

CERRITOS COLLEGE  
COLLEGE COMMITTEE ON PLANNING AND BUDGET  
MEETING MINUTES  
MAY 16, 2019

Present: Felipe Lopez  
Dr. Adriana Flores-Church  
Rick Miranda  
Dr. Kristi Blackburn  
Patrick O'Donnell  
Javier Banuelos (Vasquez)

Stephanie Rosenblatt  
Deb Moore  
Kathy Hogue  
Michele Kingston  
Etta Walton  
Linda Kaufman

Absent: Dr. Dilcie Perez  
Dr. Michelle Lewellen  
Rachel Mason  
Armando Soto (Griffin)

Angela Conley  
Adelle Kraye  
Martin Salgado  
Yvette Tafoya

**1. CALL TO ORDER**

Mr. Lopez called the meeting to order at 2:06 p.m.

**2. APPROVAL OF MINUTES – May 2, 2019**

It was moved by Ms. Hogue and seconded by Ms. Rosenblatt to approve the May 2 2019 minutes. Mr. Banuelos, Dr. Blackburn, Ms. Kingston, and Ms. Rosenblatt abstained. The minutes were approved as presented. Dr. Flores-Church was not present for the vote.

**3. AB 1809 VISION FOR SUCCESS**

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Miranda reported that the college would be applying for an extension through the Chancellor's Office for both AB 1809 and the Student Equity Plan.

He noted that the delay is due to the ethnicity data was incorrect for the reporting years. In order for the college to represent and show the respect to our students by representing them in the actual percentages they are, an extension needed to be filed.

Both of the committees were in agreement with the extensions. In order to continue working on these plans, it may be necessary to have shared governance committees meet during the summer. He noted that many faculty are not on campus during the summer, and if they are, are not required to attend meetings. If a meeting is scheduled during the summer, faculty will be compensated for their time. Mr. Miranda thanked everyone who has worked on these two plans.

4. **STUDENT EQUITY PLAN**

*EMP Goal A: Enhancing Organizational Effectiveness*

See Item #3

5. **SHARED GOVERNANCE EVALUATION FORM**

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Lopez distributed the Shared Governance form for the 2018-19 year. He noted that Dr. Blackburn pre-populated the form, and he added the 2019-20 goals. The committee reviewed the form and discussed the 2019-20 goals. After discussion, the committee approved the 2018-19 self-evaluation, along with the 2019-20 goals, with the inclusion of Dr. Blackburn's goal which reads: Dialog, discuss and determine the next three years strategic plan to align with the EMP and AB 1809 Vision for success.

6. **COLLEGE ANNUAL PLAN**

*EMP Goal F: Enhancing Organizational Effectiveness*

Mr. Lopez noted that the Annual Plan was not available to review for the following reasons: 1) Executive Council is still reviewing the Annual Plan; 2) resource allocation does not get incorporated until the adopted budget is approved in fall; and 3) the college is trying to balance what is going on in Sacramento and the ever changing budget.

Mr. Lopez noted that the annual plan would be brought back to the committee for the first meeting in fall. If the plan does get finalized during the summer, he will send it to the committee via email.

7. **STRATEGIC PLAN YEAR 2 EVALUATION – PROGRESS REPORT**

*EMP Goal F: Enhancing Organizational Effectiveness*

Dr. Blackburn distributed the draft Strategic Plan 2017-20 (First three years of Educational Master Plan) progress report. She noted that she is continuing to work with college staff to update the form.

8. **STRATEGIC PLAN YEAR 3 PREVIEW**

*EMP Goal F: Enhancing Organizational Effectiveness*

Dr. Blackburn distributed the Strategic Plan Year 3 draft preview. She noted that would continue to track the progress, and when she has updates she will send out to the committee to keep the committee apprised.

9. **OTHER ITEMS FROM THE FLOOR**

There were no items from the floor.

10. **NEXT MEETING – SEPTEMBER 5, 2019**

It was noted that the committee needs to review the Adopted Budget prior to going to the Board on September 4. After discussion, the committee agreed to meet on Thursday, August 29, 2019.

Mr. Lopez added that the adopted budget would be presented at a Campus Forum on Tuesday, August 27 and also at Faculty Senate on Tuesday, September 3.

**11. ADJOURNMENT**

The meeting was adjourned at 2:39 p.m.