mr. Lopez reported that the draft Facilities Master Plan (FMP) is currently being edited and fine-tuned. The draft plan has been presented at a Campus Forum, Faculty Senate and the Board study session. It is expected that the final FMP will be presented to the Board for approval on June 5, 2019. He encouraged all staff to review the draft plan and campus forum.

EEO/Diversity Plan: Dr. Flores-Church reported that EEO/Diversity plan is a three-year cycle plan. At the May 1, 2019 Board meeting the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2018-2019 was presented for approval. This form is required to be submitted to the California Community Colleges Chancellor's Office by the District in order to receive monies from the Equal Employment Opportunity Fund (EEO Fund). Monies received from the EEO Fund are for the purpose of promoting equal employment opportunities. The college's EEO Advisory Committee continues to meet to update the plan.

Technology Plan: Mr. Lopez reported that once the FMP is completed, the goal is to move into the Technology Master Plan. The Technology Master Plan is to support the FMP, and the goal is to have it completed by the end of the calendar year. The committee responsible for this updating the Technology Plan is the IT Standards Committee and Technology Based Learning Committee.

5. SHARED GOVERNANCE EVALUATION FORM

EMP Goal D: Improving Internal and External Communication

Mr. Miranda noted that at the end of the academic year it is time for shared governance committees to complete a self-evaluation. He requested that the committee review the shared governance evaluation form, and be prepared to discuss and prepare new goals for 2019-20 at the May 16 meeting.

6. OTHER ITEMS FROM THE FLOOR

There were no items from the floor.

7. NEXT MEETING – MAY 16, 2019

The next meeting is scheduled for May 16, 2019.

8. ADJOURNMENT

The meeting was adjourned at 2:36 p.m.